

CITY OF BALTIMORE
ORDINANCE _____
Council Bill 25-0100

Introduced by: Councilmembers Parker and Bullock
Cosponsored by: Councilmembers Dorsey, Blanchard, and Conway and President Cohen
Introduced and read first time: September 29, 2025
Assigned to: Education, Youth, and Older Adults Committee
Committee Report: Favorable, with amendments
Council action: Adopted
Read second time: April 27, 2026

AN ORDINANCE CONCERNING

Children and Youth Fund – Updates

1
2 ~~FOR the purpose of updating the process and procedures by which the Fund may disperse grants;~~
3 ~~altering the composition of the Board of Directors; requiring a certain report; defining certain~~
4 ~~terms; and generally relating to the administration of the Children and Youth Fund.~~

5 ~~BY authority of~~

6 ~~Article I - General Provisions~~
7 ~~Section 13(e)~~
8 ~~Baltimore City Charter~~
9 ~~(1996 Edition)~~

10 ~~BY repealing and re-ordaining, with amendments,~~
11 ~~Article 5 - Finance, Property and Procurement~~
12 ~~Sections 9-1, 9-2, 9-4, 9-5, 9-6, 9-9, and 9-10~~
13 ~~Baltimore City Code~~
14 ~~(Edition 2000)~~

15 ~~BY repealing and re-ordaining, without amendments,~~
16 ~~Article 5 - Finance, Property, and Procurement~~
17 ~~Sections 9-3, and 9-8~~
18 ~~Baltimore City Code~~
19 ~~(Edition 2000)~~

20 ~~**SECTION 1. BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE,** That the~~
21 ~~Laws of Baltimore City read as follows:~~

EXPLANATION: CAPITALS indicate matter added to existing law.
[Brackets] indicate matter deleted from existing law.
Underlining indicates matter added to the bill by amendment.
~~Strike out~~ indicates matter stricken from the bill by
amendment or deleted from existing law by amendment.

RULE 12-2 *** THIRD READER PREPARED AND REVIEWED DEPARTMENT OF LEGISLATIVE REFERENCE

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~~Baltimore City Code~~

~~Article 5. Finance, Property, and Procurement~~

~~Subtitle 9. Children and Youth Fund~~

~~§ 9-1. Definitions.~~

~~(a) In general.~~

~~In this subtitle, the following terms have the meanings indicated:~~

~~(b) Board.~~

~~“Board” means the Board of Directors of the fiscal agent.~~

~~(c) Fiscal agent.~~

~~“Fiscal agent” means the entity designated by § 9-4(a) of this subtitle to administer the Fund and this subtitle.~~

~~(d) Fund.~~

~~“Fund” means the Children and Youth Fund established by City Charter Article I, § 13 {“Children and Youth Fund”}.~~

~~(E) GRANT.~~

~~“GRANT” MEANS FUNDS, REGARDLESS OF SOURCE, THAT ARE CONTROLLED BY THE FUND AND ALLOCATED FROM THE FUND TO A GRANTEE FOR A SPECIFIC PURPOSE.~~

~~(F) GRANTEE.~~

~~“GRANTEE” MEANS A LEGAL ENTITY TO WHICH THE FUND MAKES A GRANT.~~

~~§ 9-2. Uses of Fund.~~

~~(a) In general.~~

~~The Fund may be used only for the purposes generally described in City Charter Article I, § 13(a).~~

~~(b) Inclusions.~~

~~Allowed uses for the Fund include:~~

~~(1) direct grants to program and service providers;~~

~~(2) administrative costs to operate the Fund; and~~

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~~(3) capacity-building efforts to strengthen [Fund administration or] the ability of providers to successfully and sustainably offer services to Baltimore’s youth.~~

~~§ 9-3. Purpose.~~

The fiscal agent shall be a community-centered grant-making institution that fosters and promotes:

- ~~(1) racial equity;~~
- ~~(2) inter-generational leadership;~~
- ~~(3) community ownership; and~~
- ~~(4) collective decision-making.~~

~~§ 9-4. Fiscal agent.~~

~~(a) Designation.~~

~~The fiscal agent for the Fund is the Baltimore Children and Youth Fund, Inc.~~

~~(b) General powers and duties.~~

~~The fiscal agent [must:] SHALL:~~

- ~~(1) identify specific programs and services to be funded by the Fund; [and]~~
- ~~(2) allocate the available funds among the programs and services identified for [funding.] FUNDING ACCORDING TO THE GRANT PROCESS AND PROCEDURES ENUMERATED IN PARAGRAPH (3) OF THIS SUBSECTION;~~
- ~~(3) ESTABLISH A STANDARDIZED GRANT PROCESS AND PROCEDURES TO BE FOLLOWED BY ALL GRANTEES, AS DESCRIBED IN SUBSECTION (D) OF THIS SECTION; AND~~
- ~~(4) RECEIVE REGULAR FISCAL AND PROGRAM REPORTS FROM ALL GRANTEES.~~

~~(c) GRANT ELIGIBILITY LIMITATIONS.~~

~~AN ORGANIZATION IS NOT ELIGIBLE TO RECEIVE A GRANT FROM THE FUND IF:~~

- ~~(1) THE ORGANIZATION EMPLOYS:~~
 - ~~(i) A CURRENT EMPLOYEE OF THE FUND;~~
 - ~~(ii) A MEMBER OR OFFICER OF THE FUND’S BOARD; OR~~
 - ~~(iii) A FAMILY MEMBER OF A CURRENT EMPLOYEE, BOARD MEMBER, OR OFFICER OF THE FUND; OR~~

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1 ~~(2) THE ORGANIZATION'S BOARD INCLUDES:~~

2 ~~(I) A CURRENT EMPLOYEE OF THE FUND;~~

3 ~~(II) A MEMBER OR OFFICER OF THE FUND'S BOARD; OR~~

4 ~~(III) A FAMILY MEMBER OF A CURRENT EMPLOYEE, BOARD MEMBER, OR~~
5 ~~OFFICER OF THE FUND.~~

6 ~~(D) [(c)] *Identifying programs and services for funding.*~~

7 ~~(1) As it identifies specific programs and services to be funded by the Fund, the fiscal~~
8 ~~agent must select programs and services that:~~

9 ~~(i) are active in Baltimore City;~~

10 ~~(ii) are credible with and accountable to youth and the local communities they~~
11 ~~are proposing to serve;~~

12 ~~(iii) have an element of youth-centered programming; and~~

13 ~~(iv) can demonstrate how they are designed to improve outcomes for young~~
14 ~~people.~~

15 ~~(2) The fiscal agent may also use any additional factors listed in City Charter Article I,~~
16 ~~§ 13(a) to identify specific programs and services to be funded by the Fund so long as~~
17 ~~the additional factors are made publically available to applicants for funding at the~~
18 ~~time that applications are requested.~~

19 ~~(3) Beginning in Fiscal Year [2022] 2027 and continuing every 3 years thereafter, the~~
20 ~~fiscal agent [shall] SHALL:~~

21 ~~(I) conduct a community wide needs assessment to assist the Board in~~
22 ~~determining grant-making [areas.] AREAS; AND~~

23 ~~(II) WITHIN 30 DAYS OF COMPLETING THE NEEDS ASSESSMENT, SUBMIT THE~~
24 ~~ASSESSMENT TO THE BOARD OF ESTIMATES AND THE CITY COUNCIL.~~

25 ~~(E) *GRANT PROCEDURE AND PROCESSES.*~~

26 ~~THE GRANT PROCEDURE AND PROCESSES ESTABLISHED BY THE FISCAL AGENT SHALL~~
27 ~~INCLUDE:~~

28 ~~(1) CREATING A UNIFORM APPLICATION FOR ALL GRANT OPPORTUNITIES;~~

29 ~~(2) PUBLISHING ON THE FUND'S WEBSITE THE METHODS BY WHICH THE FUND SHALL~~
30 ~~EVALUATE AN APPLICATION AND SELECT A GRANTEE;~~

31 ~~(3) ORGANIZING AND CONDUCTING A COMMUNITY REVIEW OF ALL GRANT~~
32 ~~APPLICATIONS DURING THE APPLICATION REVIEW PROCESS;~~

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1 ~~(4) MAKING AVAILABLE TO GRANT APPLICANTS FEEDBACK FROM THE COMMUNITY~~
2 ~~REVIEW AND APPLICATION EVALUATION PROCESSES; AND~~

3 ~~(5) RECEIVING REGULAR FISCAL AND PROGRAM REPORTS FROM ALL GRANTEEES.~~

4 ~~(F) GRANTEE REPORTING—FREQUENCY.~~

5 ~~(1) IN GENERAL.~~

6 ~~A GRANTEE SHALL SUBMIT THE REPORT REQUIRED UNDER SUBSECTION (E)(5) ON A~~
7 ~~MONTHLY BASIS.~~

8 ~~——(2) EXCEPTION.~~

9 ~~IF A GRANTEE HAS BEEN IN FULL COMPLIANCE WITH REPORTING REQUIREMENTS AND~~
10 ~~OTHER GRANTEE TERMS AND CONDITIONS FOR NO FEWER THAN 12 MONTHS, THE~~
11 ~~FISCAL AGENT MAY ADJUST THE FREQUENCY OF THE REPORTING REQUIREMENT TO NO~~
12 ~~LESS THAN A QUARTERLY BASIS, ON THE CONDITION THAT THE GRANTEE REMAINS IN~~
13 ~~FULL COMPLIANCE.~~

14 ~~(G) PERFORMANCE AUDIT.~~

15 ~~BEGINNING IN FISCAL YEAR 2027 AND CONTINUING EVERY 3 YEARS THEREAFTER, THE~~
16 ~~FISCAL AGENT SHALL PARTICIPATE IN A PERFORMANCE AUDIT CONDUCTED BY THE OFFICE~~
17 ~~OF THE BALTIMORE CITY COMPTROLLER.~~

18 **§ 9-5. Board of directors.**

19 ~~(a) In general.~~

20 ~~The fiscal agent shall be governed by and administered by a Board of Directors.—~~

21 ~~(b) Number and appointment.~~

22 ~~(1) The number of voting members of the full Board may not be less than [9,] 13~~
23 ~~excluding vacancies, and no more than [20.] 21.~~

24 ~~(2) The Board may increase or decrease its membership, within the limits specified in~~
25 ~~this subsection, in its bylaws.—~~

26 ~~(3) The Board members shall be appointed and serve the terms prescribed by the Board's~~
27 ~~bylaws.~~

28 ~~(c) Composition.~~

29 ~~(1) Ex officio members.~~

30 ~~(i) Of the voting members of the Board:~~

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1 (A) I shall be the Director of the Mayor's Office of Children and Family
2 Success or the Director's designee; [and]

3 (B) I shall be the City Council President or a MEMBER OF THE CITY COUNCIL
4 [Councilmember] designated by the City Council [President.] PRESIDENT;

5 (C) I SHALL BE A MEMBER OF THE BALTIMORE CITY YOUTH COMMISSION, AS
6 DESIGNATED BY THE CITY COUNCIL PRESIDENT; AND

7 (D) I SHALL BE THE CHAIR OF THE BOARD OF SCHOOL COMMISSIONERS FOR
8 THE CITY OF BALTIMORE OR THE CHAIR'S DESIGNEE.

9 (ii) Of the non-voting members of the Board:

10 (A) I shall be the City Solicitor or the City Solicitor's designee; and

11 (B) I shall be the Director of Finance or the Director's designee.

12 ~~(2) Diversity.~~

13 ~~(i) In general.~~

14 (A) The Board shall reflect [a] THE diverse economic, social, GEOGRAPHIC, and
15 racial [mix.] DEMOGRAPHICS OF THE CITY, AS REFLECTED IN THE MOST
16 RECENTLY AVAILABLE BALTIMORE CITY PUBLIC SCHOOL SYSTEM STUDENT
17 ENROLLMENT DATA.

18 (B) THE BOARD SHALL INCLUDE REPRESENTATION FROM AT LEAST HALF OF THE
19 DISTRICTS OF THE BALTIMORE CITY COUNCIL.

20 ~~(ii) Youth participation.~~

21 (A) In this subparagraph, "youth" means an individual between the ages of 14 and
22 25, inclusive.

23 (B) [Except as provided in sub-subparagraph (C), at least one-third] AT LEAST
24 ONE QUARTER of the Board shall consist of youth members.

25 [(C) The Board of Estimates may waive the requirement in sub-subparagraph (B)
26 if the Board of Estimates finds that the Fund's Board has taken reasonable and
27 diligent efforts to comply with that requirement and that those efforts have
28 failed.]

29 ~~(d) Bylaws.~~

30 (1) The Board must adopt bylaws for the administration of the fiscal agent. However,
31 those bylaws may not be inconsistent with the terms of this subtitle or of City Charter
32 Article I, § 13 {"Children and Youth Fund"}.

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1 ~~(2) The initial bylaws required by this subsection must be approved by the Board of~~
2 ~~Estimates before taking effect.~~

3 ~~(3) Subsequent amendments to the initial bylaws must be filed with the Board of~~
4 ~~Estimates before taking effect.~~

5 ~~(e) Board of Directors approval required.~~

6 ~~No funds may be disbursed from the Fund without the prior approval of the Board of~~
7 ~~Directors.~~

8 ~~(f) Staff.~~

9 The Board may employ staff to carry out the fiscal agent's day-to-day operations.

10 ~~§ 9-6. Annual financial plan.~~

11 ~~(a) In general.~~

12 ~~Subject to the requirements of this section, PRIOR TO MAY 1 OF EACH YEAR, the Board~~
13 ~~shall adopt an annual financial plan, based on the City's fiscal year, [consisting of at least~~
14 ~~a budget and an amount to be disbursed from the Fund during that year.] THAT INCLUDES:~~

15 ~~(1) A BUDGET;~~

16 ~~(2) AN AMOUNT TO BE DISBURSED FROM THE FUND TO GRANTEEES DURING THE COMING~~
17 ~~FISCAL YEAR;~~

18 ~~(3) THE BALANCE OF THE FUND, INCLUDING MONEY HELD IN CITY AND FUND~~
19 ~~ACCOUNTS, AS OF THE MOST RECENT QUARTER;~~

20 ~~(4) THE AMOUNT OF MONEY THE FUND RECEIVED FROM THE PROPERTY TAX~~
21 ~~ASSESSMENT IN THE LAST FISCAL YEAR;~~

22 ~~(5) THE RESULTS OF THE MOST RECENT FINANCIAL AUDIT CONDUCTED BY AN~~
23 ~~INDEPENDENT THIRD PARTY; AND~~

24 ~~(6) AN UPDATED PLAN AND PROGRESS REPORT ON THE DISBURSEMENT OF THE MULTI-~~
25 ~~YEAR BALANCE OF THE FUND.~~

26 ~~(b) Fund allocations; Limitations.~~

27 ~~(1) Limitations on use.~~

28 ~~(i) For the purposes of this paragraph, "public engagement" may include:~~

29 ~~(A) staffing needs for community outreach;~~

30 ~~(B) space, supplies, and personnel for community information sessions; OR~~

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1 ~~(C) materials for education, marketing, and promotion of fund-related~~
2 ~~[efforts; or] EFFORTS.~~

3 ~~[(D) facilitation and execution of community participatory processes for grant~~
4 ~~making.]~~

5 ~~(ii) In its financial plan, the Board may allocate from the Fund's balance:~~

6 ~~(A) up to [5%] 2% for public engagement; [and]~~

7 ~~(B) up to [15%] 18% for staff and other costs to administer the [Fund.] FUND,~~
8 ~~INCLUDING FACILITATION AND EXECUTION OF COMMUNITY PARTICIPATORY~~
9 ~~PROCESSES FOR GRANT MAKING; AND~~

10 ~~(C) UP TO 15% FOR TECHNICAL ASSISTANCE TO GRANTEEES REGARDING~~
11 ~~ADMINISTERING GRANT FUNDS AND COMPLYING WITH GRANT~~
12 ~~REQUIREMENTS.~~

13 ~~(2) Remainder to be disbursed.~~

14 ~~(i) The Board [must] SHALL allocate the remainder of the Fund's balance among the~~
15 ~~programs and services identified under [~~§ 9-4(c)~~] § 9-4(D) of this subtitle, with an~~
16 ~~emphasis on programs or services operating in, or meant to assist young people~~
17 ~~from, the communities in Baltimore City most impacted by high poverty.~~

18 ~~(ii) THE REMAINDER OF THE FUND'S BALANCE SHALL BE ALLOCATED ACCORDING TO~~
19 ~~THE PROCESSES ESTABLISHED IN § 9-4 OF THIS SUBTITLE AND IN ACCORDANCE~~
20 ~~WITH PARAGRAPH (3) OF THIS SUBSECTION.~~

21 ~~(3) GRANT AMOUNTS - LIMITATIONS.~~

22 ~~(i) GRANT FUNDING OPPORTUNITIES MADE AVAILABLE THE DISCRETION OF THE~~
23 ~~PRESIDENT OF THE FUND MAY NOT EXCEED AN AMOUNT THAT IS GREATER THAN~~
24 ~~10% OF THE TOTAL GRANT FUNDS DISBURSED IN THE SAME FISCAL YEAR.~~

25 ~~(ii) THE SIZE OF A GRANT MADE TO A SINGLE GRANTEE IN A FISCAL YEAR MAY NOT~~
26 ~~EXCEED 100% OF THE EXPENDITURES OF THAT GRANTEE FROM THE HIGHER OF:~~

27 ~~(A) THE PREVIOUS FISCAL YEAR; OR~~

28 ~~(B) THE AVERAGE OF THE PAST 3 FISCAL YEARS.~~

29 ~~(iii) THE SIZE OF A GRANT MAY NOT EXCEED 20% OF THE TOTAL FUNDS DISBURSED BY~~
30 ~~THE FUND IN ANY FISCAL YEAR.~~

31 ~~(e) Public hearing and comment on financial plan.~~

32 Before adopting any financial plan required by this section, the Board shall arrange for a
33 public hearing on the proposed plan. Notice of the hearing must be published on the
34 fiscal agent's website for at least 3 consecutive weeks.

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1 ~~(d) Board of Estimates filing required.~~

2 [After] WITHIN 10 DAYS OF adopting a financial plan, the Board shall file the plan with
3 the Board of Estimates.

4 ~~§ 9-7. {Reserved}~~

5 ~~§ 9-8. Annual review; Dissolution of board.~~

6 ~~(a) Public hearings.~~

7 No later than March 31 of each year, a relevant committee of the City Council shall hold
8 1 or more public hearings to evaluate the activities of the fiscal agent and its
9 disbursements.

10 ~~(b) Petition for dissolution.~~

11 ~~(1) If after conducting a public hearing and hearing testimonial evidence, the City
12 Council finds evidence of misappropriation of funds, malfeasance, or violation of law
13 in connection with the administration of the Fund, the City Council may, by a three-
14 fifths vote of its members, refer a petition to the Board of Estimates to dissolve the
15 fiscal agent's Board.~~

16 ~~(2) On receipt of a petition described in paragraph (1) of this subsection, the Board of
17 Estimates shall consider and vote on that petition as soon as practicable.~~

18 ~~§ 9-9. Rules and regulations.~~

19 Subject to Title 4 {"Administrative Procedure Act—Regulations"} of the City General
20 Provisions Article, the Director of Finance must adopt rules and regulations to carry out this
21 subtitle including:

22 ~~(i) a schedule for dispersing the Fund each year; and~~

23 ~~(ii) procedures for transferring money from the Fund to either the [interim] fiscal agent
24 or directly to service and program providers designated by the [interim] fiscal agent.~~

25 ~~§ 9-10. Annual [report.] REPORTS.~~

26 ~~(A) BOARD.~~

27 No later than June 30 of each year, the Board shall prepare and submit a report to the
28 Mayor and City Council [detailing the activities and the impact of the Fund.] THAT SHALL
29 INCLUDE:

30 ~~(1) A DETAILED DESCRIPTION OF THE ACTIVITIES AND IMPACT OF THE FUND;~~

31 ~~(2) THE COMPOSITION AND DEMOGRAPHICS OF THE BOARD, INCLUDING THE NUMBER
32 OF YOUTH MEMBERS ON THE BOARD AND THE GEOGRAPHIC DIVERSITY OF THE
33 MEMBERS;~~

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1 ~~(3) INFORMATION ABOUT THE FUND'S GRANTEES, INCLUDING:~~

2 ~~(I) THE GRANTEE'S NAME AND ADDRESS;~~

3 ~~(II) THE PROGRAMMATIC INTENT OF THE GRANTEE;~~

4 ~~(III) THE GEOGRAPHIC AREA SERVED BY THE GRANTEE;~~

5 ~~(IV) THE SIZE OF THE GRANT RECEIVED BY THE GRANTEE;~~

6 ~~(V) THE NUMBER OF YEARS OF FUNDING RECEIVED BY THE GRANTEE;~~

7 ~~(VI) THE GRANTEE'S RECORD OF COMPLIANCE WITH THE FUNDS REPORTING~~
8 ~~REQUIREMENTS AND THE TERMS AND CONDITIONS OF ANY GRANTS~~
9 ~~RECEIVED; AND~~

10 ~~(VII) A SUMMARY OF THE OUTCOMES THAT THE GRANTEE ACHIEVED USING~~
11 ~~MONEY FROM THE FUND; AND~~

12 ~~(4) THE RESULTS OF THE MOST RECENTLY COMPLETED AUDIT OF THE FUND.~~

13 ~~(B) DIRECTOR OF FINANCE.~~

14 ~~THE DIRECTOR OF FINANCE SHALL ANNUALLY PROVIDE A REPORT TO THE MAYOR AND~~
15 ~~CITY COUNCIL THAT INCLUDES:~~

16 ~~(1) THE DATE AND AMOUNT OF THE SCHEDULED DISBURSEMENTS OF THE FUND IN THE~~
17 ~~PAST FISCAL YEAR;~~

18 ~~(2) THE DATE OF THE PAST FISCAL YEAR'S TRANSFERS FROM THE FUND TO EITHER THE~~
19 ~~FISCAL AGENT OR DIRECTLY TO GRANTEES; AND~~

20 ~~(3) THE FUND'S BALANCE PRIOR TO AND FOLLOWING THE DATES OF ANY~~
21 ~~DISBURSEMENT OR TRANSFER.~~

22 ~~**SECTION 2. AND BE IT FURTHER ORDAINED,** That this Ordinance takes effect on the 30th day~~
23 ~~after the date it is enacted.~~

24 ~~FOR the purpose of updating the process and procedures by which the Fund may disburse~~
25 ~~grants; altering the composition of the Board of Directors; requiring a certain report; defining~~
26 ~~certain terms; and generally relating to the administration of the Children and Youth Fund.~~

27 ~~BY authority of~~
28 ~~Article I - General Provisions~~
29 ~~Section 13(e)~~
30 ~~Baltimore City Charter~~
31 ~~(1996 Edition)~~

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1 BY repealing and re-ordaining, with amendments,
2 Article 5 - Finance, Property and Procurement
3 Sections 9-1, 9-2, 9-4, 9-5, 9-6, and 9-8 to 9-10
4 Baltimore City Code
5 (Edition 2000)

6 BY repealing and re-ordaining, without amendments,
7 Article 5 - Finance, Property, and Procurement
8 Sections 9-3
9 Baltimore City Code
10 (Edition 2000)

11 BY repealing and re-ordaining, with amendments,
12 Article 8 - Ethics
13 Section 7-8(3a)
14 Baltimore City Code
15 (Edition 2000)

16 **SECTION 1. BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE, That the**
17 **Laws of Baltimore City read as follows:**

18 **Baltimore City Code**

19 **Article 5. Finance, Property, and Procurement**

20 **Subtitle 9. Children and Youth Fund**

21 **§ 9-1. Definitions.**

22 (a) In general.

23 In this subtitle, the following terms have the meanings indicated.

24 (b) Board.

25 “Board” means the Board of Directors of the fiscal agent.

26 (c) Fiscal agent.

27 “Fiscal agent” means the entity designated by § 9-4(a) of this subtitle to administer the
28 Fund and this subtitle.

29 (D) FISCAL SPONSOR.

30 “FISCAL SPONSOR” MEANS A NONPROFIT RECOGNIZED AS TAX-EXEMPT UNDER INTERNAL
31 REVENUE CODE § 501(C)(3) THAT ENTERS INTO AN AGREEMENT WITH ANOTHER
32 ORGANIZATION TO PROVIDE FINANCIAL MANAGEMENT AND ADMINISTRATIVE SUPPORT TO
33 THAT ORGANIZATION.

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1 (E) [(d)] Fund.

2 “Fund” means the Children and Youth Fund established by City Charter Article I, § 13
3 {“Children and Youth Fund”}.

4 (F) GRANT.

5 “GRANT” MEANS MONEY, REGARDLESS OF SOURCE, THAT IS CONTROLLED BY THE FUND
6 AND ALLOCATED FROM THE FUND TO A GRANTEE FOR A SPECIFIC PURPOSE.

7 (G) GRANTEE.

8 “GRANTEE” MEANS A LEGAL ENTITY TO WHICH THE FUND MAKES A GRANT.

9 **§ 9-2. Uses of Fund.**

10 (a) In general.

11 The Fund may be used only for the purposes generally described in City Charter Article I,
12 § 13(a).

13 (b) Inclusions.

14 Allowed uses for the Fund include:

15 (1) direct grants to program and service providers;

16 (2) administrative costs to operate the Fund; and

17 (3) capacity-building efforts to strengthen [Fund administration or] the ability of
18 providers to successfully and sustainably offer services to Baltimore’s youth.

19 (C) EXCLUSION.

20 THE FUND MAY NOT BE USED TO PROVIDE DIRECT GRANTS TO AN ENTITY, UNLESS THAT
21 ENTITY IS A TAX-EXEMPT ORGANIZATION OR IS USING A TAX-EXEMPT ORGANIZATION AS A
22 FISCAL SPONSOR.

23 **§ 9-3. Purpose.**

24 The fiscal agent shall be a community-centered grant-making institution that fosters and
25 promotes:

26 (1) racial equity;

27 (2) inter-generational leadership;

28 (3) community ownership; and

29 (4) collective decision-making.

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1 **§ 9-4. Fiscal agent.**

2 (a) Designation.

3 The fiscal agent for the Fund is the Baltimore Children and Youth Fund, Inc.

4 (b) General powers and duties.

5 The fiscal agent [must:] SHALL:

6 (1) identify specific programs and services to [be funded by the Fund; and] WHICH
7 THE FUND MAY AWARD A GRANT; AND

8 (2) allocate the available funds among the programs and services identified for
9 funding.]

10 (2) MAKE GRANT AWARDS TO THE PROGRAMS AND SERVICES IDENTIFIED BY THE
11 FUND;

12 (3) USE THE STANDARDIZED GRANT PROCESS AND PROCEDURES TO BE FOLLOWED BY
13 ALL GRANTEES, AS DESCRIBED IN SUBSECTION (D) OF THIS SECTION; AND

14 (4) REQUIRE REGULAR FISCAL AND PROGRAM REPORTS FROM ALL GRANTEES, AS
15 REQUIRED UNDER SUBSECTION (E) OF THIS SECTION.

16 (C) ETHICAL PROCEDURES.

17 (1) BOARD SHALL FILE.

18 THE BOARD SHALL ABIDE BY THE PROVISIONS OF SUBTITLE 7 {"FINANCIAL
19 DISCLOSURES"} OF THE CITY ETHICS ARTICLE AND ALL OTHER APPLICABLE
20 PROVISIONS THEREIN.

21 (2) REQUIRED RECUSAL.

22 (i) A MEMBER OF THE BOARD HAS A CONFLICT OF INTEREST AND SHALL ABSTAIN
23 FROM A DISCUSSION AND RECUSE THEMSELF FROM A VOTE ON ANY MATTER
24 BEFORE THE BOARD IF:

25 (A) THE BOARD MEMBER IS CURRENTLY EMPLOYED BY THE ORGANIZATION
26 TO WHICH THE DISCUSSION OR VOTE PERTAINS;

27 (B) A FAMILY MEMBER OF THE BOARD MEMBER IS CURRENTLY
28 EMPLOYED BY THE ORGANIZATION TO WHICH THE DISCUSSION OR VOTE
29 PERTAINS;

30 (C) THE BOARD MEMBER IS CURRENTLY A MEMBER OF THE BOARD OF THE
31 ORGANIZATION TO WHICH THE DISCUSSION OR VOTE PERTAINS; OR

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1 (D) A FAMILY MEMBER OF THE BOARD MEMBER IS CURRENTLY A
2 MEMBER OF THE BOARD OF THE ORGANIZATION TO WHICH THE DISCUSSION
3 OR VOTE PERTAINS.

4 (II) A BOARD MEMBER WHO ABSTAINS FROM A DISCUSSION OR RECUSES THEMSELF
5 FROM A VOTE UNDER SUBPARAGRAPH (I) OF THIS PARAGRAPH SHALL IMMEDIATELY
6 DISCLOSE THE CONFLICT OF INTEREST TO THE OTHER MEMBERS OF THE BOARD.

7 (III) THE CONFLICT OF INTEREST AND THE MEMBER'S SUBSEQUENT ABSTENTION OR
8 RECUSAL SHALL BE PUBLISHED IN THE BOARD'S MEETING MINUTES.

9 (D) [(c)] *Identifying programs and services for funding.*

10 (1) As it identifies specific programs and services to be funded by the Fund, the fiscal
11 agent must select programs and services that:

12 (i) are active in Baltimore City;

13 (ii) are credible with and accountable to youth and the local communities they
14 are proposing to serve;

15 (iii) have an element of youth-centered programming; and

16 (iv) can demonstrate how they are designed to improve outcomes for young
17 people.

18 (2) The fiscal agent may also use any additional factors listed in City Charter Article I,
19 § 13(a) to identify specific programs and services to be funded by the Fund so long as
20 the additional factors are made [publically] PUBLICLY available to applicants for
21 funding at the time that applications are requested.

22 (3) Beginning in Fiscal Year [2022] 2027 and continuing every 3 years thereafter, the
23 fiscal agent [shall] SHALL:

24 (i) conduct a community-wide needs assessment to assist the Board in
25 determining grant-making [areas.] AREAS; AND

26 (ii) WITHIN 30 DAYS OF COMPLETING THE NEEDS ASSESSMENT, SUBMIT THE
27 ASSESSMENT TO THE BOARD OF ESTIMATES AND THE CITY COUNCIL.

28 (E) *GRANT APPLICATION POLICIES AND PROCEDURES.*

29 THE FISCAL AGENT SHALL USE THE FOLLOWING PROCESS TO AWARD GRANTS TO
30 ORGANIZATIONS:

31 (1) THE FISCAL AGENT SHALL MAKE ALL GRANT OPPORTUNITIES AVAILABLE TO ALL
32 ELIGIBLE ORGANIZATIONS;

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1 (2) THE FISCAL AGENT SHALL ASSESS EACH INDIVIDUAL GRANT OPPORTUNITY TO
2 DETERMINE, BASED ON THE GOALS, SCOPE, AND COMPLEXITY OF EACH GRANT
3 OPPORTUNITY, WHICH OF THE BELOW TYPES OF PANELS WILL REVIEW
4 APPLICATIONS:

5 (I) A COMMUNITY PANEL, WHICH SHALL REVIEW APPLICATIONS FOR GRANTS
6 THAT MEET THE FOLLOWING CRITERIA:

7 (A) THE FOCUS OF THE GRANT IS NEIGHBORHOOD-BASED OR
8 COMMUNITY-CENTERED;

9 (B) THE GRANT IS BROAD, COMPETITIVE, OR OPEN TO NEW
10 APPLICANTS;

11 (C) THE GRANT NECESSITATES FIELD-SPECIFIC EXPERTISE; OR

12 (D) THE TERM OF THE GRANT WILL BE LONGER THAN 12 MONTHS;
13 AND

14 (II) A PANEL OF FISCAL AGENT STAFF, WHICH SHALL REVIEW APPLICATIONS FOR
15 GRANTS THAT MEET THE FOLLOWING CRITERIA:

16 (A) THE GRANT IS TIME-SENSITIVE AND REQUIRES EXPEDITED
17 REVIEW AND RECOMMENDATIONS;

18 (B) THE GRANT IS SPECIALIZED OR STRATEGIC; OR

19 (C) LIMITED IN SCOPE, INCLUDING TECHNICAL ASSISTANCE AWARDS
20 OR TARGETED INITIATIVES;

21 (3) THE FISCAL AGENT SHALL ASSEMBLE, EDIT, AND PUBLISH ON ITS WEBSITE A
22 GRANTS MANUAL THAT PROVIDES GUIDANCE TO PROSPECTIVE GRANTEEES
23 REGARDING THE POLICIES AND PROCEDURES USED BY THE FUND TO AWARD A
24 GRANT, INCLUDING WHETHER APPLICATIONS WILL BE REVIEWED BY A COMMUNITY
25 REVIEW PANEL OR A PANEL OF FISCAL AGENT STAFF, AS DESCRIBED IN PARAGRAPH
26 (2) OF THIS SUBSECTION;

27 (4) FOR EACH INDIVIDUAL GRANT OPPORTUNITY, THE FISCAL AGENT SHALL CREATE,
28 MAINTAIN, AND PUBLISH ON ITS WEBSITE A STANDARD GRANT APPLICATION FOR
29 AN ORGANIZATION TO COMPLETE AND SUBMIT TO THE FISCAL AGENT THAT
30 INCLUDES:

31 (I) PROOF OF THE ORGANIZATION'S TAX-EXEMPT STATUS OR THE
32 TAX-EXEMPT STATUS OF THE ORGANIZATION'S FISCAL SPONSOR;

33 (II) A DESCRIPTION OF THE ORGANIZATION, INCLUDING:

34 (A) HOW THE ORGANIZATION ALIGNS WITH THE FUND'S PURPOSE
35 AS STATED IN § 9-3 OF THIS SUBTITLE;

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1 (B) A SUMMARY OF THE ORGANIZATION’S EXPERIENCE WITH
2 SERVING YOUTH; AND

3 (C) AN ASSESSMENT OF THE ORGANIZATION’S CREDIBILITY WITH
4 AND ACCOUNTABILITY TO YOUTH, COMMUNITY MEMBERS AND THE
5 COMMUNITY AS A WHOLE IN THE CITY;

6 (III) COPIES OF THE ORGANIZATION’S FINANCIAL DOCUMENTATION,
7 INCLUDING:

8 (A) A COPY OF THE ORGANIZATION’S CURRENT BUDGET;

9 (B) THE ORGANIZATION’S MOST RECENT ANNUAL FINANCIAL
10 STATEMENT;

11 (C) THE ORGANIZATION’S MOST RECENT UNITED STATES INTERNAL
12 REVENUE SERVICE FORM 990, IF APPLICABLE; AND

13 (D) THE ORGANIZATION’S STATE OF MARYLAND CERTIFICATE OF
14 STATUS;

15 (IV) IF APPLICABLE:

16 (A) A SIGNED AND EXECUTED AGREEMENT BETWEEN THE
17 ORGANIZATION’S CURRENT OR POTENTIAL FISCAL SPONSOR AND
18 THE ORGANIZATION, IN WHICH THE FISCAL SPONSOR ENDORSES THE
19 ORGANIZATION’S APPLICATION AND AGREES TO SERVE OR
20 CONTINUE TO SERVE AS THE ORGANIZATION’S FISCAL SPONSOR IF
21 THE ORGANIZATION IS AWARDED A GRANT BY THE FUND;

22 (B) THE FISCAL SPONSOR’S MOST RECENT AUDITED ANNUAL
23 FINANCIAL STATEMENT;

24 (C) THE FISCAL SPONSOR’S MOST RECENT UNITED STATES
25 INTERNAL REVENUE SERVICE FORM 990; AND

26 (D) THE FISCAL SPONSOR’S STATE OF MARYLAND CERTIFICATE OF
27 STATUS;

28 (V) A DESCRIPTION OF THE SPECIFIC PROGRAMS WITHIN THE
29 ORGANIZATION THAT WILL BE FUNDED BY THE GRANT, INCLUDING EACH
30 PROGRAM’S:

31 (A) PURPOSE;

32 (B) TIMELINE;

33 (C) PROPOSED MEASUREMENTS OF PROGRAM OUTCOMES; AND

34 (D) BUDGET; AND

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1 (VI) ANY ADDITIONAL RELEVANT INFORMATION REQUIRED BY THE FISCAL
2 AGENT;

3 (5) UPON RECEIPT OF A COMPLETED GRANT APPLICATION, THE FISCAL AGENT SHALL
4 CONDUCT A PRELIMINARY REVIEW OF THE APPLICATION TO:

5 (I) VERIFY THAT THE ORGANIZATION IS ELIGIBLE FOR THE GRANT;

6 (II) REVIEW THE ORGANIZATION’S RECORD OF COMPLIANCE WITH PREVIOUSLY
7 AWARDED GRANTS, IF APPLICABLE; AND

8 (III) ENSURE THAT THE ORGANIZATION MEETS ALL OTHER REQUIREMENTS
9 SPECIFIC TO THE GRANT OPPORTUNITY;

10 (6) BASED UPON THE FISCAL AGENT’S DETERMINATION MADE UNDER
11 PARAGRAPH (2) OF THIS SUBSECTION, THE FISCAL AGENT SHALL CONVENE EITHER:

12 (I) A PANEL TO COMPLETE A COMMUNITY REVIEW OF THE COMPLETED GRANT
13 APPLICATION:

14 (A) OF WHICH THE MEMBERS SHALL POSSESS THE SAME
15 QUALIFICATIONS AS THE MEMBERS OF THE BOARD, AS DESCRIBED IN
16 ~~§ 9-5 OF THIS SUBTITLE AND IN THE BY-LAWS; BY-LAWS, REGARDING:~~

17 1. CURRENT RESIDENCY IN THE CITY OF BALTIMORE; AND

18 2. KNOWLEDGE AND SKILLS IN RACIAL EQUITY, YOUTH
19 DEVELOPMENT, OR COMMUNITY ENGAGEMENT;

20 (B) OF WHICH THE MEMBERS SHALL RECEIVE ORIENTATION AND
21 TRAINING REGARDING PROGRAM GOALS, EVALUATION CRITERIA,
22 CONFIDENTIALITY REQUIREMENTS, AND CONFLICT-OF-INTEREST
23 STANDARDS; AND

24 (C) OF WHICH THE MEMBERS MAY INCLUDE YOUTH DEVELOPMENT
25 PRACTITIONERS, COMMUNITY MEMBERS, EDUCATORS, YOUTH
26 LEADERS, AND SUBJECT-MATTER EXPERTS; OR

27 (II) A PANEL CONSISTENT OF STAFF MEMBERS OF THE FISCAL AGENT;

28 (7) THE PANEL CONVENED UNDER THIS SUBSECTION SHALL COMPLETE REVIEW OF THE
29 APPLICATION, WHICH SHALL INCLUDE:

30 (I) A GROUP REVIEW OF THE APPLICATION;

31 (II) SCORING THE APPLICATION BASED ON THE FOLLOWING CRITERIA:

32 (A) THE APPLICANT IS CURRENTLY ACTIVE IN BALTIMORE CITY;

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1 (B) THE APPLICANT HAS CREDIBILITY WITH AND ACCOUNTABILITY
2 TO YOUTH AND THE LOCAL COMMUNITIES THE ORGANIZATION IS
3 PLANNING TO SERVE;

4 (C) THE APPLICANT HAS AN ELEMENT OF YOUTH-CENTERED
5 PROGRAMMING;

6 (D) ~~BEING~~ THE PROGRAM IS DESIGNED TO IMPROVE OUTCOMES FOR
7 YOUTH; AND

8 (E) ~~ALIGNING~~ THE PROGRAM ALIGNS WITH THE NEEDS IDENTIFIED IN
9 THE 3-YEAR ASSESSMENT CONDUCTED UNDER § 9-4(C)(3) OF THIS
10 SUBTITLE;

11 (8) BASED UPON THE GRANT APPLICATION REVIEW CONDUCTED UNDER PARAGRAPH
12 (7) OF THIS SUBSECTION, THE PANEL SHALL REPORT THE NAME AND SCORE OF EACH
13 APPLICANT, AND MAKE RECOMMENDATIONS TO THE FISCAL AGENT AND THE
14 BOARD AND, IF THE RECOMMENDATIONS WERE MADE ON BEHALF OF A
15 COMMUNITY REVIEW PANEL, FISCAL AGENT STAFF MAY CONTRIBUTE ADDITIONAL
16 INFORMATION TO THE BOARD, AS NEEDED;

17 (9) BASED UPON THE RECOMMENDATIONS OF THE PANEL, THE BOARD SHALL EITHER
18 DENY OR APPROVE AN ORGANIZATION’S GRANT APPLICATION AND, IF APPROVED,
19 THE FISCAL AGENT SHALL ENTER INTO A GRANT AGREEMENT WITH THE
20 ORGANIZATION AND FINALIZE THE DISBURSEMENT OF FUNDS IN ACCORDANCE WITH
21 THE MEMORANDUM OF UNDERSTANDING BETWEEN THE FISCAL AGENT AND THE
22 MAYOR OF BALTIMORE; AND

23 (10) FOLLOWING THE DENIAL OR APPROVAL OF AN ORGANIZATION’S GRANT
24 APPLICATION, THE FISCAL AGENT SHALL REPORT TO THE APPLICANT THE
25 OUTCOME OF THE APPLICATION EVALUATION PROCESS AND PROVIDE
26 FEEDBACK SPECIFIC TO THE APPLICATION FROM THE REVIEW PROCESS.

27 (F) *GRANTEE REPORTING.*

28 A GRANTEE SHALL SUBMIT TO THE FISCAL AGENT A QUARTERLY FISCAL REPORT.

29 (G) *PERFORMANCE AUDIT.*

30 BEGINNING IN FISCAL YEAR 2027 AND CONTINUING EVERY 3 YEARS THEREAFTER, THE
31 FISCAL AGENT SHALL PARTICIPATE IN A PERFORMANCE AUDIT CONDUCTED BY THE OFFICE
32 OF THE BALTIMORE CITY COMPTROLLER.

33 **§ 9-5. Board of directors.**

34 (a) *In general.*

35 The fiscal agent shall be governed by and administered by a Board of Directors.

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1 (b) *Number and appointment.*

2 (1) The number of voting members of the full Board may not be less than [9,] 13
3 excluding vacancies, and no more than [20.] 21.

4 (2) The Board may increase or decrease its membership, within the limits specified in this
5 subsection, in its bylaws.

6 (3) The Board members shall be appointed and serve the terms prescribed by the Board's
7 bylaws.

8 (c) *Composition.*

9 (1) *Ex-officio members.*

10 (i) Of the voting members of the Board:

11 (A) 1 shall be the [Director of the Mayor's Office of Children and Family
12 Success or the Director's designee; and] MAYOR OR THE MAYOR'S
13 DESIGNEE;

14 (B) 1 shall be the City Council President or a MEMBER OF THE City COUNCIL
15 [Councilmember] designated by the City Council [President.] PRESIDENT;
16 AND

17 (C) 1 SHALL BE A MEMBER OF THE BALTIMORE CITY YOUTH COMMISSION,
18 AS DETERMINED BY AN AFFIRMATIVE VOTE OF AT LEAST A MAJORITY OF A
19 QUORUM OF THE BALTIMORE CITY YOUTH COMMISSION.

20 (ii) Of the non-voting members of the Board:

21 (A) 1 shall be the City Solicitor or the City Solicitor's designee; and

22 (B) 1 shall be the Director of Finance or the Director's designee.

23 (2) *Diversity.*

24 (i) *In general.*

25 [The Board shall reflect a diverse economic, social, and racial mix.]

26 THE BOARD SHALL REFLECT THE ECONOMIC, SOCIAL, CULTURAL, AND
27 GEOGRAPHIC DIVERSITY OF THE CITY AND SHALL REFLECT THE RACIAL
28 DEMOGRAPHICS OF THE CITY, AS REFLECTED IN THE MOST RECENT, PUBLICLY-
29 AVAILABLE UNITED STATES CENSUS DATA ON BALTIMORE CITY YOUTH AGES 0-24
30 YEARS OLD.

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- 1 (ii) *Youth participation.*
- 2 (A) In this subparagraph, “youth” means an individual between the ages of 14 and
3 25, inclusive.
- 4 (B) Except as provided in [sub-subparagraph (C),] SUB-SUBPARAGRAPHS (C) AND
5 (D), at least [one-third] 1/3 of the Board shall consist of youth members.
- 6 (C) [The] NO MORE THAN 1 TIME IN A FISCAL YEAR, THE Board of Estimates
7 may waive the requirement in sub-subparagraph (B) if the Board of Estimates
8 finds [that] THAT:
- 9 1. the Fund’s Board has taken reasonable and diligent efforts to
10 comply with that [requirement and that] REQUIREMENT;
- 11 2. those efforts have [failed.] FAILED; AND
- 12 3. THE BOARD CREATES AND SUBMITS TO THE BOARD OF ESTIMATES A
13 PLAN TO RESTORE THE YOUTH MEMBERSHIP TO AT LEAST ONE-THIRD OF
14 THE TOTAL BOARD.
- 15 (D)IF THE BOARD’S YOUTH MEMBERSHIP IS LESS THAN 2 YOUTH MEMBERS,
16 THE BOARD SHALL IMMEDIATELY NOTIFY THE BOARD OF ESTIMATES AND
17 SHALL PRESENT THE BOARD OF ESTIMATES WITH A PLAN FOR RESTORING
18 YOUTH BOARD MEMBERSHIP TO A MINIMUM OF 2 YOUTH BOARD MEMBERS AND
19 SHALL CARRY OUT THAT PLAN WITHIN 90 DAYS OF PRESENTING THE PLAN.
- 20 (d) *Bylaws.*
- 21 (1) The Board must adopt bylaws for the administration of the fiscal agent. However,
22 those bylaws may not be inconsistent with the terms of this subtitle or of City Charter
23 Article I, § 13 {“Children and Youth Fund”}.
- 24 (2) The initial bylaws required by this subsection must be approved by the Board of
25 Estimates before taking effect.
- 26 (3) Subsequent amendments to the initial bylaws must be filed with the Board of
27 Estimates before taking effect.
- 28 (e) *Board of Directors approval required.*
- 29 No funds may be disbursed from the Fund without the prior approval of the Board of
30 Directors.
- 31 (f) *Staff.*
- 32 The Board may employ staff to carry out the fiscal agent’s day-to-day operations.

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1 **§ 9-6. Annual financial plan.**

2 (a) *In general.*

3 Subject to the requirements of this section, PRIOR TO SEPTEMBER 1 OF EACH YEAR, the
4 Board shall adopt an annual financial plan, based on the City’s fiscal year, [consisting of
5 at least a budget and an amount to be disbursed from the Fund during that year.] THAT
6 INCLUDES:

- 7 (1) A BUDGET;
- 8 (2) AN AMOUNT TO BE DISBURSED FROM THE FUND TO GRANTEEES DURING THE COMING
9 FISCAL YEAR;
- 10 (3) THE BALANCE OF THE FUND HELD IN ACCOUNTS CONTROLLED AND OPERATED BY
11 THE FISCAL AGENT AS OF THE MOST RECENT QUARTER;
- 12 (4) THE AMOUNT OF MONEY THE FUND RECEIVED FROM THE PROPERTY TAX
13 ASSESSMENT IN THE LAST FISCAL YEAR;
- 14 (5) THE RESULTS OF THE MOST RECENT FINANCIAL AUDIT CONDUCTED BY AN
15 INDEPENDENT THIRD PARTY;
- 16 (6) THE END OF FISCAL YEAR STATEMENT OF FINANCIAL POSITION AND AN ANALYSIS
17 OF THE END OF YEAR BUDGET, AS COMPARTED WITH THE REPORT, INCLUDING THE
18 AMOUNT OF MONEY SPENT ON FACILITATION AND EXECUTION OF COMMUNITY
19 PARTICIPATORY PROCESSES FOR GRANT MAKING; AND
- 20 (7) AN UPDATED PLAN AND PROGRESS REPORT ON THE DISBURSEMENT OF THE
21 MULTI-YEAR BALANCE OF THE FUND.

22 (b) *Fund allocations; Limitations.*

23 (1) *Limitations on use.*

- 24 (i) For the purposes of this paragraph, “public engagement” may include:
- 25 (A) staffing needs for community outreach;
- 26 (B) space, supplies, and personnel for community information sessions; ~~OR~~
- 27 (C) materials for education, marketing, and promotion of fund-related efforts;
28 or
- 29 (D) facilitation and execution of community participatory processes for grant
30 making.
- 31 (ii) In its financial plan, the Board may allocate from the Fund’s balance:

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1 (A) up to 5% for public [engagement; and] ENGAGEMENT SPECIFYING HOW
2 MUCH OF THIS ALLOCATION IS BUDGETED TO BE USED FOR FACILITATION
3 AND EXECUTION OF COMMUNITY PARTICIPATION IN THE GRANT MAKING
4 PROCESS;

5 (B) up to 15% for staff and other costs to administer the [Fund.] FUND;
6 AND

7 (C) UP TO 20% FOR TECHNICAL ASSISTANCE TO GRANTEEES REGARDING
8 ADMINISTERING GRANT FUNDS AND COMPLYING WITH GRANT
9 REQUIREMENTS.

10 (2) *Remainder to be disbursed.*

11 (I) The Board [must] SHALL allocate the remainder of the Fund's balance among the
12 programs and services identified under [§ 9-4(c)] § 9-4(D) of this subtitle, with an
13 emphasis on programs or services operating in, or meant to assist young people
14 from, the communities in Baltimore City most impacted by high poverty.

15 (II) THE REMAINDER OF THE FUND'S BALANCE SHALL BE ALLOCATED ACCORDING TO
16 THE PROCESSES ESTABLISHED IN § 9-4 OF THIS SUBTITLE AND IN ACCORDANCE
17 WITH PARAGRAPH (3) OF THIS SUBSECTION.

18 (3) *GRANT AMOUNTS - LIMITATIONS.*

19 (I) THE SIZE OF A GRANT MAY NOT EXCEED 25% OF THE TOTAL AMOUNT OF MONEY
20 DISBURSED BY THE FUND AS GRANTS IN ANY FISCAL YEAR.

21 (II) THE BOARD MAY NOT AWARD A GRANT TO ANY ORGANIZATION THAT HAS
22 NOT FOLLOWED THE POLICIES AND PROCEDURES ESTABLISHED UNDER
23 § 9-4(D) OF THIS SUBTITLE.

24 (c) *Public hearing and comment on financial plan.*

25 Before adopting any financial plan required by this section, the Board shall arrange for a
26 public hearing on the proposed plan. Notice of the hearing must be published on the
27 fiscal agent's website for at least 3 consecutive weeks.

28 (d) *Board of Estimates filing required.*

29 [After] WITHIN 10 DAYS OF adopting a financial plan, the Board shall file the plan with
30 the Board of Estimates.

31 **§ 9-7. {Reserved}**

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§ 9-8. Annual review; Dissolution of board.

(a) *Public hearings.*

(1) No later than March 31 of each year, a relevant committee of the City Council shall hold 1 or more public hearings to evaluate the [activities] OPERATIONS of the fiscal agent and its disbursements.

(2) BY THE DATE OF THE PUBLIC HEARING REQUIRED BY PARAGRAPH (1) OF THIS SUBSECTION, THE FISCAL AGENT SHALL SUBMIT TO THE CITY COUNCIL THE COMPLETED INDEPENDENT THIRD PARTY FINANCIAL AUDIT OF THE FUND FROM THE PREVIOUS FISCAL YEAR.

(b) *Petition for dissolution.*

(1) If after conducting a public hearing and hearing testimonial evidence, the City Council finds evidence of misappropriation of funds, malfeasance, or violation of law in connection with the administration of the Fund, the City Council may, by a three-fifths vote of its members, refer a petition to the Board of Estimates to dissolve the fiscal agent's Board.

(2) On receipt of a petition described in paragraph (1) of this subsection, the Board of Estimates shall consider and vote on that petition as soon as practicable.

§ 9-9. Rules and regulations.

Subject to Title 4 {"Administrative Procedure Act – Regulations"} of the City General Provisions Article, the Director of Finance must adopt rules and regulations to carry out this subtitle including:

(i) a schedule for [dispensing] DISBURSING the Fund each year; and

(ii) procedures for transferring money from the Fund to either the [interim] fiscal agent or directly to service and program providers designated by the [interim] fiscal agent.

§ 9-10. Annual [report.] REPORTS.

(A) *BOARD.*

No later than [June 30] SEPTEMBER 1 of each year, the Board shall prepare and submit a report to the Mayor and City Council [detailing the activities and the impact of the Fund.] THAT SHALL INCLUDE:

(1) A DETAILED DESCRIPTION OF THE ACTIVITIES AND IMPACT OF THE FUND;

(2) THE COMPOSITION AND DEMOGRAPHICS OF THE BOARD, INCLUDING THE NUMBER OF YOUTH MEMBERS ON THE BOARD AND THE GEOGRAPHIC DIVERSITY OF THE MEMBERS;

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1 (3) INFORMATION ABOUT THE FUND’S GRANTEES, INCLUDING:

2 (I) THE GRANTEE’S NAME AND ADDRESS;

3 (II) THE PROGRAMMATIC INTENT OF THE GRANTEE;

4 (III) THE GEOGRAPHIC AREA SERVED BY THE GRANTEE;

5 (IV) THE SIZE OF THE GRANT RECEIVED BY THE GRANTEE;

6 (V) THE NUMBER OF YEARS OF FUNDING RECEIVED BY THE GRANTEE;

7 (VI) THE GRANTEE’S RECORD OF COMPLIANCE WITH THE FUNDS REPORTING
8 REQUIREMENTS AND THE TERMS AND CONDITIONS OF ANY GRANTS
9 RECEIVED; AND

10 (VII) A SUMMARY OF THE OUTCOMES THAT THE GRANTEE ACHIEVED USING
11 MONEY FROM THE FUND; AND

12 (4) THE RESULTS OF THE MOST RECENTLY COMPLETED AUDIT OF THE FUND.

13 (B) *DIRECTOR OF FINANCE.*

14 THE DIRECTOR OF FINANCE SHALL ANNUALLY PROVIDE A REPORT TO THE MAYOR AND
15 CITY COUNCIL THAT INCLUDES:

16 (1) THE DATE AND AMOUNT DISBURSED THROUGH GRANTS IN THE PAST FISCAL YEAR,
17 IN ACCORDANCE WITH THE REGULATIONS PROMULGATED PURSUANT TO § 9-9 OF
18 THIS SUBTITLE; AND

19 (2) THE FUND’S BALANCE PRIOR TO AND FOLLOWING THE DATES OF ANY TRANSFER OF
20 MONEY FROM THE FUND TO THE FISCAL AGENT.

21 **Article 8. Ethics**

22 **Subtitle 7. Financial Disclosure**

23 **Part II. Who Must File**

24 **§ 7-8. Persons required to file – Agency officials and staff.**

25 The following officials and employees must file the financial disclosure statements required
26 by this subtitle:

27 (3a) *Baltimore Children and Youth [Fund.] FUND AND BALTIMORE CHILDREN AND*
28 *YOUTH FUND, INC.*

29 (i) All members of Board of Directors.

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1 (ii) All non-clerical employees.

2 **SECTION 2. AND BE IT FURTHER ORDAINED,** That this Ordinance takes effect on the 30th day
3 after the date it is enacted.

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Certified as duly passed this _____ day of _____, 20__

President, Baltimore City Council

Certified as duly delivered to His Honor, the Mayor,
this _____ day of _____, 20__

Chief Clerk

Approved this _____ day of _____, 20__

Mayor, Baltimore City