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## **BALTIMORE CITY COUNCIL BUDGET AND APPROPRIATIONS**

### **COMMITTEE**

#### *Mission Statement*

*The Budget and Appropriations Committee (BA)* is responsible for ensuring taxpayer dollars are expended prudently and equitably. BA will exercise regular oversight of the funding and spending practices of City agencies, the City's budget, expenditures, loans, and other financial matters. The committee's areas of jurisdiction include all budgets & appropriations, taxation, financial services, consumer protection, audits, and the Comptroller's Office.

**The Honorable Danielle McCray  
Chairwoman**

#### **PUBLIC HEARING**

**WEDNESDAY, JUNE 4, 2025  
BEGINNING AT 9:00 AM**

**COUNCIL CHAMBERS**

*Council Bill 25-0060*

**Ordinance of Estimates for the Fiscal Year Ending June 30, 2026**

**AGENCY BUDGET HEARINGS  
DAY SIX (6)**

## CITY COUNCIL COMMITTEES

### **BUDGET AND APPROPRIATIONS (BA)**

Danielle McCray - Chair  
Isaac "Yitzy" Schleifer – Vice Chair  
Sharon Green Middleton  
Paris Gray  
Antonio Glover  
*Staff: Marguerite Currin (443-984-3485)*

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Isaac "Yitzy" Schleifer  
Paris Gray  
Phylicia Porter  
Antonio Glover  
*Staff: Anthony Leva (410-396-1091)*

### **HOUSING AND ECONOMIC DEVELOPMENT (HCD)**

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Odette Ramos – Vice Chair  
Zac Blanchard  
Jermaine Jones  
Danielle McCray  
Antonio Glover  
*Staff: Anthony Leva (410-396-1091)*

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Mark Parker  
Ryan Dorsey  
James Torrence  
John Bullock  
Odette Ramos  
*Staff: Deontre Hayes (410-396-1260)*

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Phylicia Porter  
Zac Blanchard  
*Staff: Anthony Leva (410-396-1091)*

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James Torrence  
Zac Blanchard  
Jermaine Jones  
Odette Ramos  
*Staff: Deontre Hayes (410-396-1260)*

### **LEGISLATIVE INVESTIGATIONS (LI)**

Isaac "Yitzy" Schleifer - Chair  
Antonio Glover – Vice Chair  
Ryan Dorsey  
Sharon Green Middleton  
Paris Gray  
*Staff: Marguerite Currin (443-984-3485)*



## BILL SYNOPSIS

**Committee:** Budget and Appropriations

**Bill:** 25-0060

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**Ordinance of Estimates for the Fiscal Year Ending June 30, 2026**  
**Day Six (6) – Agency Budget Hearings**

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**Sponsor:** *President Cohen at the request of the Administration (Department of Finance)*  
**Introduced:** *May 12, 2025*

**Purpose:**

**For the purpose of** providing the appropriations estimated to be needed by each agency of the City of Baltimore for operating programs and capital projects during the Fiscal 2026 year.

**Effective:** **Beginning July 1, 2025 through June 30, 2026.**

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**Law**

Article VI – Board of Estimates of the City Charter outlines the rules and regulations which pertains to the budget schedule.

**§ 3. Fiscal year; Budget schedule.**

- (a)** Fiscal year. The fiscal, budget, and accounting year of the City shall begin on the first day of July and end on the thirtieth day of June in every year unless otherwise provided by law.
- (b)** Notice and hearing. At least thirty days prior to the adoption by the Board of Estimates of a proposed Ordinance of Estimates the Board shall make public the Director of Finance’s recommended operating budget, the Planning Commission’s recommended capital budget and long-range capital improvement 11/11/18 -147- ART. VI, § 4 BALTIMORE CITY CHARTER program, and the reports of the Director of Finance and Planning Commission on these documents. Thereafter, the Board shall hold public hearings at which members of the City Council, heads of municipal agencies, and citizens shall have the opportunity to appear before the Board to speak for or against the inclusion of any appropriation in the proposed Ordinance of Estimates.
- (c)** Submission to Council. The Board of Estimates shall submit to the City Council the proposed Ordinance of Estimates for the next fiscal year at least forty-five days before the beginning of that fiscal year.
- (d)** Adoption by Council. The City Council shall have at least forty days after receipt of the Board’s proposed Ordinance of Estimates to enact an Ordinance of Estimates. The City Council shall adopt an

Ordinance of Estimates at least five days prior to the beginning of the fiscal year to which it is applicable if the Board of Estimates submits its proposed Ordinance of Estimates within the period prescribed by Section 3(c).

## Background

On **Wednesday, May 28, 2025**, the Budget and Appropriations Committee held **DAY ONE** of the budget hearings, whereas several agency representatives came before the committee/councilmembers to discuss his/her budget.

On **Thursday, May 29, 2025**, the Budget and Appropriations Committee held **DAY TWO** of the budget hearings.

On **Friday, May 30, 2025**, the Budget and Appropriations Committee will hold **DAY THREE** of the budget hearings.

On **Monday, June 2, 2025**, the Budget and Appropriations Committee will hold **DAY FOUR** of the budget hearings.

On **Tuesday, June 3, 2025**, the Budget and Appropriations Committee will hold **DAY FIVE** of the budget hearings.

On **Wednesday, June 4, 2025**, the Budget and Appropriations Committee will reconvene for **DAY SIX** of the budget hearings.

### **Attached are:**

*\* Budget Scheduled for Day Six and the location of those agencies in Budget Books.*

*\*Background and/or All about the agencies*

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## Additional Information

**Fiscal Note:** None

**Information Source(s):** Baltimore City Charter, Budget Books - Agency Detail – Volume 1 and II – Board of Estimates Recommendations – Fiscal Year 2026 and Council Bills 24-0521 and 25-0060.

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Analysis by:  Marguerite M. Currin  
Analysis Date: May 29, 2025

Direct Inquiries to: (443) 984-3485

# ABOUT AGENCIES, FUNDS, AND/OR ORGANIZATIONS

## **BUDGET HEARINGS - DAY SIX –WEDNESDAY, June 4, 2025**

- 9:00 AM - 11:00 AM – Health Department
  - Volume 1, Page 195
- 11:00 AM – 11:30 AM – Health Department/Office of Older Adults Affairs and Advocacy
  - Volume 1, Page 195 – Health Department
  - Volume 1, Page 389 – Under Mayoralty – Service 908 – Office of Older Adults Affairs and Advocacy
- 11:30 AM – 12:00 NOON – Office of Older Adults Affairs and Advocacy
  - Volume 1, Page 389 – Under Mayoralty – Service 908
- 12:00 NOON – 12:30 PM – LUNCH
- 12:30 PM – 2:00 PM – Planning
  - Volume 2, Page 225 – Planning Department
- 2:00 PM – 2:30 PM – Planning / Commission on Historical & Architectural Preservation
  - Volume 2, Page 225 – Planning Department
  - Volume 2, Page 232 – CHAP - under Planning Department – Service 762
- 2:30 PM – 3:30 PM – Mayor’s Office of Employment Development
  - Volume 2, Page 63
- 3:30 PM – 4:30 PM – Baltimore City Information Technology
  - Volume 2, Page 131
- 4:30 PM – 5:00 PM – Baltimore City Information Technology / Broadband and Digital Equity
  - Volume 2, Page 132
  - Volume 2, Page 151 under BCIT – Service 873 – Broadband & Digital Equity
- 5:00 PM – 5:30 PM – Courts
  - Volume 1, Page 51
- 5:30 PM – 6:00 PM – DINNER
- 6:00 PM – 7:00 PM – Sheriff’s Department
  - Volume 2, Page 395
- 7:00 PM – 8:30 PM – State’s Attorney’s Office
  - Volume 2, Page 411
- 8:30 PM – 10:00 PM– Mayor’s Office of Neighborhood Safety & Engagement
  - Volume 2, Page 165

## **DAY SIX (6) – June 4, 2025**

### **ABOUT AGENCIES, FUNDS, AND/OR ORGANIZATIONS**

#### **SEE ATTACHED IN THE FOLLOWING ORDER:**

- Health Department
- Office of Older Adults Affairs and Advocacy
- Planning
- Commission on Historical & Architectural Preservation
- Mayor's Office of Employment Development
- Baltimore City Information Technology
- Broadband and Digital Equity
- Courts
- Sheriff's Department
- State's Attorney's Office
- Mayor's Office of Neighborhood Safety & Engagement

# **Baltimore City Health Department**

**Baltimore City Health Department Vision:** *An equitable, just, and well Baltimore where everyone has the opportunity to be healthy and to thrive.*

**Baltimore City Health Department Mission:** *To protect health, eliminate disparities, and enhance the wellbeing of everyone in our community through education, coordination, advocacy, and direct service delivery.*

The Baltimore City Health Department is the oldest, continuously-operating health department in the United States, formed in 1793 when the governor appointed the city's first health officers in response to a yellow fever outbreak in the Fells Point neighborhood. During the more than 220 years since then, we've been working to improve the health and well-being of Baltimore residents. We strive to make Baltimore a city where all residents realize their full health potential.

In collaboration with other city agencies, health care providers, community organizations, and funders, we aim to empower all Baltimoreans with the knowledge, access, and environment that will enable healthy living.

The Health Department has a wide-ranging area of responsibility, including acute communicable diseases, animal control, chronic disease prevention, emergency preparedness, HIV/STD, maternal-child health, restaurant inspections, school health, senior services, and youth violence issues. The agency includes a workforce of approximately 800 employees and has a budget of approximately \$126 million.

## **Baltimore City Health Department (BCHD) Snapshot**

This flyer provides a comprehensive snapshot of the Baltimore City Health Department (BCHD), highlighting our mission and core service areas. From infectious disease control and chronic disease prevention to environmental health, programs and services for older adults, and emergency preparedness, our department works to protect and promote the well-being of all residents. With a focus on health equity, data-driven strategies, and community partnerships, we deliver high-impact programs and services that respond to both immediate needs and long-term public health goals. The BCHD Snapshot serves as a quick reference to understand the resources available through the department. **SEE NEXT**

**PAGE**

# BALTIMORE CITY HEALTH DEPARTMENT

We protect health, eliminate disparities, and enhance the wellbeing of everyone in our community through education, coordination, community engagement, advocacy, and direct service delivery.

## POPULATION HEALTH AND DISEASE PREVENTION

Our **Bureau of Communicable Disease & Outbreak Control** works to reduce reportable communicable diseases through surveillance, investigations, and disease control measures. The Bureau houses our Covid-19 response activities.

Our bureaus of **Clinical Services & HIV/STI Prevention** and **Ryan White & Community Risk Reduction Services (CRRS)** work to prevent, test for, and treat HIV and other sexually transmitted infections. Ryan White provides health care and supportive services for people living with HIV who do not have sufficient health care coverage or financial resources. CRRS provides clean syringes, syringe disposal, referrals to drug treatment, overdose education, and naloxone.

Our **Office of Opioid Overdose Prevention** oversees the city's Overdose Prevention Team and Overdose Fatality Review. These multi-sectoral workgroups develop strategic plans and policies to address the overdose crisis. The Office also manages several initiatives, including safe syringe disposal drop boxes.

Our **Office of Field Health Services** offers transportation to and from non-emergency, medically necessary medical appointments for people who are insured through Medicaid.

## AGING AND COMMUNITY SUPPORT

Our **Division of Aging and Community Support**, which serves as the city's Area Agency on Aging, coordinates services for older adults, adults with disabilities, and their families, including:

- Medicare options counselling
- Caregiver support
- In-home care and support
- Food access
- Volunteer opportunities for older adults
- Elder abuse prevention, and more.

Our seven Senior Centers offer programs and services for older adults, including fitness and wellness programs, dining services, and lifelong learning classes. Many centers also provide health screenings and vaccines on a seasonal basis.

### Maryland Access Point (MAP)

The entry point for information and referrals for older adults, adults with disabilities, their families, caregivers, and professionals.

Call Baltimore City MAP at **410-396-2273**

## YOUTH WELLNESS AND COMMUNITY HEALTH

Our **Bureau of Environmental Health** provides the following services:

- Licensing, inspection, and routine investigation of foodservice establishments, tattoo parlors, swimming pools, and spas
- Investigations of complaints related to certain suspected health hazards
- Plan Review for new facilities and facilities under new ownership.

The Bureau also houses Baltimore City's **Office of Animal Control**.

Our **Bureau of Health Promotion and Education** houses our Office of Chronic Disease Prevention, our Community Asthma Program, our Childhood Lead Poisoning Prevention Program, and Office of Youth and Trauma Services.

Our **Bureau of Maternal and Child Health's** programs and services include:

- Immunizations (vaccines)
- Infant mortality prevention
- Maternal and infant care
- Teen pregnancy prevention
- Women, Infants, and Children (WIC)

The Bureau also sponsors the landmark B'more for Healthy Babies program, along with partners Family League of Baltimore and HealthCare Access Maryland.

Our **Bureau of School Health** provides and coordinates services in school health suites and School-Based Health Centers in Baltimore City Public Schools.

## HEALTH CLINICS AND SERVICES

<b>Dental Clinics</b> Dental care for low-income, uninsured, Medicaid-eligible City residents. Appointments required.  1515 W. North Ave Baltimore, MD 21217 (410) 396-0840  1200 E. Fayette St. Baltimore, MD 21202 (443) 984-3548	<b>Sexual Health Services</b> Confidential testing, treatment, and education for STIs, HIV, and Hepatitis C. Walk-ins available, appointments recommended.  1515 W. North Ave Baltimore, MD 21217 (410) 396-9410  1200 E. Fayette St. Baltimore, MD 21202 (410) 396-0176	<b>Family Planning &amp; Reproductive Health</b> Clinical services & education for adults ages 25 - 50:  1515 W. North Ave Baltimore, MD 21217 (410) 396-0186  1200 E. Fayette St. Baltimore, MD 21202 (410) 396-9401
<b>Vaccinations</b> Vaccines for children ages 2 months to 18 years, who are uninsured, underinsured, or who have Medicaid. Appointments required.  1200 E. Fayette St. Baltimore, MD 21202 410-396-4454	<b>Tuberculosis (TB)</b> Free services for clients with suspected or confirmed TB disease. Appointments required.  1200 E. Fayette St. Baltimore, MD 21202 (410) 396-9413	Reproductive health services for young people ages 10 - 24 are available at:  1515 W. North Ave Baltimore, MD 21217 (410) 396-0185

## OFFICE OF OLDER ADULTS' AFFAIRS AND ADVOCACY

**The Mayoralty** is comprised of the following activities: City Administrator, Administrative Services, Chief of Staff, Mayor's Office, Communications and External Affairs, Neighborhoods, Constituent Services, Special Events, Public Safety, Economic Development, Equity, Youth, and Human Services, and Government Relations. In Fiscal 2026, the following offices have been established as stand-alone services: Immigrant and Multicultural Affairs, African American Male Engagement, LGBTQ Affairs, **Older Adults Affairs and Advocacy**, Performance and Innovation, Infrastructure Development, Opioid Restitution Administration, and Art, Culture, and Entertainment.

**The goal of this service** is to connect and ensure Older Adults have access to all local, state and partners services and programs that relate and are important to their well-being. Key activities performed by the service include providing administrative support and guidance to the Commission on Aging, Resources, and Empowerment and work with the Director to promote agency efficiency and coordinate the delivery of programs and services for Older Adults Baltimore City.

**BALTIMORE, MD (Wednesday, September 27, 2023)** - Today, Mayor Brandon M. Scott officially established the Office of Older Adults Affairs and Advocacy, a significant step forward in the City of Baltimore's commitment to supporting older residents across Baltimore City. This dedicated office will play a pivotal role in enhancing the quality of life and well-being of the City's older adult residents, ensuring they can age with dignity, respect, and access to essential services.

The Office of Older Adults Affairs and Advocacy will act as an advocate for older City residents, helping them access resources and services provided by City agencies. The office will coordinate a citywide planning process designed to transform Baltimore into an age friendly community. It will also support the Baltimore City Commission on Aging, Resources and Empowerment, an all-volunteer board appointed by the Mayor, which advises the City on issues of concern to older City residents.

"Our older adults serve such a foundational role in our communities, and it's our responsibility to ensure they have the support and resources they need to enjoy their golden years," **said Mayor Brandon M. Scott**. "The Office of Older Adults Affairs and Advocacy is a testament to our commitment to their well-being and the invaluable contributions they made, as they continue to enrich our City."

“Our Older Adults are and will continue to be the heartbeat of our City,” **said Vice President Sharon Green Middleton.** “The establishment of this Office is a great first step in the right direction and demonstrates our dedication to this valued community. I am honored to co-sponsor this bill with Councilmember Cohen and I look forward to the great work from this Office.”

"Our elders are our greatest asset," **said Councilmember Zeke Cohen,** who authored the bill in partnership with Vice President Middleton. "They've helped build this great city and deserve their proper place at the head of the table."

Mayor Scott will nominate Ondoria Harmon to lead the Mayor’s Office of Older Adults Affairs and Advocacy. Harmon currently serves as the Senior Advisor for Older Adults in the Mayor’s Office of Neighborhoods and is uniquely equipped to lead this new office, which will help Baltimore’s older adults navigate various parts of Baltimore City government and its partners.

# Department of Planning

Mission:

*To build Baltimore as a diverse, sustainable and thriving city of neighborhoods and as the economic and cultural driver for the region.*

**The Department of Planning** is the City agency entrusted with guiding the physical development of the City of Baltimore. The Department staffs three Mayoral-appointed City commissions:

- Planning Commission
- Commission for Historical & Architectural Preservation (CHAP)
- Sustainability Commission

This Department of Planning has five divisions within the Department, in addition to the Office of the Director, each with its special focus in support of the mission and the Commissions we serve. Cross-division collaboration is essential to our planning work and is embedded in the Department's culture:

- Office of the Director
- Office of Sustainability
- Food Policy & Planning
- Community Planning and Revitalization (CPR)
- Land Use and Urban Design
- Policy and Data Analysis
- Historical and Architectural Preservation

**SEE NEXT PAGE**

# BALTIMORE CITY DEPARTMENT OF PLANNING



## Planning Department Programs and Services

Site Plan Review Committee (SPRC)  
Urban Design & Architectural Review Panel (UDARP)  
Forest Conservation Program  
Flood Plain Management  
Critical Area Regulations  
Sustainability Programs  
Growing Green Initiative  
Food Policy Initiative  
Baltimore Energy Challenge  
Planning Commission  
Community Planning

Investing in Neighborhoods & Schools to Promote Revitalization, Improvement & Excellence (INSPIRE)  
Urban Renewal Areas  
Neighborhood & Area Master Plans  
Capital Improvement Program  
Mapping & Data Requests  
Census Information  
Historic Districts and Landmarks  
Historic Tax Credits  
General Information



Chris Ryer  
Director of Planning



Catherine E. Pugh  
Mayor

410-396-PLAN (7526)

417 East Fayette Street  
8th Floor  
Baltimore, Maryland 21202



[facebook.com/BaltimorePlanning](https://www.facebook.com/BaltimorePlanning)

<http://archive.baltimorecity.gov/Government/AgenciesDepartments/Planning.aspx>

# MISSION STATEMENT

*To build Baltimore as a diverse, sustainable and thriving city of neighborhoods and as the economic and cultural driver for the region.*

## Department Overview

The Department of Planning is the City agency entrusted with guiding the physical development of the City of Baltimore. The Department staffs three Mayoral-appointed City commissions:

- Planning Commission
- Commission for Historical & Architectural Preservation (CHAP)
- Sustainability Commission

This brochure describes the six divisions within the Department, each with its special focus in support of the mission and the Commissions we serve. Cross-division collaboration is essential to our planning work and is embedded in the Department's culture.

## Commissions Staffed by the Planning Department

### Planning Commission

The Planning Commission in its current form dates back to a revision of the Baltimore City Charter in 1947. There are nine members of the Planning Commission: six citizen appointees and three ex-officio appointees from the City Council, Mayor's Office and Department of Public Works. The Director of the Department of Planning serves as Executive Secretary to the Planning Commission. The City Charter defines the key responsibilities of the Planning Commission as:

- Developing and maintaining the City's Comprehensive Master Plan
- Preparing and updating plans for the physical development of the City
- Developing a capital budget and six-year Capital Improvement Program
- Reviewing all subdivision applications and Planned Unit Developments
- Reviewing all proposed amendments to the City's Zoning Ordinance and making recommendations to City Council
- Reviewing and recommending to City Council on matters relating to Baltimore City Historic Landmark and District Designations.

The Commission meets regularly throughout the year, and its meetings are open to the public.

### Commission for Historical & Architectural Preservation (CHAP)

The Commission for Historical and Architectural Preservation (CHAP) was established in 1964 as Article six of the Baltimore City Code. The CHAP mission is to enhance and promote the culture and economy of Baltimore through the preservation of buildings, structures, sites and neighborhoods that have aesthetic, historic and architectural value. CHAP goals include preserving historic architecture and monuments; reclaiming broken neighborhoods; preventing demolition by neglect; and integrating our City's past into its future.

The Commission's key functions are:

- Designating Baltimore City Landmarks and Historic Districts
- Reviewing plans affecting designated structures
- Supporting policies and programs that foster preservation of Baltimore City's historic assets.

CHAP holds monthly public meetings to consider and act upon its agenda items.



### Sustainability Commission

The Sustainability Commission was established in 2007 and the first 21 Member Commission was officially appointed in 2008. Sustainability is a holistic approach to City development that seeks to strike a proper balance among environmental concerns, social needs and economic growth. The Baltimore Sustainability Plan was approved in March of 2009.

The Commission's key responsibilities include:

- Developing, updating and monitoring implementation of the City's Sustainability Plan
- Creating an annual progress report on Sustainability initiatives
- Developing partnerships with government, NGO's, businesses and citizens to implement City-wide sustainability programs
- Advising the Administration and key decision makers on Sustainability issues and proposed legislation.

The Sustainability Commission holds monthly public meetings which often feature guest speakers on important and timely sustainability topics.

# Department of Planning Divisions

## Historical & Architectural Preservation

The Historical & Architectural Preservation division works to preserve and renew the City's historic fabric, as well as to educate residents and stakeholders about the City's rich history. Preservation planners directly support the Commission for Historical and Architectural Preservation (CHAP) by:

- Providing analysis, evaluation and recommendations for designation of Baltimore City Landmarks and Historic Districts
- Reviewing plans impacting historically designated structures and districts and assisting applicants with the City's historic tax credit process
- Supporting policies and programs that foster preservation of Baltimore City's historic assets, including State and Federal historic guidelines and tax credits
- Overseeing an annual program to maintain and restore City historic monuments
- Assisting other divisions by providing preservation planning expertise on development proposals and neighborhood planning initiatives.

The Division Chief for Historical and Architectural Preservation also serves as Executive Director of CHAP.

## Land Use & Urban Design (LUUD)

This Division serves as the first stop for development in the City of Baltimore for projects ranging from individual buildings to large subdivisions and mixed-use developments. LUUD works closely with the Planning Commission to carry out its responsibilities effectively and meet City Charter and State development mandates.

The key functions of the Land Use and Urban Design Division include:

- Review of all new development proposals
- Review and evaluation of all proposed revisions to the Baltimore City Zoning Code
- Providing recommendations to the Board of Municipal and Zoning Appeals on all conditional use and residential building conversion applications
- Coordinating the interagency Site Plan Review Committee's evaluation of the functional aspects of development proposals such as traffic circulation, parking and landscaping treatments
- Staffing the Urban Design and Architecture Review Panel (UDARP) which provides professional design advice to the Planning Director on significant development proposals.

## Administration

The Administration Division includes the Director of Planning, Assistant Directors, Administrative Officer and support staff. It provides executive leadership for the Planning Department, advising the Mayor and senior staff, other cabinet agencies as well as the Planning, Preservation and Sustainability Commissions on issues and policies related to development, land use, zoning, capital programming, sustainability and historic preservation. This division also develops the department's annual operating budget and implements its fiscal operations, procurement, accounting and human resource activities.

## Research & Strategic Planning

The Research and Strategic Planning Division provides information, research, analysis and evaluation of planning practices to inform the Department's policy-making and neighborhood revitalization activities. The division is responsible for:

- Maintaining and updating the City's comprehensive master plan
- Producing the City's cooperative population and employment forecasts in collaboration with the member jurisdictions of the Baltimore Metropolitan Council
- Preparing for each decennial census and working with the US Census Bureau to produce annual population estimates
- Providing GIS-based information and analysis to support planning initiatives.

The Division also provides City agencies and the Mayor's Office with data analysis, best practice research and grant opportunities for the various fields of planning.

## Comprehensive Planning

Comprehensive Planners within this division are assigned to geographic areas (planning districts) and work closely with other City agencies, private citizens, neighborhood and community based organizations, and non-profits to ensure that sound planning principles are the basis for neighborhood planning efforts. Comprehensive Planners provide services such as:

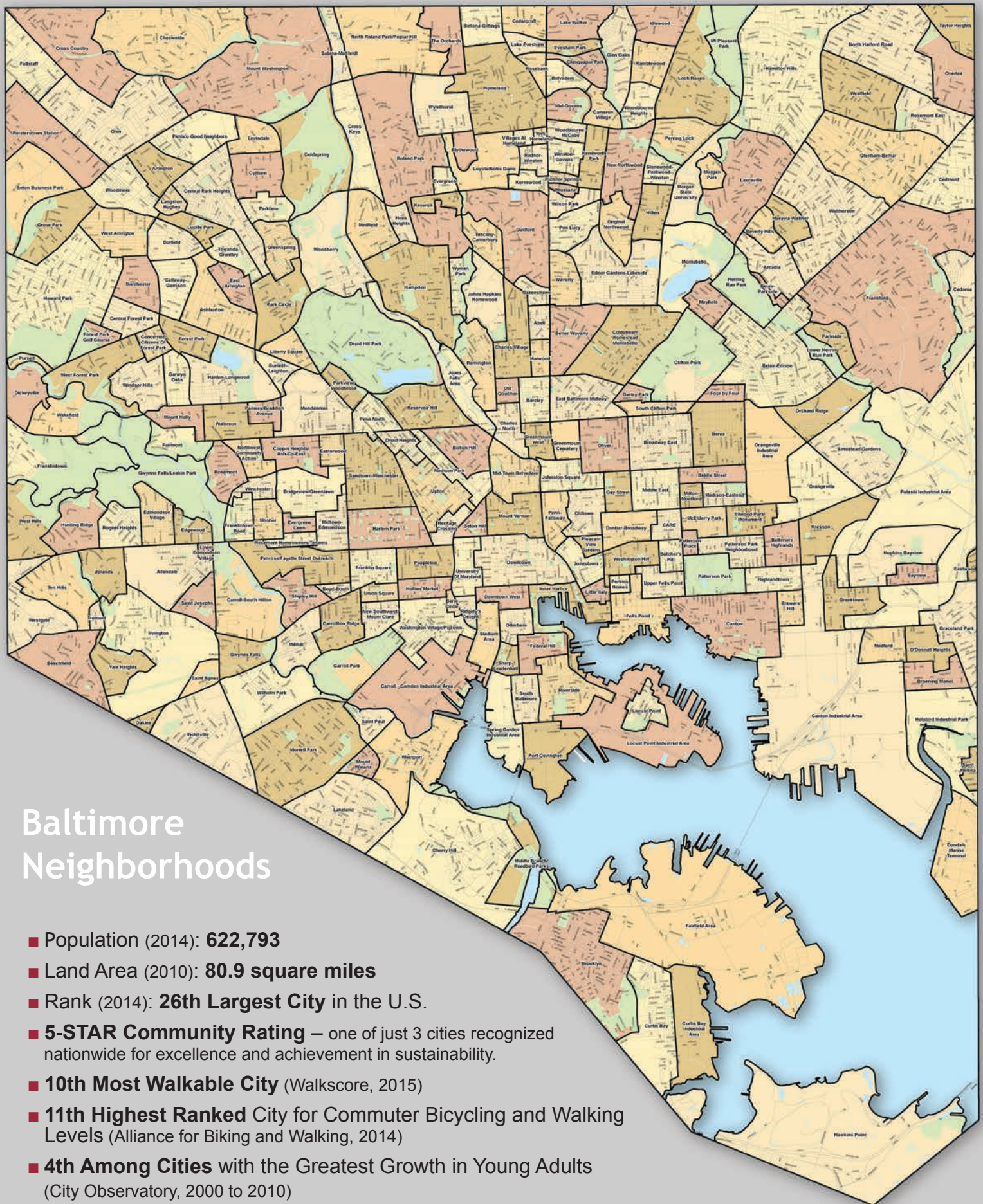
- Developing neighborhood plans, urban renewal plans and plan amendments in collaboration with community stakeholders and agency representatives
- Coordinating appropriate community review of development plans, zoning appeals, and planning-related City Council bills
- Developing a capital budget and six-year capital improvement program (CIP) annually, by reviewing agency capital improvement requests and making recommendations about the placement, reuse, or closing of facilities
- Providing technical assistance and land use/zoning expertise to communities, developers and City officials.

## Sustainability & Environmental Planning

The Division of Sustainability & Environmental Planning is the home of the City's Office of Sustainability, which staffs the City Commission on Sustainability. The division actively promotes a Cleaner, Healthier, Greener and Safer Baltimore City by integrating People, Planet and Prosperity into its initiatives. The division also manages the Forest Conservation, Flood Plain and Critical Area Programs to protect property and enhance the City's natural resources. Baltimore's Food Policy Initiative and Food Policy Director are also part of the Sustainability Division team. The division concentrates its efforts in the following areas:

- Climate Change and Resiliency
- Community Greening and Environmental Education
- Green Economy
- Social Equity
- Resource Conservation and Energy Programs
- Pollution Prevention and Waste Management
- Healthy Food Access and Food Desert Strategies

The Division Chief for Sustainability and Environmental Planning also serves as the Director of the City's Office of Sustainability.



## Commission on Historical and Architectural Preservation

The Planning Department also supports several advisory groups, including the Commission on Historical and Architectural Preservation, the Sustainability Commission, the Planning Academy, the Food Policy Advisors, and a group for the Comprehensive Plan. These groups, along with the Community Planning and Revitalization Division, ensure the Department stays connected to the community and operates transparently and equitably.

Service 762, under the Planning Department acts as the policymaking authority for the Commission on Historical and Architectural Preservation (CHAP) as outlined in Article VI of City Code. The goal of this service is to strengthen Baltimore's neighborhoods by preserving and enhancing the historic character of communities. Activities performed by this service include recommending landmarks and historic district designations, issuing permits for exterior work to historic properties, managing the CHAP tax credit program, maintaining the City's historic monuments, providing preservation recommendations to City agencies and organizations, and making policy and other recommendations related to preservation.

The Commission for Historical and Architectural Preservation (CHAP) was established in 1964 and is governed by Article Six of the Baltimore City Code. Today CHAP oversees 36 local historic districts, over 200 landmarks, and manages a local historic preservation tax credit program. CHAP helps preserve and revitalize neighborhoods, celebrates City history, and promotes historic preservation as a proven economic driver for Baltimore City. The mayoral appointed Commission and its staff are located within the Department of Planning.

### CHAP's Responsibilities:

- Designate Baltimore City's historic districts and landmarks.
- Review plans affecting locally designated properties.
- Provide technical assistance and historical information to the public.
- Administer the Baltimore City Historic Restoration & Rehabilitation Tax Credit.
- Conserve and maintain City-owned outdoor sculpture and monuments.
- Conduct historic resource surveys.
- Comply with Federal law to provide preservation recommendations for federal and state funded projects.
- Integrate historic preservation recommendations into City and neighborhood plans.

### Mission

The CHAP Mission is to enhance and promote the culture and economy of Baltimore through the preservation of buildings, structures, sites and neighborhoods, that have aesthetic, historic and architectural value.

## Goals

CHAP goals include preserving historic architecture and monuments; reclaiming broken neighborhoods; preventing demolition by neglect; and integrating our City's past into its future.

## Programs

- Designation of local districts and landmarks
- Permit and plans review
- Historic Rehabilitation & Restoration Tax Credit
- Inventory of Historic Places
- Monument Restoration
- Technical assistance in historical research
- Historic Preservation Planning

## **CHAP Commissioners**

- Harry Spikes, Chair
- Nichole Battle
- The Honorable John Bullock
- Jill Dennis
- Katherine Good
- Sara Langmead
- Kuo Pao Lian
- Mayra Mendeleev
- Peter Morrill
- Ann Powell
- Garrett Power
- Gary Rodwell
- Tamara Woods

## MAYOR'S OFFICE OF EMPLOYMENT DEVELOPMENT

**MOED's mission is to deliver economic justice to Baltimore residents.** To **MOED**, economic justice means creating an equitable workforce system that responds to all residents' needs and provides viable economic opportunities to all residents, especially those who have been generationally and systemically disadvantaged. Our vision is for all city residents to maximize their career potential, and all employers to have the human resources to grow and prosper – we are creating a workforce system that works. We believe that every resident deserves the opportunity for meaningful work and a hopeful future.

**MOED** works in concert with the Baltimore Workforce Development Board (BWDB), a mayoral appointed board, to address the diverse workforce needs of Baltimore's employers and job seekers. MOED partners with the BWDB and workforce stakeholders to ensure combined efforts are well-coordinated, high-quality, and impactful for jobseekers and employers.

*The total cost of all the Mayor's Office Employment Development Local Workforce Services programs is approximately 48% funded through federal resources. The remaining programs percentage is funded through state, local and non-Federal resources. Please see our full Steven's Amendment (SA) disclosure [below](#).*

### ACKNOWLEDGMENT OF STEVEN'S AMENDMENT:

As part of the review process, all Local Workforce Development Agencies (LWDA) must acknowledge receipt of federal funding as identified under Steven's Amendment, which can be found in Public Law 101-166, Section 511. The language must state the following: SEC. 511. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with Federal money, all Grantees receiving Federal funds, including but not limited to State and local governments, shall clearly state: (1) The percentage of the total costs of the program or project which will be financed with Federal money. (2) The dollar amount of Federal funds for the project or program. (3) Percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental Sources.

Its purpose is to ensure transparency and accountability in federal spending. This provision requires the recipients of DOL grants and cooperative agreements to acknowledge federal funding when publicly discussing any projects or programs that DOL funded through its annual appropriation.

**The Mayor's Office Employment Development** total costs of all its Local Workforce Development Services programs is approximately 48% funded through federal resources. The remaining programs percentage is funded through state, local and non-Federal resources.

# **OFFICE OF INFORMATION AND TECHNOLOGY**

**Baltimore City Information Technology (BCIT)** is comprised of 186 IT professionals. We deliver many different technology services to both internal and external customers. These range from classic IT services, such as computer support, enterprise applications, and data networks, to an esteemed service center, and 3-1-1 Call Center.

## **OUR VISION**

Over the next decade, engage all City agencies, businesses, and residents to design, build, and implement technology that creates a safe, thriving, and smart City.

## **OUR MISSION**

The Baltimore City Office of Information & Technology will provide sustainable infrastructure and technology to support and enhance City departments, communities, businesses, and mayoral goals.

## **VALUES**

- Innovation and Excellence
- Customer Focus
- Accountability and Credibility
- Respect and Inclusion
- Efficiency
- Safety

# Broadband and Digital Equity

## Mayor Scott Names Chief Data Officer, Broadband and Digital Equity Director

Monday Mar 22nd, 2021



### **Brandon M. Scott**

Mayor,  
Baltimore City  
250 City Hall - Baltimore Maryland 21202  
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**FOR IMMEDIATE RELEASE**

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**BALTIMORE, MD** (Monday, March 22, 2021) — Mayor Brandon M. Scott is continuing to build his core team by announcing today two key appointments tasked with modernizing City government and closing the digital divide. Justin Elszasz, currently Deputy Director and Analytics Lead for the Mayor's Office of Performance & Innovation, will serve as the administration's Chief Data Officer. Jason Hardebeck will join the Scott administration as the City's first Director of Broadband and Digital Equity. Elszasz and Hardebeck officially assume their roles in the Scott administration this week and will report to the City Administrator.

With data and evidence-based decisions central to the Mayor's approach, the role of Chief Data Officer is now a citywide position, moved from Baltimore City Information & Technology (BCIT) to a more central role in City government. Additionally, Baltimore City is one of the only cities with an executive-level Digital Equity Director. Like all new positions created by the Scott

Administration, these positions will be funded through pre-existing resources and will not require the allocation of additional funds.

“Both the **Chief Data Officer and Digital Equity Director** will play integral roles on my team, working to improve data practices across the board and close the digital divide for Baltimore residents,” **said Mayor Brandon M. Scott**. “My administration remains focused on modernizing the processes and practices of City government through a framework of equity and transparency, and I look forward to working closely with Justin and Jason to solve Baltimore’s most challenging problems in the years ahead.”

As Chief Data Officer, Justin Elszasz will work with city agencies to improve data practices across City government, mitigate the impacts of biased data on equity, and promote effective data use and transparency. He has initiated a new data governance framework for Baltimore and is developing the city’s first Open Checkbook, which will allow residents to explore city expenditures. Elszasz will also launch a formal data training program for city employees and engage with the Baltimore community around data and technology.

“Every day, I’m inspired to work in an administration that places data, equity, and transparency at the center of our work for residents, and am honored to continue serving the city in this new and broader capacity,” **said Justin Elszasz, the Scott administration’s Chief Data Officer**. “Many of our agencies are already engaged in meaningful and sophisticated work using data to better understand and improve operations on behalf of residents. I am excited to work closely with Mayor Scott and City Administrator Shorter to support and celebrate their tremendous efforts.”

Additionally, Jason Hardebeck will serve as the City’s first Director of Broadband and Digital Equity, a member of the Mayor’s Executive Team. In this position, Hardebeck will be Baltimore City’s primary representative for coordination with internal and external digital equity stakeholders, with the explicit purpose of closing the digital divide.

“I’m honored to serve the Scott administration as we work to close the digital divide once and for all,” **said Jason Hardebeck, Director of Broadband and Digital Equity for the Scott administration**. “Every Baltimorean must be able to participate fully in the digital economy to reach our true potential as a world-class city. I look forward to working with the Mayor and City Administrator to fundamentally transform our approach to digital access and connectivity and do so through a lens of equity.”

Justin Elszasz has served as Deputy Director and Analytics Lead for the Mayor’s Office of Performance & Innovation (OPI) since 2019. There, he led the CitiStat team, which he helped transition onto modern data tools and has been central to the COVID-19 response, and co-founded the Data Fellows program, which recruits and embeds data analysts in city agencies. Elszasz was a founding member of the city’s Innovation Team, tasked with delivering transformative results through data and human-centered design. Prior to serving the city, Justin supported the U.S. Department of Energy appliance standards program and led data science projects to improve the performance of residential utility energy efficiency programs. He holds an M.S. in mechanical engineering from Columbia University, where he was a National Science Foundation fellow.

Jason Hardebeck was the co-founder and CEO of The Foundry, a manufacturing technology incubator where he helped launch dozens of startups. He was also managing director of a health technology accelerator and executive director of the Greater Baltimore Technology Council and Maryland Business Council. In his past work at City Hall, he collaborated with local and state agencies, anchor institutions, and businesses to develop a digital inclusion strategy for Baltimore. Hardebeck earned a M.S. in business from Johns Hopkins University and a B.S. in mechanical engineering from the United States Naval Academy. He served as an officer in the U.S. Navy.

Hiring a Director of Broadband and Digital Equity to work towards closing the digital divide was one of the Mayor's [first 100 day priorities](#). The creation of this role was also recommended by the Mayor's transition team.

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**This service (873) was established in Fiscal 2022 to** lead the City's efforts to reduce broadband inequality and serve as Baltimore City government's primary liaison with internal and external stakeholders in digital equity. The goal of this service is to permanently close the Digital Divide and improve digital literacy for seniors, youth, and other residents. Activities performed by this service include digital literacy training, device distribution, marketing of funds available via the federal Affordable Connectivity Program and providing broadband connectivity and public WiFi to unserved and underserved communities.

**The Office of Broadband and Digital Equity (BDE),** a division of the Baltimore City Office of Information and Technology, leads the City's efforts to permanently close the digital divide and serves as Baltimore City government's primary liaison with internal and external stakeholders in digital equity.

## **Mission**

We will eliminate the root cause of broadband inequality by building ubiquitous, open access fiber infrastructure that will enable transformational opportunities for all residents.

## **Vision**

Baltimore's plan will evolve and grow stronger with citywide participation and partnerships. We invite feedback from the public, the private sector, institutions, non-profits, and all other stakeholders in Baltimore.

## **Values**

- Broadband access is a public good.

- Digital equity is table stakes in a modern civil society.
- Community engagement is key to enabling opportunities.

### **Core Functions**

- Public Infrastructure
- Convening Stakeholders
- Devices
- Digital Skills Training
- Community Engagement
- Database
- Digital Equity Grantmaking
- Community Tech Support

### **The Four Pillars of BDE**

**Reliable High-Speed Internet:** Starting with the most underserved communities, Baltimore City residents will have access to broadband based on future-proof fiber optic networks.

**Digital Education:** Baltimore City residents will have access to digital skills training because new broadband adopters need to know how to use computing devices to navigate the internet.

**Technical Support:** Baltimore City residents will have access to technical support, in multiple languages, to enable residents to make the best use of digital tools.

**Technology and Devices:** Baltimore City residents will be able to acquire a modern computing device because ownership is a barrier to broadband adoption.

## **Courts: Circuit Court**

**The Circuit Court for Baltimore City** is a division of the State judicial system established by the Constitution of Maryland. There are currently 35 permanent judges who rotate among civil, domestic, juvenile and criminal courts. The Circuit Court currently has 15 magistrates and 17 retired judges who preside over various dockets on an as-needed basis.

**The Circuit Court for Baltimore City** is a State trial court of general jurisdiction. The Circuit Court is the only court in Baltimore City that conducts jury trials. The Court's docket is divided into four Divisions: Family, Juvenile, Criminal and Civil with judges assigned to Family, Juvenile, or General Trial. The Family Division hears cases pertaining to divorce, custody and child support. The Juvenile Division handles delinquency cases, child in need of assistance cases, and those involving the termination of parental rights. Cases in the Civil Division cover a broad spectrum, such as motor torts, medical malpractice cases, lead paint cases, asbestos litigation, and cases involving business and commercial matters, as well as appeals from District Court, Orphans' Court and administrative agencies. Criminal Division cases include all felonies, misdemeanor cases where a jury trial has been requested, and appeals from District Court. Additional information regarding each of these Divisions, including important administrative announcements, is available through the page for that Division.

# BALTIMORE CITY SHERIFF'S OFFICE

The **Office of the Sheriff** for the City of Baltimore has existed since 1845 and is the first organized local law enforcement agency in Baltimore City. The creation of the Sheriff's Office predates the creation of the Baltimore City Police Department by eight years.

The authority granted to the Sheriff of Baltimore City comes from common law established by the Constitution of the State of Maryland. As an independent and elected office, the Sheriff of Baltimore City is directly accountable to the citizens of Baltimore.

## **Special Operations Division**

The **Baltimore City Sheriff's Office** Special Operation Division is responsible for serving criminal warrants issued by the circuit court. The Special Operations Division has three (3) K9 units for Weapon, Narcotics, and Explosive detection.

## **Criminal Investigation Division**

The **Baltimore City Sheriff's Office** Criminal Investigation Division consists of detectives who investigate crimes that fall within the purview of the Baltimore City Sheriff. Investigations include threats against the judiciary, housing fraud, narcotics smuggling, witness intimidation, and firearms violence.

## **Domestic Violence Division**

The **Baltimore City Sheriff's Office** Domestic Violence Division is responsible for the service of domestic violence orders issued by the District Cour for Baltimore City. Deputies are responsible for locating and serving respondents for protection from abuse orders.

## **Court Security**

The **Baltimore City Sheriff's Office** Court Security Division protects the Baltimore City Circuit Court. This responsibility includes protecting judges, maintaining order within the courthouse, screening visitors for weapons or contraband, and transporting prisoners to and from the court.

## **Field Services**

The **Baltimore City Sheriff's Office** Field Services Division is responsible for serving all civil paperwork issued by the circuit court, including Subpoenas, Levies, and Court orders. Members of this division are also responsible for serving eviction orders and posting failure to pay notices.

## **Internal Affairs**

**The Baltimore City Sheriff's Office** maintains an Internal Affairs Division to ensure that the Office continues to meet the highest standards. Internal Affairs is responsible for investigating any complaint made by a citizen and any use of force incident involving a member of the Sheriff's Office. The Internal Affairs unit also conducts background investigations of Sheriff's Office applicants.

## **Social Worker and Outreach**

**The Baltimore City Sheriff's Office** is one of the few in the country to employ a social services outreach division. Social Workers assigned to this unit assist internal and external stakeholders in crisis. Much of the unit's work is dedicated to helping families and individuals facing eviction to develop a housing plan.

## **Communications**

**The Baltimore City Sheriff's Office** maintains a 24/7, 365-day Emergency Communications Dispatch Center. In addition to providing dispatch services to Sheriff's Deputies, this division maintains the Sheriff's database of active arrest warrants issued by the Baltimore City Circuit Court.

# The Office of the State's Attorney for Baltimore City

The Office of the State's Attorney for Baltimore City (BCSAO) is responsible for prosecuting crimes in Baltimore City. The BCSAO is the largest local prosecutorial office in the state of Maryland and prosecutes over 40,000 cases yearly.

Relentlessly committed to accountability, equity, partnership, professionalism, and transparency — the BCSAO is working to create a future where community trust in the criminal justice system is restored, violent offenders are held accountable, low-level offenders are provided the resources they need to alter their trajectories, and communities in Baltimore once again feel safe.

Thereby, the entire team at the BCSAO is committed to the mission and vision of the office and applies one standard of justice to every aspect of their work.

## Pillars of the Baltimore City State's Attorney's Office

**Fairness-** in the pursuit of violent criminals and in the diversion of those who require services to help them out of the cycle of criminal prosecution

**Accountability-** of prosecutors to pursue an exemplary standard of advocacy and justice while focusing on repeat, violent offenders who continue to plague our city

**Collaboration-** with key stakeholders, internally and externally, because effective crime reduction is a collective effort to be undertaken by the SAO, BPD, City Hall, the Governor's Office, the U.S. Attorney's Office, and the community

**Technology-Driven** - use of training and modern processes that allow implementation of innovative tactics and methods to pursue justice in a way that is holistic and strategic while equipping the assistant state's attorneys with the tools they need to do the work pursued

**Set the Standard-** the BCSAO will be the pinnacle of what a modern-day prosecutors' office should be, with improved resources, training, and diversion strategies that are rooted in community collaboration

## MISSION

The mission of the Office of the State's Attorney for Baltimore City (BCSAO) is to create true public safety through partnerships with elected officials, law enforcement, and our residents. The BCSAO fulfills this goal through the successful prosecution of crimes in Baltimore.

## VISION

The Office of the State's Attorney for Baltimore City (BCSAO) — relentlessly committed to accountability, equity, partnership, professionalism, and transparency — is working to create a future where community trust in the criminal justice system is restored; violent offenders are held accountable, low-level offenders are provided the resources they need to alter their trajectories, and communities in Baltimore once again feel safe. The BCSAO delves to cultivate an environment where success is measured not by the number of convictions obtained or the length of sentences but by how we engage communities and apply justice independent of one's sex, race, religion, sexual orientation, or occupation.

# Mayor's Office of Neighborhood Safety and Engagement (MONSE)

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*"We must no longer subscribe to the thinking that police alone can stem the tide of violence. While the Mayor's Office of Neighborhood Safety and Engagement (MONSE) will be part of holding our law enforcement agencies accountable, we must ask what every agency and institution that interacts with our residents can do to stop the violence. Under my leadership and in partnership with MONSE, Baltimore will embody what it means to treat violence as a public health epidemic."*

***Mayor Brandon M. Scott***

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## Mission

As the agency responsible for the implementation of the City's public health approach to safety through Mayor Brandon M. Scott's Comprehensive Violence Prevention Plan, **MONSE** partners with Baltimore's residents, community-based organizations, institutions, businesses, and agencies to stem the tide of violence, while simultaneously unearthing its root causes. MONSE's portfolio includes Baltimore's community violence intervention ecosystem, funding allocations for community-based organizations directly involved in the co-production of public safety, the Group Violence Reduction Strategy (GVRS), and victim services work.

## Guiding Values

In everything that it does, **MONSE** is committed to upholding its core values of being:

- Equity-based. Focused on promoting justice in reducing disproportionate negative impacts of current and future policies and practices.
- Healing-centered. Preventing violence must be paired with repairing harm.
- Trauma-informed. Based on understanding and integrating knowledge about the causes and consequences of trauma.
- Justice-oriented. Real justice is about more than punishment; it is also about restoration, renewal, and healing from past harms.
- Partnership-based. Just as violence is intersectional, so must the solutions, relying on cross-system partners and partnerships.
- Transparent. Strong partnerships require trust, and trust demands transparency and accountability.
- Data- and research-driven. Relying on data and the best available experimental and experiential evidence to guide decision-making.
- Results-oriented. Devoted to delivering impact.