

<b>FROM</b>	NAME & TITLE	Christopher Shorter, City Administrator	CITY of BALTIMORE <b>MEMO</b>	
	AGENCY NAME & ADDRESS	<b>Office of the Mayor</b> 100 N. Holliday Street, Room Baltimore, MD 21202		
	SUBJECT	City Council Bill # 21-0043 Committee on Insurance and Risk Management - Revisions		

**TO** The Honorable President and Members of the Baltimore City Council c/o  
Natawna Austin, Executive Secretary

DATE: April 26, 2021

**Position: Support with Amendments**

The City Administrators Office (CAO) is herein reporting on City Council Bill 21-0043, Committee on Insurance and Risk Management – Revisions, with the purpose of establishing certain Committee membership, meeting cadence, and clarifying certain other aspects of the Committee. The Office of the City Administrator supports this bill with an amendment to designate the Mayor as the entity to designate the Chair of this Committee on Insurance and Risk Management. The purpose of this proposed amendment is to maintain uniformity across other Boards and Commissions wherein the Mayor appoints the Chair.

**Background**

The purpose of the Committee on Insurance and Risk Management – Revisions is to periodically commission an actuary to perform a review of the insurance risks of the City. The Committee will also review the history of loss of the City, its claim and potential liability exposure, and other factors the Committee deems relevant to screen the City’s insurance and risk management needs. The Committee will include three individuals appointed by the Mayor, with one individual nominated by the City Council President, and one individual nominated by the Comptroller. There will be an additional four ex-officio members being the Comptroller or a designee, the Deputy Comptroller, the City Solicitor or a designee, and the Director of Finance or a Designee. The Comptroller or their designee would serve as the Committee Chair and convene the Committee at least twice a year. The Department of Finance will provide administrative and technical support to the Committee as needed.

**Conclusions:**

After review, the Office of the City Administrator supports City Council Bill 21-0043 with an amendment wherein the Committee on Insurance and Risk Management would appoint the Chair. The City Administrators Office supports the transparency and accountability of City resources, as well as recognizes the importance of risk management’s impact on City finances.