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CITY OF BALTIMORE

Shantay Jackson  
*Director*



MAYOR'S OFFICE OF  
NEIGHBORHOOD SAFETY & ENGAGEMENT  
100 Holliday Street, Rm 341  
Baltimore, Maryland 21202  
[monse.baltimorecity.gov](http://monse.baltimorecity.gov)

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*Prepared: 6/7/22*

**City Council Ways and Means Committee Questions on MONSE's Grant Portal**

- Eligibility and selection criteria associated with MONSE's grant portal – which grants awards to organizations working in community violence intervention, victim services, re-entry, community healing, and youth justice – are included as attachments to this document.
- The community grant reviewer letter of agreement, which includes a provision on conflict of interest, is also included as an attachment to this document.
- The names of FY22 MONSE community grant reviewers are included as an attachment to this document. These individuals represent themselves, not a particular organization.

*Mayor's Office of Neighborhood Safety and Engagement (MONSE)***Tax Status\***

Is your organization a qualified 501(c)(3) organization with a valid IRS Tax ID, a unit of government (i.e. public university or school system), or a fiscally sponsored by a 501(c) (3) organization?

**Choices**

Yes

No

**Purpose of Funding\***

Are you seeking funding for an individual, an endowment, a private foundation, construction, or towards fundraising efforts (including sponsoring events and capital campaigns)?

**Choices**

Yes

No

**Program Focus Area\***

Does the program you are seeking funding for focus on community violence intervention, victim services, youth justice, community healing, or re-entry?

**Choices**

Yes

No

**Eligibility Key - Desired Answers:**

- Tax Status: Yes
- Purpose of Funding: No
- Program Funding Area: Yes

# MONSE 2021 Grants

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*Mayor's Office of Neighborhood Safety and Engagement (MONSE)*

## *Question Group*

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### **Project Title**

*Character Limit: 250*

**Is the LOI complete?\***

**Choices**

Yes

No

**Is the LOI clear?\***

**Choices**

Yes

No

**Does the LOI align with the selected funding priority?\***

**Choices**

Yes

No

**Based on the information provided, do you recommend this LOI for full grant proposal submission?\***

**Choices**

Yes

No

**If you answered "No" to any of the above questions, please provide your rationale below.**

**Be as descriptive as possible.**

*Character Limit: 1000*

# MONSE 2021 Grants

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## *Mayor's Office of Neighborhood Safety and Engagement (MONSE)*

### *Community Grant Reviewer Grant Evaluation FY21*

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#### **Proposal's goals/outcomes are in alignment with the selected funding priority\***

- 1 - Needs Improvement:** Proposal is unclear or does not provide or address the requested information
- 2 - Average:** Basic information is given, details requested are described in general terms, project's description is not convincing of success
- 3 - Very Good:** Proposal is convincing, appropriate information is provided
- 4 - Exceptional:** Proposal provides research, strong examples, and realistic estimates. Proposal is thoroughly developed and well-thought out

**Scoring Options:** 1 - 4

#### **Proposal demonstrates a deep understanding of funding priority issues and needs\***

- 1 - Needs Improvement:** Proposal is unclear or does not provide or address the requested information
- 2 - Average:** Basic information is given, details requested are described in general terms, project's description is not convincing of success
- 3 - Very Good:** Proposal is convincing, appropriate information is provided
- 4 - Exceptional:** Proposal provides research, strong examples, and realistic estimates. Proposal is thoroughly developed and well-thought out

**Scoring Options:** 1 - 4

#### **Proposal demonstrates an approach rooted in equity\***

- 1 - Needs Improvement:** Proposal is unclear or does not provide or address the requested information
- 2 - Average:** Basic information is given, details requested are described in general terms, project's description is not convincing of success
- 3 - Very Good:** Proposal is convincing, appropriate information is provided
- 4 - Exceptional:** Proposal provides research, strong examples, and realistic estimates. Proposal is thoroughly developed and well-thought out

**Scoring Options:** 1 - 4

#### **The proposal's budget description is in alignment with its goals/outcomes and the work\***

- 1 - Needs Improvement:** Proposal is unclear or does not provide or address the requested information

**2 - Average:** Basic information is given, details requested are described in general terms, project's description is not convincing of success

**3 - Very Good:** Proposal is convincing, appropriate information is provided

**4 - Exceptional:** Proposal provides research, strong examples, and realistic estimates. Proposal is thoroughly developed and well-thought out

**Scoring Options:** 1 - 4

### **Proposal demonstrates the organization's capacity to deliver goals/outcomes and the work\***

**1 - Needs Improvement:** Proposal is unclear or does not provide or address the requested information

**2 - Average:** Basic information is given, details requested are described in general terms, project's description is not convincing of success

**3 - Very Good:** Proposal is convincing, appropriate information is provided

**4 - Exceptional:** Proposal provides research, strong examples, and realistic estimates. Proposal is thoroughly developed and well-thought out

**Scoring Options:** 1 - 4

### **The proposal demonstrates previous success with intended goals/outcomes\***

**1 - Needs Improvement:** Proposal is unclear or does not provide or address the requested information

**2 - Average:** Basic information is given, details requested are described in general terms, project's description is not convincing of success

**3 - Very Good:** Proposal is convincing, appropriate information is provided

**4 - Exceptional:** Proposal provides research, strong examples, and realistic estimates. Proposal is thoroughly developed and well-thought out

**Scoring Options:** 1 - 4

### **Funding Recommendation Summary\***

**Recommendation for funding:** Based on the above elements together, the project is likely to achieve its stated goals for promoting best practices in assessment within the grant period.

**Fund this proposal:** Most elements received a "Strong" rating; any elements with a "Satisfactory" rating can be easily improved.

**Consider this proposal:** Some elements were rated "Strong," but others were rated "Satisfactory," indicating some areas that need further development. With feedback, the proposers could improve the project plan.

**Do not fund this proposal in its current form:** The proposal does not align with the assessment grant program's goals, or several of the elements above were rated as "Developing." With feedback, the proposers could revise their project plan for consideration in future grant cycles.

### Choices

Recommendation for funding

Fund this proposal

Consider this proposal

Do not fund this proposal in its current form

### Additional Feedback

**Please provide additional feedback and your rationale for answer to the previous question below :**

*Character Limit: 5000*

### Project Title

*Character Limit: 250*

# Community Grant Reviewer

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*Mayor's Office of Neighborhood Safety and Engagement (MONSE)*

## *Community Grant Reviewer - Letter of Agreement*

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### LETTER OF AGREEMENT FOR COMMUNITY GRANT REVIEWERS

The Mayor's Office of Neighborhood Safety and Engagement (MONSE) solicits requests for proposals in connection with its grant making and program support activities. MONSE has identified community members ("Community Reviewers") to assist MONSE in reviewing and evaluating grant applications and funding requests. This Letter of Agreement (the "Agreement") describes the role and responsibilities of Community Reviewers in MONSE's proposal review and grantmaking process.

By signing this letter, the undersigned Community Reviewers agrees as follows.

**Term.** The "Term" of this Agreement shall be from December 1, 2021 through June 30, 2022.

**Payment.** In consideration of services provided under this Agreement, the Community Reviewer will be paid a one-time stipend of Five Hundred Dollars (\$500.00) for the Term for review of grant proposals and Attendance at MONSE meetings convened to review the grant applications and proposals. Except for the Stipend, the Community Reviewer will bear all of their own expenses and will not receive any further payment or reimbursement under this Agreement.

**Independent Contractor.** Community Reviewers are independent contractors and are not employees of the Mayor and City Council of Maryland (the "City").

**Tax Compliance.** Community Reviewers hereby submit an IRS Form W-9 (available at [irs.gov/pub/irs-pdf/fw9.pdf](https://irs.gov/pub/irs-pdf/fw9.pdf)) and will receive an IRS Form 1099 – NEC or other applicable tax reporting documents after the end of each calendar year that discloses payment under this Agreement.

**Conflict of Interest.** The Community Reviewer agrees to disclose in writing to the Director MONSE all actual or apparent conflicts of interest they or any parent, child, sibling or other person in a relationship with, WHETHER FINANCIAL, EMPLOYMENT, PERSONAL OR OTHERWISE, may have in reviewing any particular grant application or proposal. The Community Reviewer will not participate in the review of any application or proposal where the Reviewer has a conflict of interest.

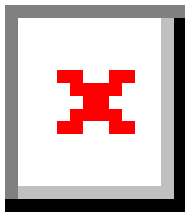
**Transparency.** MONSE's review of grant applications and proposals, and the Community Reviewers and the review process is intended to be transparent. The RFPs, names of Community Reviewers and the applications and proposals will be public access materials.

Subject to the foregoing, MONSE and the Community Reviewers will not disclose, in any manner, information about the deliberations, discussions, evaluations, or documents to anyone who has not been officially designated to participate in the review meeting. Community Reviewers will not use information contained in an application or proposal for their direct or indirect personal or financial benefit or making such information available for any other individual or organization's direct or indirect personal or financial benefit.

By typing in your Name, Title, and Date in the spaces below, you confirm that you have read and understand MONSE's Letter of Agreement for Community Reviewers as outlined above and agree to the terms described above.

Thank you for your service to our City.

In community,



Shantay Jackson, Director

**Acknowledged and Agreed:**

**Name\***

*Character Limit: 250*



**Date\***

*Character Limit: 10*

Name	Funding Priority	Affiliation	COI FORM
Kevin Cleary	Community Healing	Community-Based Organization ; Consultant ; Federal, State, and Local Government	on-file
Kimberly Monson	Community Healing	Community-Based Organization	on-file
Pamela Cheeseboro	Community Healing	Community-Based Organization ; Faith- Based Organization	on-file
Patricia Sterne Evans	Community Healing	Community-Based Organization ; Consultant ; Federal, State, and Local Government	on-file
Shelandra Doyle	Community Healing	Consultant ; Other	on-file
Angela Waddell	Community Violence Intervention	Community-Based Organization ; Consultant ; Federal, State, and Local Government	on-file
Julia Okiji	Community Violence Intervention	Consultant ; University, Colleges, and Other Higher Education Systems	on-file
Kim Dennis	Community Violence Intervention	Community-Based Organization	on-file
LeVar Michael	Community Violence Intervention	Community-Based Organization ; Federal, State, and Local Government	on-file
Micah Miles	Community Violence Intervention	Community-Based Organization ; Research ; University, Colleges, and Other Higher Education Systems	on-file
Alana Glover	Re-Entry	Community-Based Organization ; Federal, State, and Local Government ; Other	on-file
Brittany Anderson	Re-Entry	Other	on-file
Chelsea Gregoire	Re-Entry	Consultant ; Faith-Based Organization ; University, Colleges, and Other Higher Education Systems	on-file
Mandy Chesney	Re-Entry	Community-Based Organization ; University, Colleges, and Other Higher Education Systems	on-file
Yvonne Bellamy	Re-Entry	Community-Based Organization ; Consultant	on-file
VACANT	VACANT	VACANT	VACANT
Brandon Carver	Victim Services	Community-Based Organization ; Consultant ; Federal, State, and Local Government ; Research ; University, Colleges, and Other Higher Education Systems	on-file
VACANT	VACANT	VACANT	VACANT
Lea White	Victim Services	Community-Based Organization	on-file
Lilith Thorne	Victim Services	Faith-Based Organization	on-file
Brittany Jackson	Youth Justice	Community-Based Organization ; Federal, State, and Local Government ; University, Colleges, and Other Higher Education Systems	on-file
Denise Worsley	Youth Justice	Community-Based Organization ; Faith- Based Organization ; Federal, State, and Local Government ; Research ; University, Colleges, and Other Higher Education Systems	on-file
Heather Locke	Youth Justice	Community-Based Organization ; Consultant ; Federal, State, and Local Government ; Research ; Other	on-file

Jamar Moore	Youth Justice	Community-Based Organization ; Consultant	on-file
Myra Ray-Howett	Youth Justice	Federal, State, and Local Government	on-file