

**CITY OF BALTIMORE
COUNCIL BILL 08-0185
(First Reader)**

Introduced by: Councilmembers Conaway, Young, Middleton, Henry, Curran, Clarke, Branch,
Reisinger, Welch

Introduced and read first time: August 11, 2008

Assigned to: Judiciary and Legislative Investigations Committee

REFERRED TO THE FOLLOWING AGENCIES: City Solicitor, Department of Housing and
Community Development, Department of Real Estate, Mayor's Office of Information
Technology

A BILL ENTITLED

1 AN ORDINANCE concerning

2 **Non-Owner-Occupied Dwellings – Registration**

3 FOR the purpose of requiring certain leases and other tenant information to accompany the
4 registration statements for non-owner-occupied dwellings.

5 BY repealing and reordaining, without amendment

6 Article 13 - Housing and Urban Renewal
7 Section(s) 4-5(a)
8 Baltimore City Code
9 (Edition 2000)

10 BY repealing and reordaining, with amendments

11 Article 13 - Housing and Urban Renewal
12 Section(s) 4-6(a), 4-7
13 Baltimore City Code
14 (Edition 2000)

15 BY adding

16 Article 13 - Housing and Urban Renewal
17 Section(s) 4-6(d)
18 Baltimore City Code
19 (Edition 2000)

20 **SECTION 1. BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE,** That the
21 Laws of Baltimore City read as follows:

22 **Baltimore City Code**

23 **Article 13. Housing and Urban Renewal**

24 **Subtitle 4. Non-Owner-Occupied Dwellings**

EXPLANATION: CAPITALS indicate matter added to existing law.
[Brackets] indicate matter deleted from existing law.

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§ 4-5. Registration required.

(a) *In general.*

The owner of a non-owner-occupied dwelling unit must file an annual registration statement for that unit with the Commissioner.

§ 4-6. Registration statement – Contents.

(a) *In general.*

Each registration statement must:

(1) be in the form that the Commissioner requires; [and]

(2) BE ACCOMPANIED BY A COPY OF ANY LEASE TO WHICH THE DWELLING UNIT IS SUBJECT; AND

(3) contain the following information:

(i) [(1)] a description of the premises by street number or by block-and-lot;

(ii) [(2)] the name, street address, and telephone number of the unit's owner of record;

(iii) [(3)] the name, street address, and telephone number of the unit's managing operator, if other than the owner;

(iv) [(4)] if the owner is a corporation, limited partnership, limited liability company, or similar entity, the name, street address, and telephone number of its resident agent; [and]

(v) (5) if the owner is a partnership or other similar entity, the name, street address, and telephone number of a responsible partner or officer; AND

(vi) IF THE PREMISES IS SUBJECT TO A LEASE OR OTHERWISE OCCUPIED, THE NAME OF EACH LESSEE/OCCUPANT AND THE LAST 4 DIGITS OF THAT PERSON'S DRIVER'S LICENSE.

(D) *CHANGE IN LEASE OR OCCUPANT.*

ANY NEW LEASE, AMENDMENT TO EXISTING LEASE, OR CHANGE IN OCCUPANTS MUST BE REPORTED TO THE COMMISSIONER ON A SUPPLEMENTAL REGISTRATION STATEMENT WITHIN 30 DAYS THE EVENT.

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1 **§ 4-7. Registration statement – Confidentiality.**

2 (a) *In general.*

3 Except as otherwise specified in this section, the registration statements required by this
4 section are confidential records and are not open to public inspection.

5 (b) *Exception – Neighboring property owners, residents, etc.*

6 For a specified property, the Commissioner must furnish the name, address, and
7 telephone number of the owner or operator of that property AND THE NAME OF EACH
8 LESSEE/OCCUPANT on the written request of:

9 (1) the owner or resident of property within a 1 block radius of the specified property;
10 or

11 (2) the neighborhood association for the area in which the specified property is
12 located.

13 (c) *Exception – Department of Environment.*

14 The Commissioner may share the registration statements filed under this subtitle with the
15 State Department of the Environment for integration with the registration information
16 maintained by the State under State Environment Article § 6-811.

17 **SECTION 2. AND BE IT FURTHER ORDAINED,** That the catchlines contained in this Ordinance
18 are not law and may not be considered to have been enacted as a part of this or any prior
19 Ordinance.

20 **SECTION 3. AND BE IT FURTHER ORDAINED,** That this Ordinance takes effect on the 30th day
21 after the date it is enacted.