


FROM	NAME & TITLE	Robert Cename, Budget Director <i>R. Cename</i>	CITY of BALTIMORE MEMO	
	AGENCY NAME & ADDRESS	Bureau of the Budget and Management Research Room 432, City Hall		
	SUBJECT	City Council Bill 21-0157 – Limiting the Range of City-Owned Take-Home Vehicles		

DATE:

TO

The Honorable President and
Members of the City Council
City Hall, Room 400

November 16, 2021

Position: Defer to City Administrator

The Department of Finance is herein reporting on City Council Bill 21-0157, Limiting the Range of City-Owned Take-Home Vehicles, the purpose of which is to limit the use of a City-owned take-home vehicle to within Baltimore City.

Background

The City currently permits the use of City-owned take-home vehicle outside of City limits and gives agencies the ability to implement policies and processes that are specific to the needs of the agency. Agencies assign take-home vehicles to staff for various reasons including emergency responses. This flexibility allows agencies to respond efficiently and effectively to the various issues that they manage. This legislation aims to limit the use of City-owned take-home vehicles to within City limits.

Fiscal Impact Analysis

The Department of Finance anticipates minimal fiscal impact to the City from this bill. Based on sample data from the Department of General Services (DGS), annual maintenance, repair, and fuel costs vary depending on vehicle age, type, and usage. From the data provided, those costs ranged from \$516 to \$4,317 for Fiscal 2021. However, it is not possible to determine estimated savings from this legislation due to the varying nature of vehicle costs and usage.

In August 2021, the Inspector General issued a report assessing the Baltimore City Fire Department’s take-home vehicle policy and vehicle maintenance costs. The report estimated an annual cost of \$165,770.47 for maintenance, repair, fuel, and usage costs of 35 take-home vehicles. The report included an analysis of mileage and commute time for personnel assigned vehicles, which Finance is not able to assess. However, based on the data provided by DGS, the cost per vehicle is similar to costs in other agencies.

Other Considerations

The Department of Finance defers to agencies using City-owned take-home vehicles on the impact of this legislation to their operations and any administrative concerns regarding implementation.

Conclusion

This legislation aims to limit the use of City-owned take-home vehicles outside of the City limits. The Department of Finance anticipates minimal fiscal impact to the City from this legislation, but defers to the impacted agencies on the effect of this legislation on operations and administration.

For the reasons stated above, the Department of Finance defers to the Office of the City Administrator on City Council Bill 21-0157.

cc: Henry Raymond
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