Introduced by: Councilmember Pinkett

At the request of: Elliott Pratt

Address: 2310 Eutaw Place, Baltimore, Maryland 21217

Telephone: 410-844-1185

Prepared by: Department of Legislative Reference Date: July 17, 2019

Referred to: LAND USE AND Committee

Also referred for recommendation and report to municipal agencies listed on reverse.

CITY COUNCIL 19- 0419

A BILL ENTITLED

AN ORDINANCE concerning

Zoning – Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District – Variance – 2310 Eutaw Place

FOR the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area) regulations.

By authority of

Article 32 - Zoning Sections 5-201(a), 5-305(a), 5-308, 9-401 (Table 9-401), 9-701(2), and 9-703(d) Baltimore City Revised Code (Edition 2000)

**The introduction of an Ordinance or Resolution by Councilmembers at the request of any person, firm or organization is a courtesy extended by the Councilmembers and not an indication of their position.

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Other:	Other:
Others	Other:
Other:	Other:
noissimmo ogaW	Employees, Retirement System
noiszimmo gninnald	Commission on Sustainability
Parking Authority Board	Comm. for Historical and Architectural Preservation
Labor Commissioner	elanqqA gninoZ bna laqininuM to braod
Fire & Police Employees' Retirement System	Board of Ethics
Environmental Control Board	Board of Estimates
s noissimm	Boards and Co
Other:	Other:
Оспет:	Отры:
Police Department	Other:
Office of the Mayor	Department of Planning
Vgolonfaction Technology	Department of Human Resources
Mayor's Office of Human Services	Department of Housing and Community Development
Mayor's Office of Employment Development	Department of General Services
Health Department	Department of Finance
Insmire Department	Department of Audits
noiterrogeneral to insmirenged	Comptroller's Office
Department of Recreation and Parks	City Solicitor
Department of Real Estate	Baltimore Development Corporation
Department of Public Works	Baltimore City Public School System

CITY OF BALTIMORE ORDINANCE 19.323 Council Bill 19-0419

Introduced by: Councilmember Pinkett

At the request of: Elliott Pratt

Address: 2310 Eutaw Place, Baltimore, Maryland 21217

Telephone: 410-844-1185

Introduced and read first time: July 22, 2019

Assigned to: Land Use Committee

Committee Report: Favorable with amendments

Council action: Adopted

Read second time: November 18, 2019

AN ORDINANCE CONCERNING

1	Zoning – Conditional Use Conversion of a Single-Family Dwelling Unit to
2	3 Dwelling Units in the R-7 Zoning District - Variance =
3	2310 Eutaw Place
4	FOR the purpose of permitting, subject to certain conditions, the conversion of a single-family
5	dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310
6	Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and
7	granting a variance from certain bulk (lot area) regulations.
8	By authority of
9	Article 32 - Zoning
0	Sections 5-201(a), 5-305(a), 5-308, 9-401 (Table 9-401), and 9-701(2), and 9-703(d)
1	Baltimore City Revised Code
2	(Edition 2000)
3	SECTION 1. BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE, That
4	permission is granted for the conversion of a single-family dwelling unit to 3 dwelling units in
5	the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as
6	outlined in red on the plat accompanying this Ordinance, in accordance with Baltimore City
7	Zoning Code §§ 5-201(a) and 9-701(2), subject to the condition that the building complies with
8	all applicable federal, state, and local licensing and certification requirements.
9	SECTION 2. AND BE IT FURTHER ORDAINED, That pursuant to the authority granted by §§ 5-
0	201(a), 5-305(a), and 5-308 of Article 32 - Zoning, permission is granted for a variance from the
.1	requirements of § 9-401 (Table 9-401: Rowhouse and Multi-Family Residential Districts - Bulk
2	and Yard Regulations) and § 9-703(d) for the lot area size, as a lot area of 3,300 square feet is
3	required for 3 dwelling units, and the lot is approximately 2,820 square feet.

EXPLANATION: CAPITALS indicate matter added to existing law.

[Brackets] indicate matter deleted from existing law.

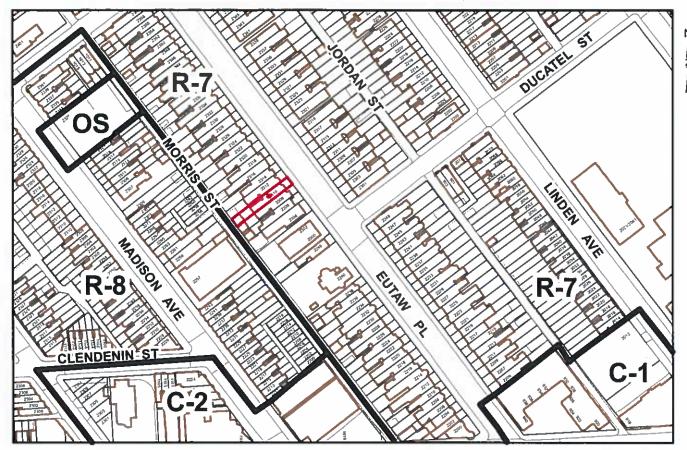
Underlining indicates matter added to the bill by amendment.

Strike out indicates matter stricken from the bill by amendment or deleted from existing law by amendment.

Council Bill 19-0419

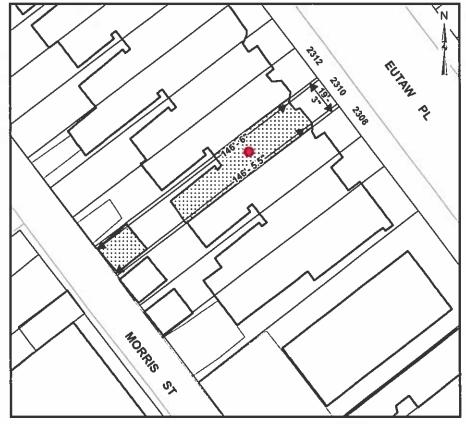
1 2 3 4 5 6 7 8	SECTION 3 2. AND BE IT FURTHER ORDAINED, That as evidence of the authenticity of the accompanying plat and in order to give notice to the agencies that administer the City Zoning Ordinance: (i) when the City Council passes this Ordinance, the President of the City Council shall sign the plat; (ii) when the Mayor approves this Ordinance, the Mayor shall sign the plat; and (iii) the Director of Finance then shall transmit a copy of this Ordinance and the plat to the Board of Municipal and Zoning Appeals, the Planning Commission, the Commissioner of Housing and Community Development, the Supervisor of Assessments for Baltimore City, and the Zoning Administrator.
9 10	SECTION 4 3. AND BE IT FURTHER ORDAINED, That this Ordinance takes effect on the 30 th day after the date it is enacted.
	DEC 0 2 2019
	Certified as duly passed this day of, 20
	President, Baltimore City Council
	Certified as duly delivered to Lis Honograp Mayor, this day of, 20 Chief Clerk
	Approved this 18th day of Dec , 20 9 Mayor, Baltimore City
	Approved For Form and Legal Sufficiency This Day of December 2019 Chief Solicitor

SHEET NO. 44 OF THE ZONING MAP OF THE ZONING CODE OF BALTIMORE CITY



Scale: 1" = 50'

Scale: 1" = 200'



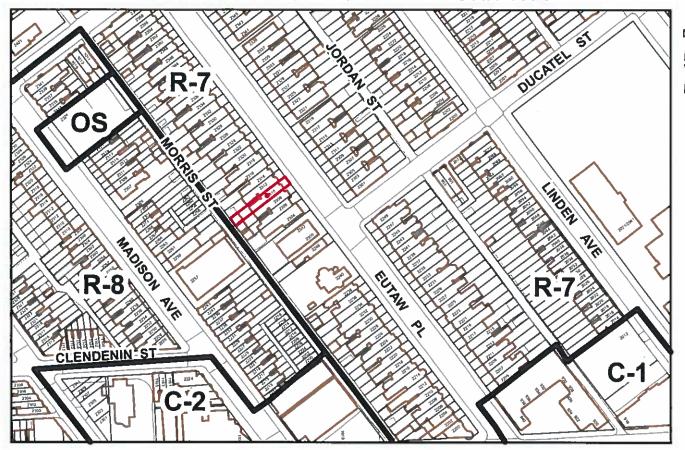
Note:

In Connection With The Property Known As No. 2310 EUTAW PLACE. The Applicant Wishes To Request The Conditional Use Conversion Of The Aforementioned Property From A Single-Family Dwelling Unit To Three Dwelling Units In The R-7 Zoning District, As Outlined In Red Above.

WARD 13 SECTION 8
BLOCK 3424 LOT 26
MAYOR

PRESIDENT CITY COUNCIL

SHEET NO. 44 OF THE ZONING MAP OF THE ZONING CODE OF BALTIMORE CITY

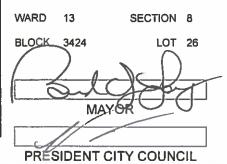


Scale: 1" = 200'

RPE 7-1-19

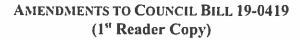
Note:

In Connection With The Property
Known As No. 2310 EUTAW
PLACE. The Applicant Wishes
To Request The Conditional
Use Conversion Of The
Aforementioned Property From A
Single-Family Dwelling Unit To Three
Dwelling Units In The R-7 Zoning
District, As Outlined In Red Above.



Scale: 1" = 50"

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By: Land Use Committee

Amendment No. 1

On page 1, in line 3, strike "Variance – "; and, on the same page, in line 7, strike beginning with the semi colon down through and including "regulations", in line 8.

Amendment No. 2

On page 1, in line 11, strike "9-401 (Table 9-401),"; in the same line, before "9-701(2)", insert "and", and, in the same line, after "9-701(2)", strike the rest of the line.

Amendment No. 3

On page 1, strike lines 20 through 24 in their entireties; and, on page 2, in lines 1 and 9, strike "3" and "4", respectively, and substitute "2" and "3", respectively.



BALTIMORE CITY COUNCIL LAND USE COMMITTEE VOTING RECORD

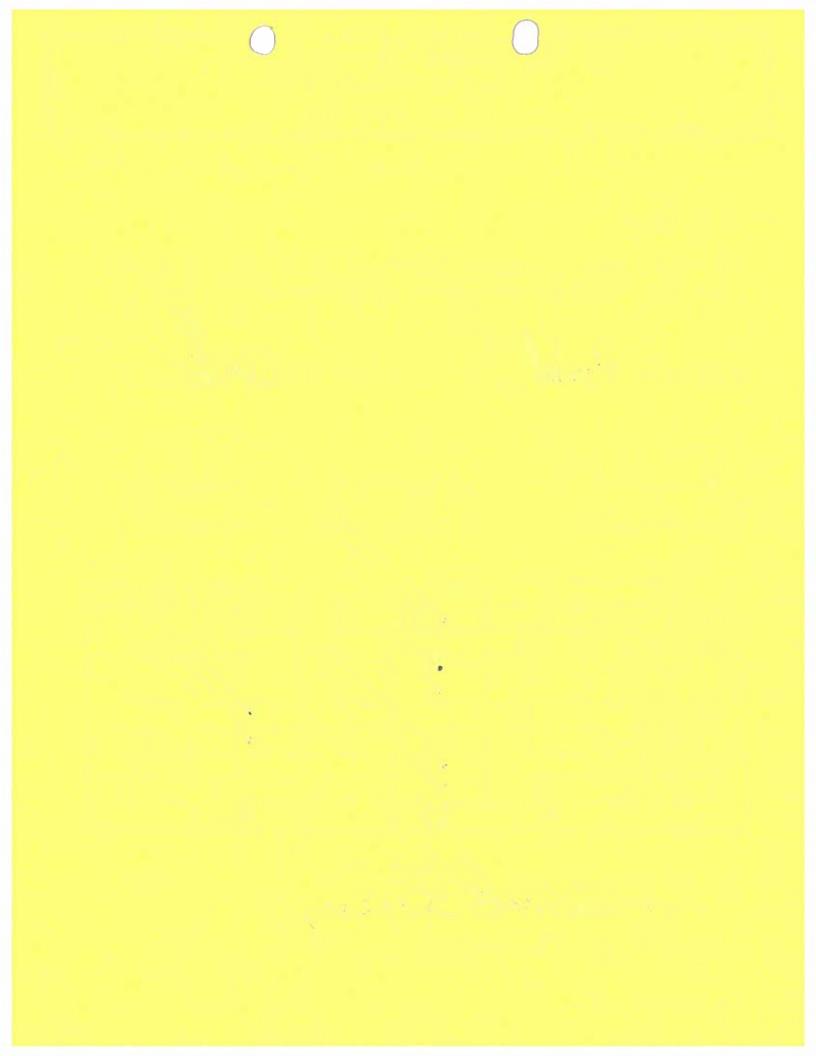
DATE: Movember 6, 2019

BILL#: 19-0419	
BILL TITLE: Zoning - Conditional Use Conversion o	f a Single-Family Dwelling
Unit to 3 Dwelling Units in the R-7 Zoning District - V	
	0
	1/

NOTION BY: WWW SECONDED BY: Clark				
☐ FAVORABLE	FAVOR	RABLE WIT	ΓΗ AMENDI	MENTS
UNFAVORABLE	☐ WITHOUT RECOMMENDATION			
NAME	YEA8	XAYS	ABSENT	ABSTAIN
Reisinger, Edward - Chair				
Sneed, Shannon - Vice Chair				
Clarke, Mary Pat	4/	Z		
Costello, Eric	V			
Dorsey, Ryan				
Middleton, Sharon			V	
Pinkett, Leon	V /			
Stokes, Robert	V			
TOTALS				

CHAIRPERSON Sowall Seeser

COMMITTEE STAFF: Jennifer L. Coates , Initials:



LAND USE COMMITTEE

FINDINGS OF FACT

MOTION OF THE CHAIR OF THE LAND USE COMMITTEE, AFTER A PUBLIC HEARING AT WHICH AGENCY REPORTS AND PUBLIC TESTIMONY WERE CONSIDERED, AND PURSUANT TO ARTICLE 32, SECTION 5-406 OF THE BALTIMORE CITY CODE, THE CITY COUNCIL ADOPTS THESE FINDINGS OF FACT CONCERNING A CONDITIONAL USE FOR:

City Council Bill No.19-0419

Zoning - Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District - Variance - 2310 Eutaw Place

(1) the establishment, location, construction, maintenance, or operation of the conditional use <u>will not</u> be detrimental to or endanger the public health, safety, or welfare for the following reasons:

The establishment, location, construction, maintenance, or operation of this property as a multi-family dwelling containing three dwelling units would not be detrimental to or endanger the public health, safety or welfare.

(2) the use <u>would not</u> be precluded by any other law, including an applicable Urban Renewal Plan;

The proposed use is not precluded by any other law and there is no Urban Renewal Plan for this area.

(3) the authorization <u>would not</u> be contrary to the public interest for the following reasons:

The proposed authorization would not be contrary to the public interest (in fact, it would advance the public interest by creating housing affordable to moderate-income families).

(4) the authorization <u>would</u> be in harmony with the purpose and intent of this Code for the following reasons:

Planning staff concluded that the authorization would be in harmony with the purpose and intent of the Zoning Code.

After consideration of the following, where applicable (fill out all that are only relevant):

(1) the nature of the proposed site, including its size and shape and the proposed size, shape, and arrangement of structures;

The nature of the proposed site, including its size and shape, are adequate for the proposed use.

(2) the resulting traffic patterns and adequacy of proposed off-street parking and loading;

There will be no negative impact to traffic patterns.

According to the Department of Planning, two additional off-street parking spaces are required to serve the two newly-created dwelling units (BCZC subsection 9-703.f.). This property can provide two off-street parking spaces meeting Zoning Code standards.

The Parking Authority of Baltimore City (PABC) reviewed the proposed legislation. This site is not located on a block where PABC administers on-street parking programs. Site visits were conducted during the second week of August 2019. PABC has determined that the available on-street parking inventory is greater than the demand for on-street parking. In addition, PABC investigated the alley and rear of the property and determined that there is insufficient access or property for any off-street parking spaces. Therefore, a variance for off-street parking is required, and PABC has determined that the passage of this bill will not negatively impact parking in the area.

(3) the nature of the surrounding area and the extent to which the proposed use might impair its present and future development;

The proposed use will not impair the present and future development of this lot or the surrounding area.

(4) the proximity of dwellings, churches, schools, public structures, and other places of public gathering;

There will be no negative impact resulting from proximity to dwellings, churches, schools, public structures, and other places of public gathering.

(5) accessibility of the premises for emergency vehicles;

There is adequate accessibility of the premises to emergency vehicles.

(6) accessibility of light and air to the premises and to the property in the vicinity;

There is adequate light and air to these premises and to properties in the vicinity.

(7) the type and location of adequate utilities, access roads, drainage, and other necessary facilities that have been or will be provided;

Adequate utilities, access roads, drainage, and other necessary facilities have been or will be provided.

(8) the preservation of cultural and historic landmarks and structures;

The proposed use will not interfere with preservation of cultural and historic landmarks and structures.

(9) the character of the neighborhood;

The proposed use would not alter the character of the neighborhood.

(10) the provisions of the City's Comprehensive Master Plan;

The proposed use is consistent with provisions of the City's Comprehensive Master Plan.

According to the Planning Department, the proposed action is consistent with the City of Baltimore's Comprehensive Master Plan, LIVE EARN PLAY LEARN, the Comprehensive Master Plan for Baltimore, Live Goal 1: Build Human and Social Capital by Strengthening Neighborhoods, Objective 1: Expand Housing Choices for all Residents.

(11) the provisions of any applicable Urban Renewal Plan;

The proposed use is consistent with the provisions of the applicable Urban Renewal Plan.

(12) all applicable standards and requirements of this Code;

The proposed use meets all other applicable standards and requirements of the Zoning Code.

(13) the intent and purpose of this Code; and

The proposed use is consistent with the intent and purpose of the Zoning Code.

(14) any other matters considered to be in the interest of the general welfare.

Is consistent with any other matters that may be considered to be in the interest of the general welfare.

SOURCE OF FINDINGS (Check all that apply):

[X] Planning Report

- Planning Commission, Chris Ryer, Director Memorandum Dated September 13, 2019
- o Department of Planning, Staff Report Dated September 12, 2019

[X] Testimony presented at the Committee hearing

Oral – Witness Name:

- Planning Commission representative
- Department of Law representative

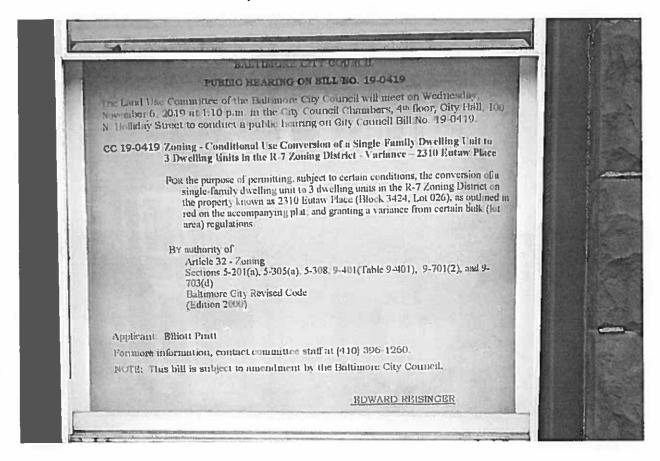
Written – Submitted by: (Include documents that have relevant facts only)

- Mr. Chris Ryer, Director, Department of Planning, Memorandum Dated September 13, 2019
- Mr. Martin French, Staff, Department of Planning, Report Dated September 12, 2019
- Mr. Derek J. Baumgardner, Executive Director, Board of Municipal Zoning Appeals, Memorandum Dated November 4, 2019
- Mr. Peter Little, Executive Director, Parking Authority of Baltimore City, Memorandum Dated August 22, 2019

LAND USE COMMITTEE?	
Edwar Sersen	X le d'allice
Chairman Clarke	Member
Member (Member
Member Robert Stokes	Member
Member	Member

Baltimore City Council Certificate of Posting - Public Hearing Notice City Council Bill No.: 19-0419

Today's Date: October 16, 2019



Address: 2310 Eutaw Place

Date Posted: October 12, 2019

Name:

Mr. Elliott Pratt

Address:

2310 Eutaw Place; Baltimore, MD 21217

Telephone:

(410) 844-1185



- Email to: Natawnab.Austin@baltimorecity.gov
- Mail to: Baltimore City Council; c/o Natawna B. Austin; Room 409, City Hall; 100 N. Holliday Street; Baltimore, MD 21202

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5	NAME & TITLE	CHRIS RYER, DIRECTOR
0 2	AGENCY NAME & ADDRESS	DEPARTMENT OF PLANNING 8 TH FLOOR, 417 EAST FAYETTE STREET
L	SUBJECT	CITY COUNCIL BILL #19-0419/ ZONING – CONDITIONAL USE CONVERSION TO 3 DWELLING UNITS IN THE R-7 ZONING

CITY of BALTIMORE

MEMO



TO

The Honorable President and Members of the City Council City Hall, Room 400 100 North Holliday Street

DISTRICT - VARIANCE - 2310 EUTAW PLACE

DATE:

September 13, 2019

At its regular meeting of September 12, 2019, the Planning Commission considered City Council Bill #19-0419, for the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on an accompanying plat; and granting a variance from certain bulk (lot area) regulations.

In its consideration of this Bill, the Planning Commission reviewed the attached staff report which recommended amendment and approval of City Council Bill #19-0419 and adopted the following resolution, five members being present (five in favor):

RESOLVED, That the Planning Commission finds, in accordance with subsections 5-406(a) and 5-406(b) of the Zoning Code of Baltimore City, that the proposed use provided in this bill:

- would not be detrimental to or endanger the public, health, safety, or welfare;
- would not be precluded by any other law, including an applicable Urban Renewal Plan;
- would not be contrary to the public interest;
- would be in harmony with the purpose and intent of this Code; and
- meets all criteria for approval specified in subsection 5-406(b) of the Zoning Code of Baltimore City, as described in the Departmental staff report; and further

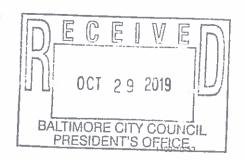
RESOLVED, That the Planning Commission concurs with the recommendation of its Departmental staff, and recommends that City Council Bill #19-0419 be amended and passed by the City Council.

If you have any questions, please contact Mr. Eric Tiso, Division Chief, Land Use and Urban Design Division at 410-396-8358.

CR/mf

attachment

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cc: Mr. Nicholas Blendy, Mayor's Office

Mr. Matthew Stegman, Mayor's Office

Ms. Nina Themelis, Mayor's Office

The Honorable Edward Reisinger, Council Rep. to Planning Commission

Mr. Colin Tarbert, BDC

Mr. Derek Baumgardner, BMZA

Mr. Geoffrey Veale, Zoning Administration

Mr. Bob Pipik, DHCD

Ms. Elena DiPietro, Law Dept.

Mr. Francis Burnszynski, PABC

Mr. Liam Davis, DOT

Ms. Natawna Austin, Council Services

Mr. Dominic McAlily, Council Services

Mr. Elliott Pratt, Applicant





PLANNING COMMISSION

Sean D. Davis, Chairman

STAFF REPORT



September 12, 2019

REQUEST: City Council Bill #19-0419/ Zoning – Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District – Variance – 2310 Eutaw Place:

For the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area) regulations.

RECOMMENDATION: Amendment, and Approval as amended

Amendment: Delete Section 2 of the bill, as a lot area variance is not needed for approval; and remove reference to a variance from the bill title and purpose statement.

STAFF: Martin French

PETITIONER: Councilmember Pinkett, at the request of Elliott Pratt

OWNER: Elliott Pratt

SITE/GENERAL AREA

Site Conditions: 2310 Eutaw Place is located on the southwest side of the street, approximately 70' northwest of the intersection with Ducatel Street. This property measures approximately 19'3" by 146'6" and extends through to Morris Street, and is currently improved with a three-story attached residential building measuring approximately 19'3" by 72' and a detached accessory garage measuring approximately 19' by 20' in the rear yard. The site is zoned R-7 and is located in the Eutaw Place – Madison Avenue Historic District.

General Area: Most of the housing in this area was originally developed in the late 19th Century and first two decades of the 20th Century. There are also scattered nonresidential uses such as offices, churches and small businesses in the area. During the 20th Century there was much conversion of single-family dwellings to multi-family structures.

HISTORY

The Eutaw Place – Madison Avenue Historic District was approved by Ordinance no. 407 dated July 2, 1981. This block was rezoned from R-8 to R-7 during the comprehensive rezoning mapping process associated with the effective date of the current Zoning Code on June 5, 2017.



CONFORMITY TO PLANS

The proposed action is consistent with LIVE EARN PLAY LEARN, the Comprehensive Master Plan for Baltimore, <u>Live</u> Goal 1: Build Human and Social Capital by Strengthening Neighborhoods, Objective 1: Expand Housing Choices for all Residents.

ANALYSIS:

Background: This legislation would allow the petitioner to use the existing structure as three dwelling units, each a 1-bedroom or 2-bedroom unit on each floor level of the structure. Approving use as a three-family multi-family dwelling would allow preservation of a piece of the community's traditional architectural fabric while responding to more contemporary, smaller-scale residential needs in a location with convenient access to downtown for residents of the three dwelling units.

Zoning Analysis: This property is a middle-of-group residential structure containing approximately 2,000 square feet of gross floor area. This bill would encourage re-use (or continuing use) of a structure consistent with its current zoning.

- The Zoning Code requires, for conversion of a single-family dwelling property in the R-7 District, 1,100 square feet of lot area per dwelling unit (BCZC subsection 9-703.d., citing Table 9-401). A lot area of 2,750 square feet is required for the proposed use, as BCZC subsection 15-302, "Measurement of density", states: "On a lot with 3 or more dwelling units, a fraction of the total area that is 50% or more of the required lot area factor counts as an additional permitted dwelling unit." This lot has 2,820 square feet and thus meets the lot area requirement for conversion. A variance of the lot area requirement is included in this bill, but is not technically necessary and should be removed from the bill.
- The Zoning Code requires, for conversion of a single-family dwelling property in the R-7 District, 750 square feet of floor area per 1-bedroom dwelling unit and 1,000 square feet of floor area per 2-bedroom dwelling unit (BCZC subsection 9-703.c.). The existing structure contains approximately 1,200 square feet of floor area on each of its three levels, thus meeting this requirement.
- The maximum lot coverage allowed is 70% (Zoning Code Table 9-401). This structure and its accessory garage together cover approximately 55% of the lot. No variance of this requirement is needed.
- Two additional off-street parking spaces are required to serve the two newly-created dwelling units (BCZC subsection 9-703.f.). This property can provide two off-street parking spaces meeting Zoning Code standards.

<u>Conditional Use</u>: Per subsection 5-406 {"Approval standards"} of Article 32 – *Zoning*:

(a) Limited criteria for denying.

Neither the Board of Municipal and Zoning Appeals, nor the City Council, as the case may be, may approve a conditional use unless, after public notice and hearing and on consideration of the standards required by this subtitle, it finds that:



- (1) The establishment, location, construction, maintenance, or operation of the conditional use would not be detrimental to or endanger the public health, safety, or welfare;
- (2) The use would not be precluded by any other law, including an applicable Urban Renewal Plan:
- (3) The authorization would not be contrary to the public interest; and
- (4) The authorization would be in harmony with the purpose and intent of this Code.

The establishment, location, and operation of this property as a multi-family dwelling containing three dwelling units would not be detrimental to or endanger public health, safety, or welfare. The proposed use is not precluded by any other law, and there is no Urban Renewal Plan for this area. The proposed authorization would not be contrary to the public interest (in fact, it could advance the public interest by creating housing affordable to moderate-income families). Therefore, Planning staff conclude that the authorization would be in harmony with the purpose and intent of the Zoning Code.

In making the above recommendation, Planning staff reviewed subsection 5-406(b) {"Required considerations"} of Article 32 - Zoning, and finds that the proposed use meets these additional criteria for approval of a conditional use:

- 1. The nature of the proposed site, including its size and shape, are adequate for the proposed use;
- 2. There will be no negative impact to traffic patterns;
- 3. The proposed use will not impair the present and future development of this lot or the surrounding area;
- 4. There will be no negative impact resulting from proximity to dwellings, churches, schools, public structures, and other places of public gathering;
- 5. There is adequate accessibility of the premises to emergency vehicles;
- 6. There is adequate light and air to the premises and to properties in the vicinity;
- 7. Adequate utilities, access roads, drainage, and other necessary facilities have been or will be provided;
- 8. The proposed use will not interfere with preservation of cultural and historic landmarks and structures;
- 9. The proposed use would not alter the character of the neighborhood;
- 10. The proposed use is consistent with provisions of the City's Comprehensive Master Plan;
- 11. The proposed use is consistent with the provisions of the applicable urban renewal plan;
- 12. The proposed use meets all other applicable standards and requirements of the Zoning Code;
- 13. The proposed use is consistent with the intent and purpose of the Zoning Code; and
- 14. Is consistent with any other matters that may be considered to be in the interest of the general welfare.

Planning staff recommend that the Planning Commission also find:



- The proposed use as a three-family dwelling would be consistent with other residential use in the area.
- Sufficient off-street parking spaces meeting Zoning Code standards can be provided on this property.

Notification: The Friends of Reservoir Hill, Reservoir Hill Improvement Council, Upper Eutaw Madison Neighborhood Association, and Councilman Pinkett have been notified of this matter.

Chris Ryer Director



F R	NAME & TITLE AGENCY NAME & ADDRESS	Steve Sharkey, Director Department of Transportation (DOT) 417 E Fayette Street, Room 527	CITY of BALTIMORE	
M	SUBJECT	City Council Bill 19-0419	МЕМО	

TO: Mayor Bernard C. "Jack" Young

TO: Land Use Committee

FROM: Department of Transportation

POSITION: No Objection RE: Council Bill – 19-0419

<u>INTRODUCTION</u> - Zoning - Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District - Variance - 2310 Eutaw Place

<u>PURPOSE/PLANS</u> — For the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area) regulations.

<u>COMMENTS</u> — Council Bill 19-0419 looks to convert 2310 Eutaw Place, located in the R-7 Zoning District, from a one dwelling unit property to a three dwelling unit property. The Department of Transportation does not foresee any direct fiscal or operational impacts as a result of the passage of Council Bill 19-0419.

AGENCY/DEPARTMENT POSITION – The Department of Transportation has no objection to City Council Bill 19-0419.

If you have any questions, please do not hesitate to contact Liam Davis via email at Liam.Davis@baltimorecity.gov or by phone (410) 545-3207.

Sincerely,

Stev Sharkey Director

SEP 11 2019

BALTIMORE CITY COUNCIL PRESIDENT'S OFFICE

DATE: 9/9/19

No ont

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CITY OF BALTIMORE

BERNARD C JACK YOUNG, Mayor



BOARD OF MUNICIPAL AND ZONING APPEALS

DEREK J. BAUMGARDNER, Executive Director 417 E. Fayette Street, Suite 922 Baltimore, Maryland 21202

November 4, 2019

The Honorable President and Members of the City Council City Hall 100 N. Holliday Street Baltimore, MD 21202

CC Bill #19-0419 Zoning - Conditional Use Conversion of a Single-Family

Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District - Variance -

2310 Eutaw Place

Ladies and Gentlemen:

City Council Bill No. 19-0419 has been referred by your Honorable Body to the Board of Municipal and Zoning Appeals for study and report.

The purpose of City Council Bill No. 19-0419 is to permit, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area) regulations.

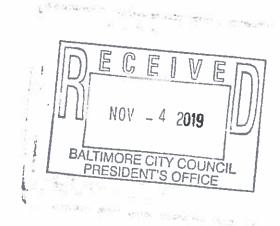
The BMZA has reviewed the legislation and has no objection to City Council Bill No. 19-0419.

Sincerely,

Derek J. Baumgardner **Executive Director**

CC: Mayor's Office of Council Relations City Council President

Legislative Reference



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CITY OF BALTIMORE

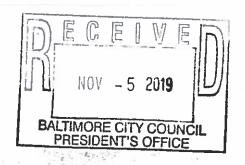
BERNARD C. "JACK" YOUNG
Mayor



DEPARTMENT OF LAW
ANDRE M. DAVIS, CHY SOLICHOR
100 N. HOLLIDAY STREET
SUITE 101, CITY HALL
BALTIMORE, MD 21202

November 5, 2019

The Honorable President and Members of the Baltimore City Council Attn: Executive Secretary Room 409, City Hall 100 N. Holliday Street Baltimore, Maryland 21202



Re: City Council Bill 19-0419 - Zoning- Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District

- Variance - 2310 Eutaw Place

Dear President and City Council Members:

The Law Department has reviewed City Council Bill 19-0419 for form and legal sufficiency. The bill would permit the conversion of a single-family dwelling unit located at 2310 Eutaw Place to become 3 dwelling units. The bill would also authorize a required variance for lot area.

In general, a conversion of a single-family to a multiple family dwelling can occur only in the R-7 through R-10 Districts and only if the structure was originally constructed as a single-family dwelling and has at least 1,500 square feet or more in gross floor area. Baltimore City Code, Art. 32, §§ 9-701; 9-703. When a property is converted to three dwelling units, as is requested in this bill, each unit must have 1, 250 square feet. Baltimore City Code, Art. 32, § 9-703(c). The converted dwelling must continue to conform to the bulk and yard regulations, including lot area, for the district in which the building is located. Baltimore City Code, Art. 32, § 9-703(d). At least one off-street parking space must be provided per dwelling unit. Baltimore City Code, Art. 32, § 9-703(f).

Conditional Use Standards

Under the Zoning Article of the City Code, the conversion of a single-family dwelling to a multi-family dwelling in an R-7 District requires conditional-use approval by ordinance. Baltimore City Code, Art. 32, § 9-701(2). To approve a conditional use, the City Council must find:

(1) the establishment, location, construction, maintenance, or operation of the conditional use would not be detrimental to or endanger the public health, safety, or welfare;

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- (2) the use would not be precluded by any other law, including an applicable Urban Renewal Plan:
- (3) the authorization would not be contrary to the public interest; and
- (4) the authorization would be in harmony with the purpose and intent of this Code.

Baltimore City Code, Art. 32, § 5-406(a).

Moreover, the above findings must be guided by 14 "considerations" involving, for example, such things as the "nature of the surrounding area and the extent to which the proposed use might impair its present and future development," "the character of the neighborhood," and "the resulting traffic patterns and adequacy of proposed off-street parking." Art. 32, § 5-406(b).

Variance Standards

The bill also contains a variance for lot area. The Planning report, however, states that a lot area of 2,750 square feet is required for the proposed use and the lot has 2,820 square feet and therefore meets the lot area requirement for conversion, making a variance for lot area unnecessary. The Planning report recommends amending the bill to remove the variance.

To grant a variance, the City Council must find that, "because of the particular physical surroundings, shape, or topographical conditions of the specific structure or land involved, an unnecessary hardship or practical difficulty, as distinguished from a mere inconvenience, would result if the strict letter of the applicable requirement were carried out." Baltimore City Code, Art. 32, § 5-308(a). The City Council must also make seven other findings:

- (1) the conditions on which the application is based are unique to the property for which the variance is sought and are not generally applicable to other property within the same zoning classification;
- (2) the unnecessary hardship or practical difficulty is caused by this Code and has not been created by the intentional action or inaction of any person who has a present interest in the property;
- (3) the purpose of the variance is not based exclusively on a desire to increase the value or income potential of the property;
- (4) the variance will not: (i) be injurious to the use and enjoyment of other property in the immediate vicinity; or (ii) substantially diminish and impair property values in the neighborhood;
- (5) the variance is in harmony with the purpose and intent of this Code;
- (6) the variance is not precluded by and will not adversely affect: (i) any Urban Renewal Plan; (ii) the City's Comprehensive Master Plan; or (iii) any Historical and Architectural Preservation District; and
- (7) the variance will not otherwise: (i) be detrimental to or endanger the public health, safety, or welfare; or (ii) be in any way contrary to the public interest.

Baltimore City Code, Art. 32, § 5-308(b).

Hearing Requirements

The City Council committee assigned the bill must consider it at a scheduled public hearing wherein it will hear and weigh the evidence. Baltimore City Code, Art. 32, §§ 5-404; 5-406; 5-

507; 5-602. After weighing the evidence presented and submitted into the record before it, the Committee is required to make findings of fact with respect to the factors and considerations outlined above. If, after its investigation of the facts, the Committee makes findings which support the conditional use and the variances sought, it may adopt these findings and the legal requirements will be met.

Finally, certain procedural requirements apply to this bill beyond those discussed above because both conditional uses and variances are considered "legislative authorizations." Baltimore City Code, Art. 32, § 5-501(2)(i) and (ii). Specifically, notice requirements apply to the bill, and the bill must be referred to certain City agencies which are obligated to review the bill in specified manner. Baltimore City Code, Art. 32, §§ 5-504, 5-506, 5-602. Finally, certain limitations on the City Council's ability to amend the bill apply. Baltimore City Code, Art. 32, § 5-507(c).

The bill is the appropriate method for the City Council to review the facts and make the determination as to whether the legal standard for a conditional use and variances have been met. Assuming the required findings are made at the hearing and all procedural requirements are satisfied, the Law Department approves the bill for form and legal sufficiency.

Very truly yours,

Ashlea Brown

Assistant Solicitor

cc: Andre M. Davis, City Solicitor

Matthew Stegman, Mayor's Office of Government Relations

Caylin Young, Director of Legislative Services

Elena DiPietro, Chief Solicitor

Victor Tervala, Chief Solicitor

Hilary Ruley, Chief Solicitor

TRANSMITTAL MEMO

TO:

Council President Brandon Scott

FROM:

Peter Little, Executive Director

DATE:

August 22, 2019

RE:

Council Bill 19-0419



I am herein reporting on City Council Bill 19-0419 introduced by Councilmember Pinkett at the request of Elliott Pratt.

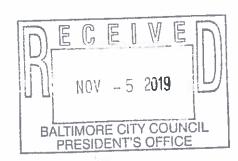
The purpose of this bill is for permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place.

According to Baltimore City Code § 9-701 (2), the conversion of a single-family dwelling to a multi-family dwelling in the R-7 and R-8 Districts is subject to conditional-use approval by Ordinance of the Mayor and City Council. According to § 16-203 (a), if a structure is increased through the addition of a dwelling unit, additional off-street parking spaces must be provided. This proposed legislation requests a variance for the off-street parking requirement.

The Parking Authority of Baltimore City (PABC) reviewed the proposed legislation. This property is not located on a block where PABC administers on-street parking programs. Site visits were conducted during the second week of August 2019. PABC has determined that the available on-street parking inventory is greater than the demand for on-street parking. In addition, PABC investigated the alley and rear of the property and determined that there is insufficient access or property for any off-street parking spaces. Therefore, a variance for off-street parking is required, and PABC has determined that the passage of this bill will not negatively impact parking in the area.

Based on the comments above, PABC does not oppose the passage of City Council Bill 19-0419.

Does not oppose



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MEMORANDUM

To: The Honorable President and Members of the Baltimore City Council

c/o Natawna Austin, Executive Secretary

From: Michael Braverman, Housing Commissioner

Date: October 29, 2019

Re: City Council Bill 19-0419 Zoning - Conditional Use Conversion of a Single-Family Dwelling

Unit to 3 Dwelling Units in the R-7 Zoning District - Variance - 2310 Eutaw Place

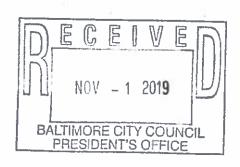
The Department of Housing and Community Development (DHCD) has reviewed City Council Bill 19-0419 for the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area) regulations.

If enacted, this Bill will allow the property at 2310 Eutaw Place to be converted from a single-family dwelling to 3 dwelling units. At its regular meeting of September 12, 2019, the Planning Commission concurred with the recommendations of its Departmental staff and recommended amendment and approval of this Bill. Planning Departmental staff determined that the conversion could advance public interest by creating housing affordable to moderate-income families. DHCD does not foresee any direct fiscal or operational impacts as a result of the passage of Council Bill 19-0419.

DHCD has reviewed City Council Bill 19-0419 and supports the amendment and passage of the Bill.

MB:sm

CC: Mr. Nicholas Blendy, Mayor's Office of Government Relations







MEMORANDUM

DATE:

August 6, 2019

TO:

Land Use and Transportation Committee

FROM:

Colin Tarbert, President and CEO Colo Colo

POSITION:

No Objection

SUBJECT:

Council Bill 19-0419 – Conditional Use Conversion of a Single-Family Dwelling

Unit to 3 Dwelling Units in the R-7 Zoning District - Variance - 2310 Eutaw

Place

INTRODUCTION

The Baltimore Development Corporation (BDC) is reporting on City Council Bill 19-0419 introduced by the Councilmember Pinkett, at the request of Elliot Pratt.

PURPOSE

For the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place.

BRIEF HISTORY

N/A

FISCAL IMPACT

None

AGENCY POSITION

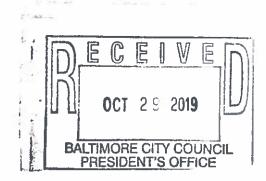
The Baltimore Development Corporation has No Objection to City Council Bill 19-0419.

If you have any questions, please do not hesitate to contact Kimberly Clark at 410-837-9305 or kclark@baltimoredevelopment.com.

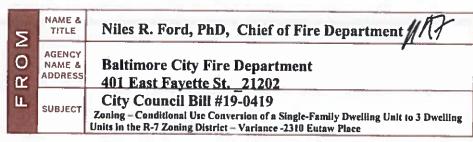
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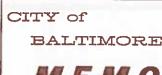
Jeffrey Amoros

[RT]



No objection





DATE:



TO

The Honorable Brandon M. Scott, President And All Members of the Baltimore City Council City Hall, Room 408

August 19, 2019

FOR the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area) regulations.

The Baltimore City Fire Department has no objections for City Council Bill #19-0419 — Zoning- Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District - Variance - for the property located at 2310 Eutaw Place. All rental locations must comply with all applicable codes, ordinances, and laws and shall be required to obtain all required approvals. The rental locations shall comply with the Building, Fire, and Related Codes of Baltimore City 2015 Edition (As Enacted by Ord. 15-547, and Last Amended by Ord. 18-1830) and applicable Maryland laws.

The above does not negate any requirements for submission of plans to the Office of the Fire Marshal for review of construction, Fire Detection/Notification/Suppression Systems, and Automatic Sprinkler installation. Locations may be subject to an annual fire inspection and/or permits from the Office of the Fire Marshal.

AUG 20 2019

BALTIMORE CITY COUNCIL PRESIDENT'S OFFICE

No ont.







July 24, 2019

To Whom It Concerns:

The Reservoir Hill Improvement Council has no objection to Mr. Elliot Pratt's request to rezone his property at 2310 Eutaw Place from single-family to multi-family.

Our understanding is that the property was originally zoned for multi-family and has been used continuously as a multi-family dwelling for many years, despite the recent rezoning to single family at the request of Mr. Pratt's brother, who is now deceased. We feel the multi-family zoning is the most appropriate zoning for the property.

Please contact me if you need additional information.

Sincerely,

Don Akchin Co-Chair

Founded in 1985, RHIC unites, empowers, & mobilizes residents and organizations to define and take action on issues common to the Reservoir Hill community.

2001 Park Avenue | Baltimore, Maryland 21217 (410) 225-7547 (tel) | (410) 225-7455 (fax) | www.reservoirhill.net



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City of Baltimore

City Council City Hall, Room 408 100 North Holliday Street Baltimore, Maryland 21202

Meeting Minutes - Final

Land Use Committee

Wednesday, November 6, 2019

1:10 PM

Du Burns Council Chamber, 4th floor, City Hall

19-0419

CALL TO ORDER

INTRODUCTIONS

ATTENDANCE

Present 6 - Edward Reisinger, Shannon Sneed, Mary Pat Clarke, Leon F. Pinkett III, Robert Stokes Sr., and Eric T. Costello

Absent 2 - Ryan Dorsey, and Sharon Green Middleton

ITEMS SCHEDULED FOR PUBLIC HEARING

19-0419

Zoning - Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District - Variance - 2310 Eutaw Place For the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area) regulations.

Sponsors: Leon F. Pinkett, III

A motion was made by Pinkett, III, seconded by Clarke, that the bill be recommended favorably with amendment. The motion carried by the following vote:

Yes: 6 - Reisinger, Sneed, Clarke, Pinkett III, Stokes Sr., and Costello

Absent: 2 - Dorsey, and Middleton

ADJOURNMENT

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CITY OF BALTIMORE

BERNARD C..."JACK" YOUNG, Ex Officio Mayor



OFFICE OF COUNCIL SERVICES

LARRY E. GREENE, Director 415 City Hall, 100 N. Holliday Street Baltimore, Maryland 21202 410-396-7215 / Fax: 410-545-7596 email: larry.greene@baltimorecity.gov

HEARING NOTES

Bill: 19-0419

Zoning - Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District - Variance - 2310 Eutaw Place

	R-7 Zoning District - Variance - 2510 Eutaw Flace
Committee: Land U	Jse
Chaired By: Counci	ilmember Edward Reisinger
Hearing Date: Time (Beginning): Time (Ending): Location: Total Attendance: Committee Member Reisinger, Edward - One Shannon - Vio Clarke, Mary Pat Costello, Eric Pinkett, Leon	1:26PM Clarence "Du" Burns Chamber ~20 s in Attendance: Chairman
Stokes, Robert	
Attendance sheet in Agency reports read Hearing televised (C Certification of adve Evidence of notificat Final vote taken at t Motioned by:	file?

		* 7

Major Speakers

(This is not an attendance record.)

- Mr. Martin French, Department of Planning
- Mr. Liam Davis, Department of Transportation
- Mr. Derek Baumgardner, Board of Municipal Zoning Appeals
- Ms. Elena DiPietro, Department of Law
- Ms. Stephanie Murdock, Department of Housing and Community Development
- Mr. Taylor LaFave, Parking Authority for Baltimore City
- Mr. Matthew Stegman, Office of Mayor

Major Issues Discussed

- 1. Councilmember Reisinger chaired the hearing. He read the bill's number, title and purpose.
- 2. Councilmember Pinkett provided background information and commented in support of the bill. He handed out and read a letter of no objection from Mr. Don Akchin, Co-Chair of the Reservoir Hill Improvement Council, Inc. dated July 24, 2019.
- 3. Mr. Martin French presented findings of facts from the Department of Planning. He shared a proposed amendment to the bill to remove the language for the variance for lot area from the bill as under the current Zoning Code it is not needed. Councilmember Clarke asked for clarity on the formula used to calculate lot area for the property. Mr. French explained that the Zoning Code Subsection 15-302 outlines per unit square footage needed for required lot area.
- 4. Agency representatives testified in support of their respective agency's position on the bill.
- 5. The committee approved findings of fact and an amendment for the bill.
- 6. The committee approved a motion to recommend the bill favorable with an amendment.

Furt	her Study
Was further study requested?	☐ Yes ⊠ No
If yes, describe.	
Comm	nittee Vote:
Reisinger, Edward, Chairman	
Sneed, Shannon, Vice Chair	
Clarke, Mary Pat	Yea
Costello, Eric	Yea
Dorsey, Ryan	Absent
Middleton, Sharon	Absent
Pinkett, Leon	Yea
	V

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Jennifer L. Coates, Committee Staff

Date: November 7, 2019

cc: Bill File;

OCS Chrono File

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Baltimore City Council Committee Hearing Attendance Record

Subject: Ordinar 3 Dwelling Units in th	Subject: Ordinance - Zoning - Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District - Variance - 2310 Eutaw Place		Bill #: 19-0419							
Committee: Lan			Chair: F	dwai	rd Rei	singe	er e	_		
Date: Wednesda	y, November 6, 201		Chair: Edward Reisinger Time: 1:10 PM							
	ce "Du" Burns Counc		1							
	PLEASE PRINT CLEARLY				What is your position on this bill?		Lobbyist: Are you registered in the City?*			
	CHECK H	ERE TO TESTIFY	•	Testify		Against				
First Name	Last Name	Address / Organization / Email		Tes	För	AB	Yes	2		
John	Doe	400 N. Holliday St. Johndoenbmore@yahoo.com	2	✓	1	✓	1	1		
Mertin	French	Planning		/	/					
Chrishnie	Moore	BDC								
- 16-										
	1			-						
		18								

^{*}NOTE: IF YOU ARE COMPENSATED OR INCUR EXPENSES IN CONNECTION WITH THIS BILL, YOU MAY BE REQUIRED BY LAW TO REGISTER WITH THE CITY ETHICS BOARD AS A LOBBYIST. REGISTRATION CAN BE DONE ONLINE AND IS A SIMPLE PROCESS. FOR INFORMATION VISIT: https://ethics.baltimorecity.gov/ OR CALL: 410-396-4730

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City of Baltimore

City Council City Hall, Room 408 100 North Holliday Street Baltimore, Maryland 21202

Meeting Agenda - Final

Land Use Committee

Wednesday, November 6, 2019

1:10 PM

Du Burns Council Chamber, 4th floor, City Hall

19-0419

CALL TO ORDER

INTRODUCTIONS

ATTENDANCE

ITEMS SCHEDULED FOR PUBLIC HEARING

19-0419

Zoning - Conditional Use Conversion of a Single-Family Dwelling Unit to 3

Dwelling Units in the R-7 Zoning District - Variance - 2310 Eutaw Place

For the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area)

regulations.

Sponsors:

Leon F. Pinkett, III

ADJOURNMENT

THIS MEETING IS OPEN TO THE PUBLIC

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BALTIMORE CITY COUNCIL LAND USE COMMITTEE

Mission Statement

On behalf of the Citizens of Baltimore City, the mission of the Land Use Committee is to review and support responsible development and zoning initiatives to ensure compatibility with the aim of improving the quality of life for the diverse population of Baltimore City.

The Honorable Edward Reisinger Chairperson

PUBLIC HEARING

Wednesday, November 6, 2019
1:10 PM
Clarence "Du" Burns Council Chambers

City Council Bill # 19-0419

Zoning - Conditional Use Conversion of a Single-Family Dwelling Unit

to 3 Dwelling Units in the R-7 Zoning District
Variance - 2310 Eutaw Place

CITY COUNCIL COMMITTEES

BUDGET AND APPROPRIATIONS

Eric Costello – Chair Leon Pinkett – Vice Chair Bill Henry Sharon Green Middleton Isaac "Yitzy" Schleifer Shannon Sneed Danielle McCray Staff: Marguerite Currin

CYBERSECURITY AND EMERGENCY PREPAREDNESS

Eric Costello – Co-chair Isaac "Yitzy" Schleifer – Cochair Sharon Green Middleton Staff: Samuel Johnson

EDUCATION AND YOUTH

Zeke Cohen – Chair Mary Pat Clarke – Vice Chair John Bullock Kristerfer Burnett Leon Pinkett Staff: Matthew Peters

EXECUTIVE APPOINTMENTS

Robert Stokes – Chair Kristerfer Burnett– Vice Chair Mary Pat Clarke Zeke Cohen Isaac "Yitzy" Schleifer Staff: Marguerite Currin

HEALTH

Kristerfer Burnett – Chair Bill Henry - Vice Chair Mary Pat Clarke Edward Reisinger Isaac "Yitzy" Schleifer Staff: Marguerite Currin

HOUSING AND URBAN AFFAIRS

John Bullock – Chair Isaac "Yitzy" Schleifer – Vice Chair Kristerfer Burnett Zeke Cohen Ryan Dorsey Bill Henry Shannon Sneed Staff: Richard Krummerich

JUDICIARY

Eric Costello – Chair
Mary Pat Clarke – Vice Chair
John Bullock
Leon Pinkett
Edward Reisinger
Shannon Sneed
Robert Stokes
Staff: Matthew Peters

LABOR

Shannon Sneed - Chair Robert Stokes - Vice Chair Mary Pat Clarke Bill Henry Danielle McCray Staff: Samuel Johnson

LEGISLATIVE INVESTIGATIONS

Kristerfer Burnett – Chair Danielle McCray – Vice Chair Ryan Dorsey Isaac "Yitzy" Schleifer Shannon Sneed Staff: Matthew Peters

LAND USE

Edward Reisinger - Chair Shannon Sneed - Vice Chair Mary Pat Clarke Eric Costello Ryan Dorsey Sharon Green Middleton Leon Pinkett Robert Stokes Staff: Jennifer Coates

PUBLIC SAFETY

Isaac "Yitzy" Schleifer – Chair Kristerfer Burnett – Vice Chair Zeke Cohen Danielle McCray Leon Pinkett Shannon Sneed Staff: Richard Krummerich

TAXATION, FINANCE AND ECONOMIC DEVELOPMENT

Sharon Green Middleton – Chair Danielle McCray – Vice Chair Eric Costello Edward Reisinger Robert Stokes Staff: Samuel Johnson - Larry Greene (pension only)

TRANSPORTATION

Ryan Dorsey – Chair Leon Pinkett – Vice Chair John Bullock Staff: Jennifer Coates

CITY OF BALTIMORE

BURNARD C. "TACK" YOUNG, Major



OFFICE OF COUNCIL SERVICES

FARRY E. GREENE, Director 415 City Hall, 100 N. Holliday Street Baltimore, Maryland 21202 410-396-7215; Tax: 410-545-7596 email: larry.greene.a/baltimorecity.gov

BILL SYNOPSIS

Committee: Land Use

Bill 19-0419

Zoning - Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District - Variance - 2310 Eutaw Place

Sponsor: Councilmember Pinkett

Introduced: July 22, 2019

Purpose:

For the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area) regulations.

Effective: On the 30th day after date of enactment

Hearing Date/Time/Location: November 6, 2019 / 1:10 p.m. / City Council Chambers

Agency Reports

Planning Commission	Favorable/Amendment
Board of Municipal and Zoning Appeals	
Department of Transportation	No Objection
Department of Law	
Department of Housing and Community Development	MSRAW) AVIDAM AND
Baltimore Development Corporation	No Objection
Parking Authority of Baltimore City	
Fire Department	No Objection

Analysis

Current Law

Article 32 – Zoning; Sections 5-201(a), 5-305(a), 5-308, 9-401 (Table 9-401), 9-701(2), and 9-703(d); Baltimore City Revised Code (Edition 2000))

Background

If approved, Bill 19-0419 would permit the conversion of a single-family dwelling unit to 3 dwelling units on the property known as 2310 Eutaw Place. The property is currently zoned residential R-8 and is located in the Eutaw Place – Madison Avenue Historic District. The three-residential building is situated on Eutaw Place between Ducatel Street and Whitelock Street.

The applicant and owner, Elliott Pratt, acquired the property on July 21, 2016. The 19'-3" by 146'-6" property is improved with a three-story attached residential structure. The building on the site measures approximately 19'3" by 72'. There is a detached accessory garage in the rear yard.

Prior to the passage of Transform Baltimore, the City's comprehensive rezoning legislation, the property was zoned Residential R-8. The zoning designation changed upon passage of Transform Baltimore. The area is generally residential with some scattered institutional (churches, schools, offices and small businesses) uses. During the 20th century many of the single-family dwellings were converted to multi-family structures.

	Zoning		
Property	Prior to Transform	Current	
1047 North Caroline Street	R-8	R-7	

The existing structure contains approximately 1,200 square feet of floor area on each of its three levels, thus meeting the Zoning Code's floor area requirement. The property also meets the maximum (70%) lot coverage allowed. Two-off street parking spaces can be provided and meet Zoning Code standards.

The applicant is requesting a variance from:

Lot Area (Included in Section 2 of the bill)

The Planning Department has determined that a lot area variance is not needed for approval as the lot area of the property satisfies zoning regulations. Language pertaining to the lot area in Section 2 of the bill should be amended out of the bill.

<u>Amendment</u>

The Planning Commission recommends amending the bill to delete Section 2, as a lot area variance is not needed.

Additional Information

Fiscal Note: Not Available

Information Source(s): Statement of Intent; Planning Commission Report; Department of

Planning Staff Report; Maryland State Department of Assessment and Taxation

Analysis by:

Jennifer L. Coates

Analysis Date:

October 30, 2019

Direct Inquiries to: (410) 396-1260

CITY OF BALTIMORE COUNCIL BILL 19-0419 (First Reader)

Introduced by: Councilmember Pinkett

At the request of: Elliott Pratt

Address: 2310 Eutaw Place, Baltimore, Maryland 21217

Telephone: 410-844-1185

Introduced and read first time: July 22, 2019

Assigned to: Land Use Committee

REFERRED TO THE FOLLOWING AGENCIES: City Solicitor, Board of Municipal and Zoning Appeals, Planning Commission, Department of Housing and Community Development, Fire Department, Baltimore Development Corporation, Baltimore City Parking Authority Board,

Department of Transportation

A BILL ENTITLED

l	AN ORDINANCE concerning
2 3 4	Zoning – Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District – Variance – 2310 Eutaw Place
5 6 7 8	FOR the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area) regulations.
9	By authority of
10 11 12 13	Article 32 - Zoning Sections 5-201(a), 5-305(a), 5-308, 9-401 (Table 9-401), 9-701(2), and 9-703(d) Baltimore City Revised Code (Edition 2000)
14 15 16 17 18	SECTION 1. BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE, That permission is granted for the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the plat accompanying this Ordinance, in accordance with Baltimore City Zoning Code §§ 5-201(a) and 9-701(2), subject to the condition that the building complies with all applicable federal, state, and local licensing and certification requirements.
20 21 22 23 24	SECTION 2. AND BE IT FURTHER ORDAINED, That pursuant to the authority granted by §§ 5-201(a), 5-305(a), and 5-308 of Article 32 - Zoning, permission is granted for a variance from the requirements of § 9-401 (Table 9-401: Rowhouse and Multi-Family Residential Districts - Bulk and Yard Regulations) and § 9-703(d) for the lot area size, as a lot area of 3,300 square feet is required for 3 dwelling units, and the lot is approximately 2,820 square feet.

Council Bill 19-0419

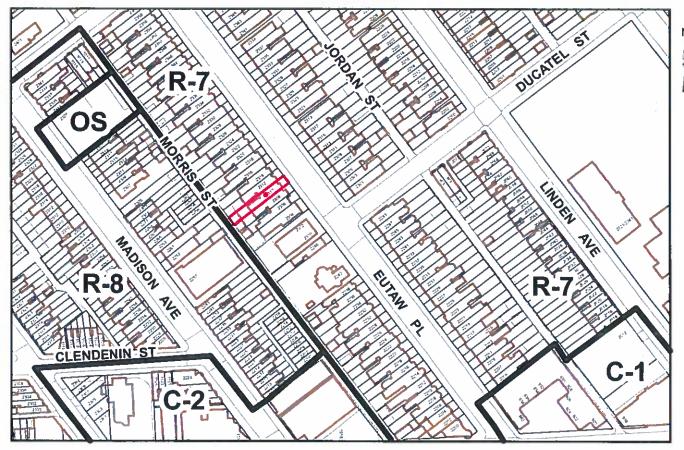
SECTION 3. AND BE IT FURTHER ORDAINED, That as evidence of the authenticity of the
accompanying plat and in order to give notice to the agencies that administer the City Zoning
Ordinance: (i) when the City Council passes this Ordinance, the President of the City Council
shall sign the plat; (ii) when the Mayor approves this Ordinance, the Mayor shall sign the plat:
and (iii) the Director of Finance then shall transmit a copy of this Ordinance and the plat to the
Board of Municipal and Zoning Appeals, the Planning Commission, the Commissioner of
Housing and Community Development, the Supervisor of Assessments for Baltimore City, and
the Zoning Administrator.

SECTION 4. AND BE IT FURTHER ORDAINED, That this Ordinance takes effect on the 30th day after the date it is enacted.

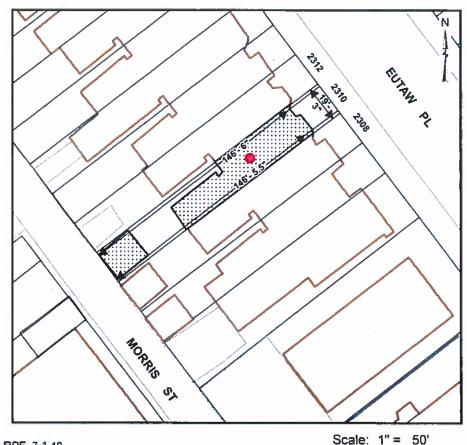
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SHEET NO. 44 OF THE ZONING MAP OF THE ZONING CODE OF BALTIMORE CITY



Scale: 1" = 200'



Note:

In Connection With The Property Known As No. 2310 EUTAW PLACE. The Applicant Wishes To Request The Conditional Use Conversion Of The Aforementioned Property From A Single-Family Dwelling Unit To Three Dwelling Units In The R-7 Zoning District, As Outlined In Red Above.

WARD 13 SECTION 8

BLOCK 3424 LOT 26

MAYOR

PRESIDENT CITY COUNCIL

Coates, Jennifer

From: Coates, Jennifer

Sent: Tuesday, September 24, 2019 2:34 PM

To: 'ejpratt@gmail.com'

Cc: Pinkett, Leon; Austin, Natawna B.

Subject: Public Notice Instructions for Bill 19-0419

Attachments: Sample - Certificate of Posting - Attachment C.DOCX; LU Form - Contacts for Sign

Posting RZ PUD.DOCX; PNI - Letter -19-0419 - CU - 2310 Eutaw Place.docx

Mr. Elliott Pratt:

Attached is the information you will need to post a public hearing notice for the subject bill to be heard by the Baltimore City Council's Land Use Committee on **November 6**, **2019 at 1:10 PM**.

I have also attached a contact list of sign-makers and a sample certification form.

Feel free to contact me If you need more information.

PLEASE ACKNOWLEDGE RECEIPT OF THIS EMAIL.

Jennifer L. Coates

Senior Legislative Policy Analyst Office of Council Services

100 N. Holliday Street, Room 415 Baltimore, MD 21202

jennifer.coates@baltimorecity.gov

Office of Council Services Office: (410) 396-1260 Fax: (410) 545-7596

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CITY OF BALTIMORE

BERNARD C. "JACK" YOUNG, Mayor



OFFICE OF COUNCIL SERVICES

LARRY E. GREENE, Director 415 City Hall, 100 N. Holliday Street Baltimore, Maryland 21202 410-396-7215 / Lax: 410-545-7596 email: larry.greene@baltimorecity.gov

TO:

Mr. Elliott Pratt

FROM:

Jennifer L. Coates, Committee Staff, Land Use Committee, Baltimore City Council

Date:

September 24, 2019

RE:

INSTRUCTIONS FOR NOTICE OF A PUBLIC HEARING - CONDITIONAL USE AND

VARIANCES

The Land Use Committee has scheduled the following City Council Bill for a public hearing:

Bill:

City Council Bill No. 19-0419

Date:

Wednesday, November 6, 2019

Time:

1:10 p.m.

Place:

City Council Chambers, 4th floor, City Hall, 100 N. Holliday Street

At the expense of the applicant, notice of the public hearing must be provided in accordance with:

Article 32. Zoning § 5-602 – Major variances: Conditional uses.

For helpful information about the public notice requirements under Article 32 - Zoning (pages 129 – 130) - see Attachment B. You can access and review Article 32 using the web link below:

http://ca.baltimorecity.gov/codes/Art%2032%20-%20Zoning.pdf

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Wording for the Sign to be Posted

The information that must be posted on a sign, at least 21 days before the public hearing, appears between the double lines on the attached page (see Attachment A). The deadline date is indicated in BOLD characters at the top of Attachment A. Instructions for posting the sign can be found in Article 32. Zoning § 5-602 – Major variances: Conditional uses

Certification of Postings

Certification of the sign posting (see example on Attachment C), in duplicate, must be received four (4) days prior to the hearing to:

> Ms. Natawna Austin, Executive Secretary **Baltimore City Council** 100 N. Holliday Street, Fourth Floor, Room 400 Baltimore, MD 21202

If the required certification is not received as specified above, the public hearing will be cancelled without notice to the applicant. The deadline dates are as follows:

Sign Posting Deadline: October 16, 2019 Certificate of Posting Deadline:

November 1, 2019

Please note that ALL of these requirement MUST be met in order for your hearing to proceed as scheduled. If you have any questions regarding your notice requirements please contact:

> Ms. Jennifer L. Coates, Committee Staff **Baltimore City Council** Land Use Committee 410-396-1260 Jennifer.Coates@baltimorecity.gov.

ATTACHMENT A

THE INFORMATION BETWEEN THE DOUBLE LINES (SEE BELOW) MUST BE POSTED ON A SIGN ON THE PROPERTY **BY OCTOBER 16, 2019,** AS DISCUSSED ON THE PREVIOUS PAGE AND OUTLINED ON ATTACHMENT B.

BALTIMORE CITY COUNCIL

PUBLIC HEARING ON BILL NO. 19-0419

The Land Use Committee of the Baltimore City Council will meet on Wednesday, November 6, 2019 at 1:10 p.m. in the City Council Chambers, 4th floor, City Hall, 100 N. Holliday Street to conduct a public hearing on City Council Bill No. 19-0419.

CC 19-0419 Zoning - Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District - Variance - 2310 Eutaw Place

FOR the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area) regulations.

By authority of
Article 32 - Zoning
Sections 5-201(a), 5-305(a), 5-308, 9-401(Table 9-401), 9-701(2), and 9-703(d)
Baltimore City Revised Code
(Edition 2000)

Applicant: Elliott Pratt

For more information, contact committee staff at (410) 396-1260.

NOTE: This bill is subject to amendment by the Baltimore City Council.

EDWARD REISINGER

Chair

SEND CERTIFICATION OF PUBLICATION TO:

SEND BILL FOR THIS SIGN POSTING TO:

Baltimore City Council c/o Natawna B. Austin Room 409, City Hall 100 N. Holliday Street Mr. Elliott Pratt 2310 Eutaw Place Baltimore, MD 21217 (410) 844-1185

ZONING SUBTITLE 6 – NOTICES

ARTICLE 32, § 5-602 http://ca.baltimorecity.gov/codes/Art%2032%20-%20Zoning.pdf

§ 5-602. Major variances; Conditional uses.

(a) Hearing required.

For major variances and conditional uses, the Board of Municipal and Zoning Appeals or the City Council, as the case may be, must conduct a hearing at which:

- (1) the parties in interest and the general public will have an opportunity to be heard; and
- (2) all agency reports will be read.
- (b) Notice of hearing required.

Notice of the hearing must be given by posting in a conspicuous place on the subject property.

(c) Contents of notice.

The notice must include:

- (1) the date, time, place, and purpose of the public hearing;
- (2) the address of the subject property or a drawing or description of the boundaries of the area affected by the proposed variance or conditional use;
- (3) the name of the applicant; and
- (4) how additional information on the matter can be obtained.
- (d) Number and manner of posted notices.
 - (1) The number and manner of posting is as follows:
 - (i) for an individual property, at least 1 sign must be visible from each of the property's street frontages;
 - (ii) each sign must be posted at a prominent location, near the sidewalk or public rightof-way, so that it is visible to passing pedestrians and motorists;

The Baltimore City Council Online: www.baltimorecitycouncil.com

- (iii) a window-mounted sign must be mounted inside the window glass and placed so that it is clearly visible to passing pedestrians and motorists; and
- (iv) each sign must be at least 3 feet by 4 feet in size.
- (2) Nothing in this subtitle prevents the voluntary posting of more notices than required by this subtitle.
- (e) Timing of notice.

The posted notice must be:

- (1) posted at least 21 days before the public hearing; and
- (2) removed within 48 hours after conclusion of the public hearing. (Ord. 16-581; Ord. 17-015.)

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THE NOTICE OF HEARING SIGN(S) MUST BE POSTED IN ACCORDANCE WITH <u>ARTICLE 32</u>; <u>SECTION</u> <u>5-601</u> (See Attachment B), WHICH CAN ALSO BE OBTAINED FROM THE FOLLOWING WEBSITE:

http://ca.baltimorecity.gov/codes/Art%2032%20-%20Zoning.pdf

SIGNS MAY BE OBTAINED FROM A VENDOR OF YOUR CHOICE OR ANY OF THOSE LISTED BELOW:

RICHARD HOFFMAN 904 DELLWOOD DRIVE BALTIMORE, MARYLAND 21047 PHONE: (443) 243-7360

E-MAIL: DICK_E@COMCAST.NET

JAMES EARL REID LA GRANDE VISION 5517 HADDON AVENUE BALTIMORE, MARYLAND 21207 PHONE: (443) 722-2552

E-MAIL: JamesEarlReid@aol.com or JamesEarlReid@aim.com

SIGNS BY ANTHONY ANTHONY L. GREENE 2815 TODKILL TRACE EDGEWOOD, MD 21040 PHONE: 443-866-8717

PHONE: 443-866-8717 FAX: 410-676-5446

E-MAIL: bones_malone@comcast.net

LINDA O'KEEFE 523 PENNY LANE HUNT VALLEY, MD 21030 PHONE: 410-666-5366

CELL: 443-604-6431

E-MAIL: LUCKYLINDA1954@YAHOO.COM

This office is not associated with any of the above drafting companies, nor do we recommend any specific one.

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Baltimore City Council Certificate of Posting - Public Hearing Notice City Council Bill No.:

Today's Date: [Insert Here]

(Place a picture of the posted sign in the space below.)

Address:

Date Posted:

Name:

Address:

Telephone:

Email to: <u>Natawnab.Austin@baltimorecity.gov</u>

 Mail to: Baltimore City Council; c/o Natawna B. Austin; Room 409, City Hall; 100 N. Holliday Street; Baltimore, MD 21202

CITY OF BALTIMORE COUNCIL BILL 19-0419 (First Reader)

Introduced by: Councilmember Pinkett

At the request of: Elliott Pratt

Address: 2310 Eutaw Place, Baltimore, Maryland 21217

Telephone: 410-844-1185

AN ORDINANCE concerning

Introduced and read first time: July 22, 2019

Assigned to: Land Use Committee

REFERRED TO THE FOLLOWING AGENCIES: City Solicitor, Board of Municipal and Zoning Appeals, Planning Commission, Department of Housing and Community Development, Fire Department, Baltimore Development Corporation, Baltimore City Parking Authority Board, Department of Transportation

A BILL ENTITLED

4 9
Zoning - Conditional Use Conversion of a Single-Family Dwelling Unit to
3 Dwelling Units in the R-7 Zoning District - Variance -
2310 Eutaw Place

FOR the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area) regulations.

9 BY authority of

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10 Article 32 - Zoning

Sections 5-201(a), 5-305(a), 5-308, 9-401 (Table 9-401), 9-701(2), and 9-703(d)

Baltimore City Revised Code

13 (Edition 2000)

SECTION 1. BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE, That permission is granted for the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the plat accompanying this Ordinance, in accordance with Baltimore City Zoning Code §§ 5-201(a) and 9-701(2), subject to the condition that the building complies with all applicable federal, state, and local licensing and certification requirements.

SECTION 2. AND BE IT FURTHER ORDAINED, That pursuant to the authority granted by §§ 5-201(a), 5-305(a), and 5-308 of Article 32 - Zoning, permission is granted for a variance from the requirements of § 9-401 (Table 9-401: Rowhouse and Multi-Family Residential Districts - Bulk and Yard Regulations) and § 9-703(d) for the lot area size, as a lot area of 3,300 square feet is required for 3 dwelling units, and the lot is approximately 2,820 square feet.

EXPLANATION: CAPITALS indicate matter added to existing law.

[Brackets] indicate matter deleted from existing law.

Council Bill 19-0419

SECTION 3. AND BE IT FURTHER ORDAINED, That as evidence of the authenticity of the
accompanying plat and in order to give notice to the agencies that administer the City Zoning
Ordinance: (i) when the City Council passes this Ordinance, the President of the City Council
shall sign the plat; (ii) when the Mayor approves this Ordinance, the Mayor shall sign the plat:
and (iii) the Director of Finance then shall transmit a copy of this Ordinance and the plat to the
Board of Municipal and Zoning Appeals, the Planning Commission, the Commissioner of
Housing and Community Development, the Supervisor of Assessments for Baltimore City, and
the Zoning Administrator.

SECTION 4. AND BE IT FURTHER ORDAINED, That this Ordinance takes effect on the 30th day after the date it is enacted.

INTRODUCTORY*

CITY OF BALTIMORE COUNCIL BILL ____

APPROVED FOR FORM.

STYLE, AND TEXTUAL SUFFIENCY

7-17-19

DEPT LEGISLATIVE REFERENCE

Introduced by: Councilmember Pinkett

At the request of: Elliott Pratt

Address: 2310 Eutaw Place, Baltimore, Maryland 21217

Telephone: 410-844-1185

A BILL ENTITLED

AN ORDINANCE concerning

Zoning – Conditional Use Conversion of a Single-Family Dwelling Unit to 3 Dwelling Units in the R-7 Zoning District – Variance – 2310 Eutaw Place

FOR the purpose of permitting, subject to certain conditions, the conversion of a single-family dwelling unit to 3 dwelling units in the R-7 Zoning District on the property known as 2310 Eutaw Place (Block 3424, Lot 026), as outlined in red on the accompanying plat; and granting a variance from certain bulk (lot area) regulations.

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Article 32 - Zoning Sections 5-201(a), 5-305(a), 5-308, 9-401 (Table 9-401), 9-701(2), and 9-703(d) Baltimore City Revised Code (Edition 2000)

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SECTION 3. AND BE IT FURTHER ORDAINED, That as evidence of the authenticity of the accompanying plat and in order to give notice to the agencies that administer the City Zoning Ordinance: (i) when the City Council passes this Ordinance, the President of the City Council shall sign the plat; (ii) when the Mayor approves this Ordinance, the Mayor shall sign the plat;

and (iii) the Director of Finance then shall transmit a copy of this Ordinance and the plat to the Board of Municipal and Zoning Appeals, the Planning Commission, the Commissioner of Housing and Community Development, the Supervisor of Assessments for Baltimore City, and the Zoning Administrator.

SECTION 4. AND BE IT FURTHER ORDAINED, That this Ordinance takes effect on the 30th day after the date it is enacted.

STATEMENT OF INTENT

2310 Eutow PLACE (Address)

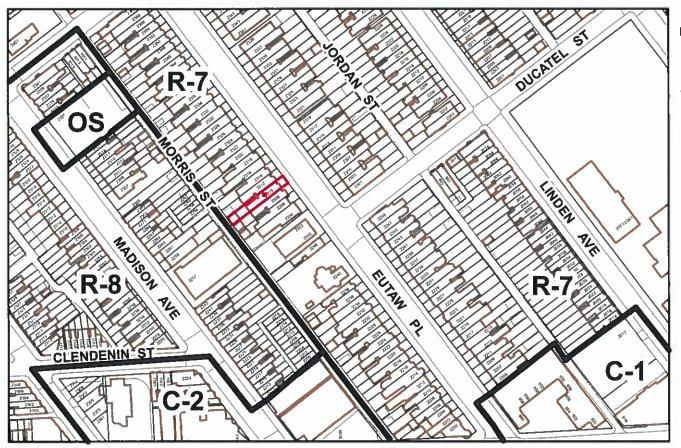
1.	Applicant's Contact Information: Name: Elliott Pratt
	Name: Elliott Pratt
	Mailing Address: 2310 ExtAW PLACE BALTIMORE Md.
	2121
	Telephone Number: 410-844-1185
	Email Address: Com
2.	All Proposed Zoning Changes for the Property: 3unit multifamily
3.	All Intended Uses of the Property: Residential for myself, and my
	All Intended Uses of the Property: Residential for myself, and my mother in one Unit also a rental unit to Help maithin the property and cover the cost
4.	Current Owner's Contact Information: Name: Elliott 5. Prott
	Mailing Address: 2310 Extra PL
	Widning Address. 8310 EVIHW TE
	Telephone Number: 410-8414-1185
	Email Address: 9.00-45-700
	Email Address: ej Pratt 70 Gma. L. com
5.	Property Acquisition:
	The property was acquired by the current owner on 21st Day of July 2016 by deed recorded in the Land Records of Baltimore City in Liber 1253 Folio 8
6.	Contract Contingency:
	(a) There is is not a contract contingent on the requested legislative authorization.
	(b) If there is a contract contingent on the requested legislative authorization:

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	(i)	The names and addresses of all parties to the contract are as follows {use additional sheet if necessary}:
	(ii)	The purpose, nature, and effect of the contract are:
7. Ag		
(a)	The	applicant is is not acting as an agent for another.
(b)	ahhi	e applicant is acting as an agent for another, the names of all principals on whose behalf the icant is acting, including the names of the majority stockholders of any corporation, are as we say additional sheet if necessary.
F	, //	AFFIDAVIT
nforma nforma	<u>//टर</u> / tion g tion, a	solemnly affirm under the penalties of perjury that the given in this Statement of Intent is true and complete to the best of my knowledge, and belief. Applicant's signature
		June 20, 2019. Date

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SHEET NO. 44 OF THE ZONING MAP OF THE ZONING CODE OF BALTIMORE CITY



Scale: 1" = 200'

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Note:

In Connection With The Property Known As No. 2310 EUTAW PLACE. The Applicant Wishes To Request The Conditional Use Conversion Of The Aforementioned Property From A Single-Family Dwelling Unit To Three Dwelling Units In The R-7 Zoning District, As Outlined In Red Above.

WARD 13 SECTION 8
BLOCK 3424 LOT 26

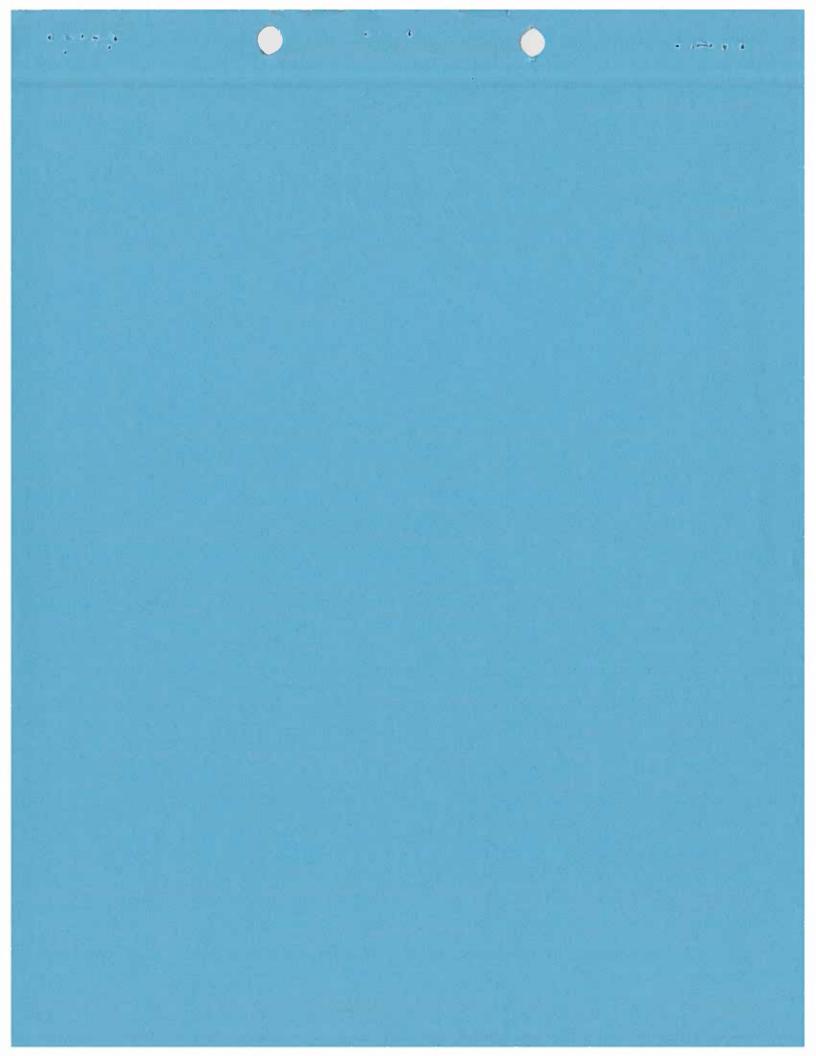
MAYOR

PRESIDENT CITY COUNCIL

RPE 7-1-19

Scale: 1" = 50'

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ACTION BY	THE CITY	COUNCIL		•

FIRST READING (INTRODUCTION)		UL 22 2019
PUBLIC HEARING HELD ON COMMITTEE REPORT AS OF	vember 18,	20 19
Λ	AVORABLE AS AMENDEDWITHOUT RE	
	Edwal Sesse	Chair
COMMITTEE MEMBERS:	COMMITTEE MEMBERS:	
SECOND READING: The Council's action being favorable Third Reading on: Amendments were read and adopted (defeated)		10V 1 8 2019
THIRD READING		DEC 02,2019
Amendments were read and adopted (defeated) THIRD READING (ENROLLED)	as indicated on the copy attached to this blue	backing.
Amendments were read and adopted (defeated) THIRD READING (RE-ENROLLED)		
WITHDRAWAL		
There being no objections to the request for withdraws from the files of the City Council.	il, it was so ordered that this City Council Ordin	
President	Chief Clerk	