

**For Internal Use Only**



**BALTIMORE CITY COUNCIL  
BUDGET AND APPROPRIATIONS  
COMMITTEE**

*Mission Statement*

*On behalf of the Citizens of Baltimore City*, the mission of the Budget and Appropriations Committee is to analyze and oversee the continuing operations, efficiency, and functions of Baltimore City government.

The Committee provides regular oversight of the funding and spending practices of City agencies, periodically analyzes the budget reports and activities of those agencies, and maintains a high level of fiscal accountability in City government.

As a result of its analysis and oversight, the Committee will recommend reforms to improve the operations of any of these agencies; through legislative, administrative, and/or budgetary improvements.

**The Honorable Eric T. Costello  
Chairman**

**PUBLIC HEARING**

**TUESDAY, JUNE 9, 2020  
10:00 AM THRU 9:00 PM**

**VIRTUAL WEBEX MEETING/HEARING**

**TO BE TELEVISED ON CABLE TV 25**

*Council Bill #20-0527*

Ordinances of Estimates for the Fiscal Year Ending June 30, 2021

***BUDGET HEARINGS – DAY TWO***

## CITY COUNCIL COMMITTEES

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Bill Henry  
Sharon Green Middleton  
Isaac “Yitzy” Schleifer  
Shannon Sneed  
Danielle McCray  
*Staff: Marguerite Currin*

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*Staff: Samuel Johnson*

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Isaac “Yitzy” Schleifer  
*Staff: Marguerite Currin*

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Zeke Cohen  
Ryan Dorsey  
Bill Henry  
Shannon Sneed  
*Staff: Richard Krummerich*

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Leon Pinkett  
Edward Reisinger  
Shannon Sneed  
Robert Stokes  
*Staff: Matthew Peters*

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Bill Henry  
Danielle McCray  
*Staff: Samuel Johnson*

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Shannon Sneed  
*Staff: Jennifer Coates*

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Ryan Dorsey  
Sharon Green Middleton  
Leon Pinkett  
Robert Stokes  
*Staff: Matthew Peters*

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Kristerfer Burnett – Vice Chair  
Zeke Cohen  
Danielle McCray  
Leon Pinkett  
Shannon Sneed  
*Staff: Richard Krummerich*

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Danielle McCray – Vice Chair  
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Edward Reisinger  
Robert Stokes  
*Staff: Samuel Johnson*  
- Larry Greene (*pension only*)

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Leon Pinkett – Vice Chair  
John Bullock  
*Staff: Jennifer Coates*

CITY OF BALTIMORE

BERNARD C. "JACK" YOUNG, Mayor



OFFICE OF COUNCIL SERVICES

LARRY E. GREENE, Director  
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Baltimore, Maryland 21202  
410-396-7215 / Fax: 410-545-7596  
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**BILL SYNOPSIS**

**Committee:** Budget and Appropriations

**Council Bill:** 20-0527

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**Ordinance of Estimates for the Fiscal Year Ending June 30, 2021**

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**Sponsor:** *President Scott at the request of the Department of Finance*

**Introduced:** *May 11, 2020*

**Purpose:**

**For the purpose of** providing the appropriations estimated to be needed by each agency of the City of Baltimore for operating programs and capital projects during the Fiscal 2021 year.

**Effective:** **Beginning July 1, 2020 through June 30, 2021.**

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**Analysis**

**Current Law**

Article VI – Board of Estimates of the City Charter outlines the rules and regulations which pertains to the budget schedule.

§ 3. Fiscal year; Budget schedule.

(a) Fiscal year. The fiscal, budget, and accounting year of the City shall begin on the first day of July and end on the thirtieth day of June in every year unless otherwise provided by law.

(b) Notice and hearing. At least thirty days prior to the adoption by the Board of Estimates of a proposed Ordinance of Estimates the Board shall make public the Director of Finance's recommended operating budget, the Planning Commission's recommended capital budget and long-range capital improvement program, and the reports of the Director of Finance and Planning Commission on these documents. Thereafter, the Board shall hold public hearings at which members of the City Council, heads of municipal agencies, and citizens shall have the opportunity to appear before the Board to speak for or against the inclusion of any appropriation in the proposed Ordinance of Estimates.

(c) Submission to Council. The Board of Estimates shall submit to the City Council the proposed Ordinance of Estimates for the next fiscal year at least forty-five days before the beginning of that fiscal year.

(d) Adoption by Council. The City Council shall have at least forty days after receipt of the Board's proposed Ordinance of Estimates to enact an Ordinance of Estimates. The City Council shall adopt an Ordinance of Estimates at least five days prior to the beginning of the fiscal year to which it is applicable if the Board of Estimates submits its proposed Ordinance of Estimates within the period prescribed by Section 3(c).

## Background

**Tuesday, June 9, 2020**, day two for budget hearings, the Budget and Appropriations Committee will reconvene the hearing.

See attached schedule(s).

**Note: The hearings will begin at 10:00 AM**

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## Additional Information

**Fiscal Note:** See Budget Books: Agency Detail – Volumes I and II – Board of Estimates Recommendations – Fiscal 2021

**Information Source(s):** City Charter and Council Bill 20-0527

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*Marguerite M. Currin*

Analysis by: Marguerite M. Currin  
Direct Inquiries to: 443-984-3485

Analysis Date: June 4, 2020

## HEARING SCHEDULE

- I. For Tuesday, June 9, 2020
  
- II. For Entire Week – June 8<sup>th</sup> thru June 12th

**DAY 2: Tuesday, June 9, 2020**

**AGENCY/SCHEDULE**

**Baltimore Development Corporation**

**Is Under: Department of Housing & Community Development'**

**VOLUME ONE - Page 279: See Services 809 thru 814**

**VISIT Baltimore/Convention Center**

**VOLUME TWO - PAGES 35, 53 AND 59**

**See: M-R - Civil Promotion - Page 35**

**See: M-R - Convention Center Hotel - Page 53**

**See: M-R - Convention Complex - Page 59**

**LUNCH**

**Mayor's Office of Human Services**

**VOLUME TWO -BEGINNING AT PAGE 110**

**Under: M-R - Office of Children and Family Success**

**Note: This agency was dissolved and split between MOCFS and MOHS**

**Mayor's Office of Sustainable Solutions**

**VOLUME ONE - BEGINNING ON PAGE 339**

**Board of Municipal and Zoning Appeals (BMZA)**

**VOLUME TWO -BEGINNING AT PAGE 217**

**Housing and Urban Affairs Committee (HUA Committee)**

**TO BE ANNOUNCED**

**DINNER**

**Department of Public Works (DPW)**

**VOLUME TWO -BEGINNING AT PAGE 293**

**TIME ALLOTTED**

**10:00 AM THRU 11:00 AM**

**11:00 AM THRU 12:00 NOON**

**12:00 NOON THRU 12:30 PM**

**12:30 PM THRU 1:30 PM**

**1:30 PM THRU 2:30 PM**

**2:30 PM THRU 3:30 PM**

**3:30 PM THRU 5:00 PM**

**5:00 PM THRU 5:30 PM**

**5:30 PM THRU 9:00 PM**



Chairman, Budget & Appropriations Committee  
 Chairman, Judiciary Committee  
 Chairman, Bicentennial Audits Oversight Commission



City Hall, Room 527  
 100 N Holliday Street  
 Baltimore, MD 21202

Land Use & Transportation Committee  
 Taxation, Finance, & Economic Development Committee

**Eric T. Costello**

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**Baltimore City Council, 11<sup>th</sup> District**

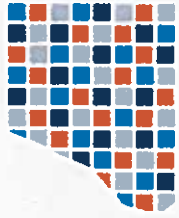
Time Slot (Military Time)	Monday, June 8	Tuesday, June 9	Wednesday, June 10	Thursday, June 11	Friday, June 12
0900 - 0930	Finance / BBMR		DHR	BCFD / OEM	
0930 - 1000	Finance / BBMR		DHR	BCFD / OEM	BOPA
1000 - 1030	Finance / BBMR	BDC	DGS	BCFD / OEM	BOPA
1030 - 1100	Finance / BBMR	BDC	DGS	BCFD / OEM	MOED
1100 - 1130	Finance / BBMR	Visit Baltimore /Convention Center	Planning		MOED
1130 - 1200	Finance / BBMR	Visit Baltimore /Convention Center	Planning		MOED
1200 - 1230	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1230 - 1300	BCIT	MOHS	HCD	BCRP	PABC
1300 - 1330	BCIT	MOHS	HCD	BCRP	PABC
1330 - 1400	BCIT	MOSS	HCD	BCRP	Sheriff
1400 - 1430	BLLC	MOSS	HCD	BCRP	Sheriff
1430 - 1500	BLLC	BMZA	HCD	BCRP	SAO
1500 - 1530	Law	BMZA	MOCFS / Family League	Comptroller	SAO
1530 - 1600	Law	HUA COMMITTEE	MOCFS / Family League	Comptroller	SAO
1600 - 1630	CharmTV	HUA COMMITTEE	MOCFS / Family League	Comptroller	MOCJ
1630 - 1700	CharmTV	HUA COMMITTEE	MOCFS / Family League	Comptroller	MOCJ
1700 - 1730	DINNER	DINNER	DINNER	DINNER	DINNER
1730 - 1800	MOMWOBD	DPW	DOT	BCPSS	BPD
1800 - 1830	MOMWOBD	DPW	DOT	BCPSS	BPD
1830 - 1900	Health	DPW	DOT	BCPSS	BPD
1900 - 1930	Health	DPW	DOT	BCPSS	BPD
1930 - 2000	Health	DPW	DOT	BCPSS	BPD
2000 - 2030	Health	DPW	DOT	BCPSS	BPD
2030 - 2100	Health	DPW	DOT	BCPSS	BPD

ABOUT US

AGENCIES SCHEDULED TO ATTEND

**JUNE 9, 2020**





# Baltimore

Development Corporation

The Baltimore Development Corporation (BDC) is the economic development agency for the City of Baltimore. Its mission is to grow the city's economy in an inclusive manner by retaining, expanding and attracting businesses and promoting investment, thereby increasing career opportunities for residents. Businesses interested in expanding or locating in Baltimore City should contact us at [info@BaltimoreDevelopment.com](mailto:info@BaltimoreDevelopment.com).

# VISIT BALTIMORE

## **Mission Statement**

Visit Baltimore generates economic benefits for Baltimore City through the attraction of convention, group and leisure visitors, and works to provide a positive experience for all guests.

Visit Baltimore is the official destination marketing organization (DMO) for Baltimore. Established in 1982, we are a 501(c)(6) not-for-profit corporation.

Visit Baltimore serves as the liaison between customers and stakeholders. Customers include meeting planners, tour operators, individual tourists and media. Stakeholders include government, citizens and member organizations. Member organizations represented include lodging, dining, arts, attractions, shopping, transportation, associations and government agencies.

Visit Baltimore helps generate economic benefits for the Greater Baltimore region through the power of collaboration and partnership.

Visit Baltimore inspires people to visit our great destination and to experience the products and services offered by our stakeholders.

Visit Baltimore provides stakeholders with the necessary tools and information to make their products and services competitive in the marketplace.

Our vision is for all stakeholders and citizens of Greater Baltimore to support the local tourism industry because they understand how the economic benefits generated – jobs and revenues – improve their quality of life.

# **Baltimore Convention Center**

The Baltimore Convention Center is a convention and exhibition hall located in downtown Baltimore, Maryland. The Center is a municipal building owned and operated by the City of Baltimore.

This state-of-the-art, multi-functional exhibits, meetings and banquet facility offers in-house catering services to accommodate a wide variety of events—from a continental breakfast to an elegant dining experience. Visit our Web site at [www.bccenter.org](http://www.bccenter.org).

# Mayor's Office of Human Services

The Mayor's Office of Human Services was created in 2010 to develop and implement an integrated system of support for vulnerable populations through three focus areas – Community Action Partnership (CAP), Head Start, and Homeless Services. The critical mission of this agency is to oversee the development and implementation of:

- A continuum of housing services for individuals experiencing homelessness or at-risk of experiencing homelessness,
- A comprehensive service delivery model for the CAP centers throughout Baltimore City, with an emphasis on self-sufficiency for residents,
- Early intervention services for child development and school readiness for pre-school children in low-income families that include a holistic support of parents and their pursuit of self-sufficiency.

**Note: The Mayor's Office of Human Services was dissolved and split between two city agencies - the MOCFS and MOHS recently.**

# **Mayor's Office of Sustainable Solutions**

The Office of Sustainable Solutions is the Mayor of Baltimore's analytics and performance management team which tracks, advises, and accounts for the performance of city agencies.

## **Vision**

To rebuild and rebrand CitiStat as CitiStatSMART under the Mayor's Office of Sustainable Solutions. The focus is on making Baltimore resilient and to use data, innovation and technology to foster cross-agency collaboration and building of solutions.

# Board of Municipal & Zoning Appeals

BMZA is a quasi-judicial Board that hears appeals from City agencies including the following:

- land use and zoning appeals
- alleyway/footway assessments
- public right-of-way closures
- False Alarm Reduction Program appeals
- miscellaneous administrative agency appeals

In its capacity as a land use regulatory agency and quasi-judicial board, BMZA hears and determines all zoning appeals under the authority granted by the Baltimore City Charter and the Land Use Article of the MD Annotated Code, as well as Maryland common law.

BMZA decisions are based upon local and state law with the overall purpose of promoting the health, security, and general welfare of the community. The Board has these general goals with respect to land use and zoning appeals:

- Prevents the overcrowding of land
- Avoid undue concentration of population
- Provide adequate light and air
- Secure safety from fire, panic, and other dangers
- Reduce congestion in the streets
- Help for adequate transportation, water, sewers, schools, parks, and other public services

## Public Information Act Requests

BMZA records are public documents subject to open review and inspection during regular business hours. MPIA requests are not required for inspection and review. The agency head or executive director is the custodian of the records for this entity. You may contact Derek Baumgardner, 417 E Fayette St., #922, Baltimore, MD 21202, 410-396-4301 or [derek.baumgardner@baltimorecity.gov](mailto:derek.baumgardner@baltimorecity.gov) about requesting records from this entity.



# Baltimore City Department of Public Works

## About Us

Welcome to the Department of Public Works (DPW) website. This website is intended to provide a general overview of DPW and more importantly provide information that you might find useful as a resident, business owner or visitor to Baltimore City. DPW prides itself on providing quality services and strives to be responsive to your needs. Please take the time to explore our entire website and check back often as new information is constantly added.

### OUR MISSION

We support the health, environment, and economy of our City and the region by providing customers with safe drinking water and keeping neighborhoods and waterways clean.

### OUR VISION

To be a strong proponent and protector of our environment and the health and vitality of our communities.

### **Water Audit**

Baltimore City is conducting a water audit to ensure that everyone is being fairly billed for their water usage. This involves a very small number of accounts out of over 400,000, but it is important that everyone is treated equitably. The audit should conclude in late spring

### **Water Billing Rates and Fees**

Starting July 1, 2019, Baltimore City will charge water/sewer fees listed in the chart below. These charges reflect a series of 9 percent increases to the current water, wastewater and stormwater charges, and fund the enhanced customer assistance program, Baltimore H<sub>2</sub>O Assists. The 9 percent increases are effective July 1, 2019, July 1, 2020, and July 1, 2021.

The water and wastewater rate increases apply to two components, fixed charges and volumetric charges. The monthly water charge is set by meter size and is assessed until a property is formally abandoned. Water consumption is charged in CCF (100 Cubic Feet). One CCF equals 748 Gallons.

The stormwater charge is based on the amount of impervious area on a property. Impervious areas do not allow water to pass through, and mainly include pavements such as sidewalks, driveways, and parking lots.

### **Meter Reduction Requests**

The infrastructure fee that appears on monthly water bills is necessary for DPW to recover costs associated with water and sewer infrastructure renewal, such as water and sewer pipes, treatment plants, and reservoirs. The fee is based on the size of a property's water meter, and increases as the size of the meter increases.

Typically, residential properties have a 5/8-inch or a 3/4-inch water meter. In a private residence, a meter of 1-inch or larger may be needed in order to supply water to a fire suppression sprinkler system. The size of the meter is determined by the builder of the property; DPW does not select meter size for a property.

Property owners can request to have a smaller meter installed. Requests to switch to a smaller meter must be professionally certified to prove that the reduction will be adequate for household use, and for fire protection at properties that have sprinklers. Please review the [Water Meter Reduction Information Sheet](#), which describes the steps property owners must take when requesting a meter reduction.

Requests for properties with 2-inch meters or smaller must be certified by a Registered Master Plumber, and those with 3-inch meters or larger by a Licensed Professional Engineer.

### **Cleaning the City**

As the City of Baltimore responds to the COVID-19 outbreak, DPW's street sweeping operations have been **suspended** to accommodate the large number of residents required to telework. Parking violations will not be enforced. As the City redirects its resources to respond to the COVID-19 outbreak, DPW's Bureau of Solid Waste will not be able to provide roll-off dumpsters for community-supported cleanup activities. At this time, all residential sanitation and recycling collections are continuing. Residents continue to have access to drop-off services at convenience centers, the transfer stations and landfills.

## **Removing Trash and Debris**

DPW's Bureau of Solid Waste is responsible for maintaining the cleanliness of our city for residents, businesses and over 15 million visitors annually.

The Bureau provides curbside trash and recycling pickup including bulk items and seasonal waste for 640,000 residents in approximately 210,000 households citywide.

The Bureau also provides vacant and abandoned property maintenance services, responding to 42,000 requests annually.

The Bureau provides public right of way cleaning which includes sweeping city-owned streets, alleys and lots, as well as mowing high grass and weeds on public lots. Other services include graffiti removal and rat abatement, as well as coordinating community pitch-ins and special collections such as Christmas tree and yard waste seasons, Household Hazardous Waste weekends, and Citywide spring and fall cleanups.

As part of a comprehensive effort to improve the cleanliness of the City, in 2017 the Bureau reorganized its divisions to be focused geographically. Divisions are now organized based on quadrants of the city - Northwest, Northeast, Southwest and Southeast. The routine services, special services and property management services are now included in each Quadrant Division. Each Quadrant Division Chief and their Staff are responsible for delivering Solid Waste services within the assigned quadrant.

## **About Wastewater**

Wastewater is water that has been used in homes, businesses or industrial operations and carries dissolved and suspended solids. This water is sent to a wastewater treatment plant for processing to remove contaminants.

In the simplest terms, when you take a shower, shave, use a toilet, clean your dishes, rinse at your dentist, wash your hands, manufacture a product....you use water. From the flush to the spin cycle, that water enters a drain which ultimately leads to a treatment facility.

## **Collection, Conveyance and Pumping**

**Baltimore's wastewater treatment system serves approximately 1.6 million people in metropolitan area.**

- Two Wastewater Treatment Plants: Back River and Patapsco
- Collects and treats up to 250 million gallons wastewater daily (Back River: 180 MGD/Patapsco: 63 MGD)

- There are 3,100 miles of sanitary mains in the whole system. We maintain the 1,400 miles in Baltimore City.
- Collects and treats an average flow of 210 million gallons wastewater daily (Back River: design flow 180 MGD/ Patapsco: design flow 73 MGD) with
- There are 3,100 miles of sanitary mains in the whole system. We maintain 1,400 miles in Baltimore City.
- Operates eight (8) major wastewater pumping stations and 10 (ten) minor installations.

## The Wastewater System and You

The City's wastewater system is taken for granted by just about everyone. In many ways that is good because one generally would only think about it when a backup occurs. As long as your tub drains and your toilet flushes, then the system is working for you.

In order to keep the system working properly in your neighborhood please remember to only deposit appropriate materials down your drains. Paper towels and rags do not dissolve and will clog your pipes. Solvents and other hazardous materials can pose a danger to you, corrode your sewer lines and make wastewater treatment more difficult. Oils and grease will build up in your line and are a leading cause of sewage backups.

If you have large trees on or near your property the roots may enter your sewer connection. Commercial tree-root inhibitors (a powder which can be flushed down your toilet each month) will help to keep your lines root-free. These are available at major hardware stores. Avoid planting on top of any utility lines and call Miss-Utility before doing any digging.

## Stormwater Fee

The [Stormwater Remediation Fee Regulations](#), updated September 2017, outline the regulations and terms of Baltimore City's stormwater fee, and includes:

- Definition of terms;
- Calculation of stormwater remediation base fee;
- Billing procedures;
- Exemptions; and
- Credits

More information, including links to documents explaining the exemptions and credits, are below.

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Since 2013 Baltimore City has operated a stormwater utility that is funded by property owners in the City. The City's stormwater fees are based on the amount of impervious area on a property. Impervious surfaces, such as roofs, sidewalks, and driveways, block water from infiltrating the ground. They increase runoff to our storm drains, and transport a variety of pollutants to bodies of water.

The primary expenses paid for with this fee are maintaining, operating, and improving the stormwater management system, and reducing pollutants. This includes capital improvements for stormwater management, and operation and maintenance of stormwater management systems and facilities. Additional information on how the Stormwater Utility Funds are used can be found in the [Financial Assurance Plan](#) and the [MS4 Annual Reports](#).

The stormwater fee appears as a line item on the monthly water bills. You may apply for [stormwater fee credits](#) for your single-family property or for other kinds of properties. You can find the impervious area on any property in the City by using our [Stormwater Fee Finder](#).

Single-family properties are charged one of three rates:

- Tier 1 properties have no more than 820 square feet of impervious surface area, and pay \$40 per year (\$3.33 each month)
- Tier 2 properties have more than 820 square feet but no more than 1,500 square feet of impervious surface area, and pay \$60 per year (\$5 each month).
- Tier 3 properties have more than 1,500 square feet of impervious surface area, and pay \$120 per year (\$10 each month).

For more information download the [Single Family Property Guidance Document](#).

Non-single family properties are billed based on a measure called an Equivalent Residential Unit (ERU), which is the size of the impervious surface area (1,050 square feet) of the median-sized house in the City. The larger the impervious surface area of a parcel, the higher the stormwater fee for the property. Non-single family properties pay \$60 per ERU per year.

For more information download the [Non-Single Family Property Guidance Document](#).

Charitable, nonprofit organizations that experience a financial hardship as a result of the stormwater remediation fee may be eligible for an exemption from the fee. The organization requesting a hardship exemption must submit and have approved an alternative compliance plan in order to be eligible.

For more information download the [Hardship Exemption and Alternative Compliance Program document](#).