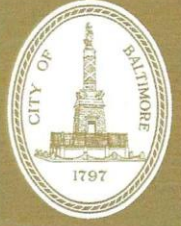


CITY OF BALTIMORE

BRANDON M. SCOTT, Mayor



OFFICE OF COUNCIL SERVICES

LARRY E. GREENE, Director
415 City Hall, 100 N. Holliday Street
Baltimore, Maryland 21202
410-396-7215 / Fax: 410-545-7596
email: larry.greene@baltimorecity.gov

TO: Sean Pennie

FROM: Jennifer L. Coates, Committee Staff
Committee on Economic and Community Development

Date: June 22, 2022

RE: INSTRUCTIONS FOR NOTICE OF A PUBLIC HEARING – CONDITIONAL USE AND VARIANCES

The Committee on Economic and Community Development of the Baltimore City Council will hold the following public hearing:

Bill: City Council Bill No. 22-0203

Date: Tuesday, August 9, 2022

Time: 2:15 p.m.

Place: City Hall, Clarence “Du” Burns Chambers, 100 N. Holliday Street, 4th Floor

Notice of the public hearing must be provided by and at the expense of the applicant in accordance with Article 32. Zoning § 5-602 – Major variances: Conditional uses. For helpful information about the public notice requirements under Article 32 - Zoning (*pages 129 – 130*) see *Attachment B*. You can access and review Article 32 using the web link below:

<http://ca.baltimorecity.gov/codes/Art%2032%20-%20Zoning.pdf>

The required notice and deadlines are outlined on the following page.

Disclaimer. The City makes no claims as to the quality, completeness, accuracy, timeliness, or content of any data contained herein or on this site. All such items and materials are provided on an "as is" basis, and you are fully and solely responsible for your use of them and for any results or consequences of your use. They have been compiled from a variety of sources, including sources beyond the control of the City, and are subject to change without notice from the City. The data is subject to change as modifications and updates are complete. It is understood that the information contained in the site is being used at one's own risk. In no event shall the City or its elected/appointed officials, municipal agencies and departments, employees, agents, or volunteers be liable for any direct, indirect, special, punitive, incidental, exemplary or consequential damages arising your accessing or using the site, or otherwise arising from this site or from anything contained in or displayed on this site. Nothing contained in or displayed on this site constitutes or is intended to constitute legal advice by the City or any of its elected/appointed officials, municipal agencies and departments, employees, agents, and volunteers

Sign Posting

The applicant must post the required sign(s) at least 21 days before the public hearing. The language for the sign(s) appears between the double lines on Attachment A. Instructions for posting the sign(s) can be found in Article 32. Zoning § 5-602 – Major variances: Conditional uses.

Certification of Posting

At least four (4) days prior to the hearing, the applicant must submit a certification of sign posting electronically to Natawna Austin at NatawnaB.Austin@Baltimorecity.gov.

If the required certification is not received as specified above, the public hearing will be cancelled without notice to the applicant.

The deadline dates are as follows:

<i>Sign Posting Deadline:</i>	<i>July 19, 2022</i>
<i>Certificate of Posting Deadline:</i>	<i>August 5, 2022</i>

Please note that ALL of these requirement MUST be met in order for your hearing to proceed as scheduled.

If you have any questions regarding your notice obligations, please contact:

Jennifer L. Coates, Committee Staff
Baltimore City Council
Committee on Economic and Community Development
410-396-1260
Jennifer.Coates@baltimorecity.gov.

ATTACHMENT A

THE APPLICANT MUST POST THE REQUIRED SIGN(S) CONTAINING THE INFORMATION BETWEEN THE DOUBLE LINES **BY JULY 19, 2022.**

**BALTIMORE CITY COUNCIL
PUBLIC HEARING ON BILL NO. 22-0203**

The Committee on Economic and Community Development of the Baltimore City Council will meet on Tuesday, August 9, 2022 at 2:15 p.m. to conduct a public hearing on City Council Bill No. 22-0203. The Committee will conduct the hearing at City Hall, Clarence “Du” Burns Chambers, 100 N. Holliday Street, 4th Floor, Baltimore Maryland 21202.

CC 22-0203 - Zoning - Conditional Use Conversion of Single-Family Dwelling Unit to 2 Dwellings Units in the R-8 Zoning District - 2223 Callow Avenue

For the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 2 dwelling units in the R-8 Zoning District on the Property known as 2223 Callow Avenue (Block 3446, Lot 64), as outlined in red on the accompanying plat.

By authority of Article – Zoning, Sections 5-201(a) and 9-701(2); Baltimore City Revised Code (Edition 2000)

Applicant: Sean Pennie

For more information, contact committee staff at (410) 396-1260.

NOTE: This bill is subject to amendment by the Baltimore City Council.

SHARON GREEN MIDDLETON
Chair

SEND CERTIFICATION TO:

Natawna B. Austin
NatawnaB.Austin@Baltimorecity.gov

SEND BILL TO:

Sean Pennie
2223 Callow Avenue
Baltimore, MD 21217
443-802-8990

ATTACHMENT B

ZONING
SUBTITLE 6 – NOTICES

ARTICLE 32, § 5-602

<http://ca.baltimorecity.gov/codes/Art%2032%20-%20Zoning.pdf>

§ 5-602. Major variances; Conditional uses.

(a) Hearing required.

For major variances and conditional uses, the Board of Municipal and Zoning Appeals or the City Council, as the case may be, must conduct a hearing at which:

- (1) the parties in interest and the general public will have an opportunity to be heard; and
- (2) all agency reports will be read.

(b) Notice of hearing required.

Notice of the hearing must be given by posting in a conspicuous place on the subject property.

(c) Contents of notice.

The notice must include:

- (1) the date, time, place, and purpose of the public hearing;
- (2) the address of the subject property or a drawing or description of the boundaries of the area affected by the proposed variance or conditional use;
- (3) the name of the applicant; and
- (4) how additional information on the matter can be obtained.

(d) Number and manner of posted notices.

(1) The number and manner of posting is as follows:

- (i) for an individual property, at least 1 sign must be visible from each of the property's street frontages;
- (ii) each sign must be posted at a prominent location, near the sidewalk or public right-of-way, so that it is visible to passing pedestrians and motorists;

- (iii) a window-mounted sign must be mounted inside the window glass and placed so that it is clearly visible to passing pedestrians and motorists; and
 - (iv) each sign must be at least 3 feet by 4 feet in size.
- (2) Nothing in this subtitle prevents the voluntary posting of more notices than required by this subtitle.

(e) Timing of notice.

The posted notice must be:

- (1) posted at least 21 days before the public hearing; and
- (2) removed within 48 hours after conclusion of the public hearing.

(Ord. 16-581; Ord. 17-015.)