



TO: Board of Estimates, Office of the Comptroller
FROM: Maggie Keenan, Assistant Director, BBMR
SUBMITTING AGENCY: Finance
DATE: 19 September 2022

SUBJECT: FY22 Year End Appropriation Adjustment Order (AAO) –
Supplemental – Department of Planning

CONTRACT/GRANT NUMBER: N/A

ACTION REQUESTED OF B/E: Approval of FY22 Year End AAO – Supplemental
Appropriation Request for DOP.

PERIOD OF CONTRACT/AGREEMENT: N/A

AMOUNT OF MONEY AND SOURCE: \$14,000,000

BACKGROUND/EXPLANATION: The City must close each fiscal year with sufficient appropriation to cover total expenditures. The Board of Estimates and the City Council approve the annual budget by Service. Since Service is the level of legal control, it is at this level that appropriation must be equal to or exceed total expenditures. This AAO seeks to increase appropriation to the Department of Planning. Please see attachments for additional information.

MBE/WBE PARTICIPATION: N/A

AFFECTED COUNCIL DISTRICT: N/A

EMPLOY BALTIMORE: N/A

LIVING WAGE: N/A

LOCAL HIRING: N/A

1% FOR PUBLIC ART: N/A

The headers below are for use by reviewing departments ONLY. Please leave them as blank spaces for official endorsements and signatures.

FINANCE HAS REVIEWED:

BBMR Approved, *Maggie Keenan*, 09.17.2022
Robert Cennamo, 09/17/2022

LAW DEPARTMENT HAS REVIEWED:

Clerk, Board of Estimates

MWBOO HAS REVIEWED:

By Celeste Amato at 12:55:36 PM, 10/19/2022

FROM	NAME & TITLE	Robert Cename, Chief <i>Robert Cename</i>	CITY of BALTIMORE MEMO	
	AGENCY NAME & ADDRESS	Bureau of the Budget and Management Research Room 432, City Hall (410) 396-4941		
	SUBJECT	General Fund Appropriation Supplemental of \$14,000,000 to the Department of Planning		

DATE:

TO

The Honorable President and Members
of the Board of Estimates

8/22/2022

Dear President and Members:

ACTION REQUESTED OF B/E:

Approval of General Fund appropriation supplemental in the total amount of \$14 million to the Administrative and Planning for a Sustainable Baltimore services within the Department of Planning.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Service	Budget Account Number	Amount of Increase
Administration	1001-000000-1877-187400-603026	\$480,000
Planning for a Sustainable Baltimore	1001-000000-1875-806400-604014	\$13,520,000
	TOTAL	\$14,000,000

This request for additional appropriation is supported by revenue from the Federal Emergency Management Agency (FEMA), which reimbursed the City for pandemic-related expenditures.

Amount	Source of Funds	Budget Account Number
\$14,000,000	FEMA Reimbursement	1001-000000-1500-166801-404001

BACKGROUND AND EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with the COVID-19 response, that the current budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2022 General Fund budget for the Department of Planning, specifically to cover the cost of feeding programs, including groceries, produce, and mixed boxes. In Fiscal 2022, the Department of Planning providing City residents with 700,000 produce boxes and over 10.5 million pounds of produce.

Through August 25, 2022, FEMA reimbursement for pandemic-related expenses was estimated to total \$163 million. Of this, \$88 million has already been received and another \$26 million has already been obligated, which means that FEMA has approved the reimbursement request and the payment is in process. The City has submitted a total of \$14 million in requests that are currently under review by FEMA and is working with agencies on \$35 million in remaining pandemic expenses.

MBE/WBE PARTICIPATION:

N/A

MAmato

Clerk, Board of Estimates
10/19/2022