

**CITY OF BALTIMORE
COUNCIL BILL 21-0043
(First Reader)**

Introduced by: The Council President
At the request of: Office of the Comptroller
Introduced and read first time: February 22, 2021
Assigned to: Ways and Means Committee

REFERRED TO THE FOLLOWING AGENCIES: City Solicitor, Comptroller, Department of Finance,
City Administrator, Office of Risk Management

A BILL ENTITLED

1 AN ORDINANCE concerning

2 **Committee on Insurance and Risk Management – Revisions**

3 FOR the purpose of establishing that certain municipal officers shall be ex-officio members of the
4 City’s Committee on Insurance and Risk Management; clarifying the number and
5 appointment of certain other Committee members; requiring that the Department of Finance
6 provide administrative and technical support to the Committee; requiring that the Committee
7 meet at least biannually to carry out its functions; and conforming and clarifying related
8 provisions.

9 BY repealing and re-ordaining
10 Article 5 - Finance, Property, and Procurement
11 Section 12-3
12 Baltimore City Code
13 (Edition 2000)

14 **SECTION 1. BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE,** That the
15 Laws of Baltimore City read as follows:

16 **Baltimore City Code**

17 **Article 5. Finance, Property, and Procurement**

18 **Subtitle 12. Comprehensive Insurance and Risk Management Program**

19 **§ 12-3. Committee on Insurance and Risk Management.**

20 (a) *Established; members.*

21 (1) *IN GENERAL.*

22 There is established a Committee on Insurance and Risk Management [, to be
23 constituted of persons knowledgeable in the field of risk management] THAT
24 COMPRISES 7 MEMBERS AS SPECIFIED IN THIS SUBSECTION.

EXPLANATION: CAPITALS indicate matter added to existing law.
[Brackets] indicate matter deleted from existing law.

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1 (2) *APPOINTED MEMBERS.*

2 The Committee [shall be appointed by the Mayor pursuant to Article IV, § 6 of the
3 City Charter. The Committee shall have such the number of members as that the
4 Mayor may deem appropriate to carry out its function] SHALL INCLUDE 3 INDIVIDUALS
5 KNOWLEDGEABLE IN THE FIELD OF RISK MANAGEMENT APPOINTED BY THE MAYOR
6 PURSUANT TO ARTICLE IV, § 6 OF THE CITY CHARTER WITH:

7 (I) 1 INDIVIDUAL NOMINATED BY THE CITY COUNCIL PRESIDENT; AND

8 (II) 1 INDIVIDUAL NOMINATED BY THE COMPTROLLER.

9 [(3) The Chairman shall be appointed and replaced from time to time by the Mayor.]

10 (3) *EX-OFFICIO MEMBERS.*

11 THE FOLLOWING SHALL BE EX-OFFICIO MEMBERS OF THE COMMITTEE:

12 (I) THE COMPTROLLER OR THE COMPTROLLER'S DESIGNEE;

13 (II) THE DEPUTY COMPTROLLER;

14 (III) THE CITY SOLICITOR OR THE CITY SOLICITOR'S DESIGNEE; AND

15 (IV) THE DIRECTOR OF FINANCE OR THE DIRECTOR'S DESIGNEE.

16 (4) *CHAIR.*

17 THE COMPTROLLER OR THE COMPTROLLER'S DESIGNEE SHALL BE THE CHAIR OF THE
18 COMMITTEE.

19 (b) *Evaluation of City's needs.*

20 The Committee shall periodically employ a casualty actuary to conduct an actuarial
21 review of the self-insured loss exposure of the City, and the Committee shall review the
22 loss experience of the City, its claim and potential liability exposure, and any other
23 factors which the Committee considers necessary or appropriate to evaluate the City's
24 insurance and risk management needs.

25 (c) *Recommendations; annual statement.*

26 (1) The Committee shall recommend to the Mayor and the Board of Estimates [such] THE
27 amount of money, if any, for inclusion in the annual Ordinance of Estimates that it
28 deems necessary to be appropriated to sustain the Self-Insurance Fund at a level to
29 protect the City's interest and meet the demands [upon] ON it.

30 (2) NO LATER THAN MARCH 1 OF EACH YEAR, THE [The] Committee shall submit A
31 STATEMENT to the Mayor and the Board of Estimates [annually not later than March
32 1, a statement] showing the condition and amount of the Fund.

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1 (D) *MEETINGS.*

2 THE COMMITTEE SHALL MEET AT LEAST BIANNUALLY OR AT THE CALL OF THE CHAIR TO
3 CARRY OUT ITS FUNCTIONS.

4 (E) *ADMINISTRATION.*

5 THE DEPARTMENT OF FINANCE SHALL PROVIDE THE COMMITTEE WITH ADMINISTRATIVE
6 AND TECHNICAL SUPPORT AS NECESSARY.

7 **SECTION 2. AND BE IT FURTHER ORDAINED,** That the catchlines contained in this Ordinance
8 are not law and may not be considered to have been enacted as a part of this or any prior
9 Ordinance.

10 **SECTION 3. AND BE IT FURTHER ORDAINED,** That this Ordinance takes effect on the 30th day
11 after the date it is enacted.