


<b>FROM</b>	NAME & TITLE	Niles R. Ford, PhD, Chief of Fire Department <i>NRF</i>	CITY of BALTIMORE <b>MEMO</b>	
	AGENCY NAME & ADDRESS	Baltimore City Fire Department 401 East Fayette St. - 21202		
	SUBJECT	City Council Bill #20-0496 Records Management-Modernizing, Correcting, and Conforming		

**TO** The Honorable Brandon M. Scott, President  
And All Members of the Baltimore City Council  
City Hall, Room 408

DATE: September 10, 2020

**FOR the purpose of repealing and replacing City Code provisions regarding Baltimore City records management program to conform to State law requirements and to reflect modern practices in records management; establishing the position of City Records Management Officer to coordinate citywide records management; setting forth certain duties of the City Records Management Officer; requiring City agencies to provide certain cooperation to the City Records Management Officer; providing for the manner of the proper disposal of certain City records; defining certain terms; and generally relating to the management of the records of Baltimore City government.**

**The Baltimore City Fire Department has no objections to City Council Bill 20-0496**