

**AMENDMENTS TO COUNCIL BILL 25-0100  
(1<sup>st</sup> Reader Copy)**

By: Education, Youth, and Older Adults Committee  
{To be offered on the Council floor}

**Amendment No. 1**

1 Strike beginning with line 3 on page 1 down through and including line 23 on page 10 and  
2 substitute:

3 “FOR the purpose of updating the process and procedures by which the Fund may disburse  
4 grants; altering the composition of the Board of Directors; requiring a certain report;  
5 defining certain terms; and generally relating to the administration of the Children and  
6 Youth Fund.

7 BY authority of  
8 Article I - General Provisions  
9 Section 13(e)  
10 Baltimore City Charter  
11 (1996 Edition)

12 BY repealing and re-ordaining, with amendments,  
13 Article 5 - Finance, Property and Procurement  
14 Sections 9-1, 9-2, 9-4, 9-5, 9-6, and 9-8 to 9-10  
15 Baltimore City Code  
16 (Edition 2000)

17 BY repealing and re-ordaining, without amendments,  
18 Article 5 - Finance, Property, and Procurement  
19 Sections 9-3  
20 Baltimore City Code  
21 (Edition 2000)

22 BY repealing and re-ordaining, with amendments,  
23 Article 8 - Ethics  
24 Section 7-8(3a)  
25 Baltimore City Code  
26 (Edition 2000)

27 **SECTION 1. BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE, That**  
28 **the Laws of Baltimore City read as follows:**

1 Baltimore City Code

2 Article 5. Finance, Property, and Procurement

3 Subtitle 9. Children and Youth Fund

4 § 9-1. Definitions.

5 (a) In general.

6 In this subtitle, the following terms have the meanings indicated.

7 (b) Board.

8 “Board” means the Board of Directors of the fiscal agent.

9 (c) Fiscal agent.

10 “Fiscal agent” means the entity designated by § 9-4(a) of this subtitle to administer  
11 the Fund and this subtitle.

12 (D) FISCAL SPONSOR.

13 “FISCAL SPONSOR” MEANS A NONPROFIT RECOGNIZED AS TAX-EXEMPT UNDER  
14 INTERNAL REVENUE CODE § 501(C)(3) THAT ENTERS INTO AN AGREEMENT WITH  
15 ANOTHER ORGANIZATION TO PROVIDE FINANCIAL MANAGEMENT AND  
16 ADMINISTRATIVE SUPPORT TO THAT ORGANIZATION.

17 (E) [(d)] Fund.

18 “Fund” means the Children and Youth Fund established by City Charter Article I,  
19 § 13 {“Children and Youth Fund”}.

20 (F) GRANT.

21 “GRANT” MEANS MONEY, REGARDLESS OF SOURCE, THAT IS CONTROLLED BY THE  
22 FUND AND ALLOCATED FROM THE FUND TO A GRANTEE FOR A SPECIFIC PURPOSE.

23 (G) GRANTEE.

24 “GRANTEE” MEANS A LEGAL ENTITY TO WHICH THE FUND MAKES A GRANT.

1       **§ 9-2. Uses of Fund.**

2           (a) *In general.*

3                 The Fund may be used only for the purposes generally described in City Charter  
4                 Article I, § 13(a).

5           (b) *Inclusions.*

6                 Allowed uses for the Fund include:

7                     (1) direct grants to program and service providers;

8                     (2) administrative costs to operate the Fund; and

9                     (3) capacity-building efforts to strengthen [Fund administration or] the ability of  
10                    providers to successfully and sustainably offer services to Baltimore’s youth.

11          (c) *EXCLUSION.*

12                 THE FUND MAY NOT BE USED TO PROVIDE DIRECT GRANTS TO AN ENTITY, UNLESS  
13                 THAT ENTITY IS A TAX-EXEMPT ORGANIZATION OR IS USING A TAX-EXEMPT  
14                 ORGANIZATION AS A FISCAL SPONSOR.

15       **§ 9-3. Purpose.**

16                 The fiscal agent shall be a community-centered grant-making institution that fosters and  
17                 promotes:

18                     (1) racial equity;

19                     (2) inter-generational leadership;

20                     (3) community ownership; and

21                     (4) collective decision-making.

22       **§ 9-4. Fiscal agent.**

23           (a) *Designation.*

24                 The fiscal agent for the Fund is the Baltimore Children and Youth Fund, Inc.

25           (b) *General powers and duties.*

26                 The fiscal agent [must:] SHALL:

1 (1) identify specific programs and services to [be funded by the Fund; and] WHICH  
2 THE FUND MAY AWARD A GRANT; AND

3 [(2) allocate the available funds among the programs and services identified for  
4 funding.]

5 (2) MAKE GRANT AWARDS TO THE PROGRAMS AND SERVICES IDENTIFIED BY THE  
6 FUND;

7 (3) USE THE STANDARDIZED GRANT PROCESS AND PROCEDURES TO BE FOLLOWED  
8 BY ALL GRANTEES, AS DESCRIBED IN SUBSECTION (D) OF THIS SECTION; AND

9 (4) REQUIRE REGULAR FISCAL AND PROGRAM REPORTS FROM ALL GRANTEES, AS  
10 REQUIRED UNDER SUBSECTION (E) OF THIS SECTION.

11 (C) ETHICAL PROCEDURES.

12 (1) BOARD SHALL FILE.

13 THE BOARD SHALL ABIDE BY THE PROVISIONS OF SUBTITLE 7 {"FINANCIAL  
14 DISCLOSURES"} OF THE CITY ETHICS ARTICLE AND ALL OTHER APPLICABLE  
15 PROVISIONS THEREIN.

16 (2) REQUIRED RECUSAL.

17 (I) A MEMBER OF THE BOARD HAS A CONFLICT OF INTEREST AND SHALL ABSTAIN  
18 FROM A DISCUSSION AND RECUSE THEMSELF FROM A VOTE ON ANY MATTER  
19 BEFORE THE BOARD IF:

20 (A) THE BOARD MEMBER IS CURRENTLY EMPLOYED BY THE ORGANIZATION  
21 TO WHICH THE DISCUSSION OR VOTE PERTAINS;

22 (B) A FAMILY MEMBER OF THE BOARD MEMBER IS CURRENTLY  
23 EMPLOYED BY THE ORGANIZATION TO WHICH THE DISCUSSION OR VOTE  
24 PERTAINS;

25 (C) THE BOARD MEMBER IS CURRENTLY A MEMBER OF THE BOARD OF THE  
26 ORGANIZATION TO WHICH THE DISCUSSION OR VOTE PERTAINS; OR

27 (D) A FAMILY MEMBER OF THE BOARD MEMBER IS CURRENTLY A  
28 MEMBER OF THE BOARD OF THE ORGANIZATION TO WHICH THE  
29 DISCUSSION OR VOTE PERTAINS.

30 (II) A BOARD MEMBER WHO ABSTAINS FROM A DISCUSSION OR RECUSES THEMSELF  
31 FROM A VOTE UNDER SUBPARAGRAPH (I) OF THIS PARAGRAPH SHALL  
32 IMMEDIATELY DISCLOSE THE CONFLICT OF INTEREST TO THE OTHER MEMBERS  
33 OF THE BOARD.

1 (III) THE CONFLICT OF INTEREST AND THE MEMBER'S SUBSEQUENT ABSTENTION OR  
2 RECUSAL SHALL BE PUBLISHED IN THE BOARD'S MEETING MINUTES.

3 (D) [(c)] Identifying programs and services for funding.

4 (1) As it identifies specific programs and services to be funded by the Fund, the fiscal  
5 agent must select programs and services that:

6 (i) are active in Baltimore City;

7 (ii) are credible with and accountable to youth and the local communities they  
8 are proposing to serve;

9 (iii) have an element of youth-centered programming; and

10 (iv) can demonstrate how they are designed to improve outcomes for young  
11 people.

12 (2) The fiscal agent may also use any additional factors listed in City Charter Article  
13 I, § 13(a) to identify specific programs and services to be funded by the Fund so  
14 long as the additional factors are made [publically] PUBLICLY available to  
15 applicants for funding at the time that applications are requested.

16 (3) Beginning in Fiscal Year [2022] 2027 and continuing every 3 years thereafter, the  
17 fiscal agent [shall] SHALL:

18 (i) conduct a community-wide needs assessment to assist the Board in  
19 determining grant-making [areas.] AREAS; AND

20 (ii) WITHIN 30 DAYS OF COMPLETING THE NEEDS ASSESSMENT, SUBMIT THE  
21 ASSESSMENT TO THE BOARD OF ESTIMATES AND THE CITY COUNCIL.

22 (E) GRANT APPLICATION POLICIES AND PROCEDURES.

23 THE FISCAL AGENT SHALL USE THE FOLLOWING PROCESS TO AWARD GRANTS TO  
24 ORGANIZATIONS:

25 (1) THE FISCAL AGENT SHALL MAKE ALL GRANT OPPORTUNITIES AVAILABLE TO  
26 ALL ELIGIBLE ORGANIZATIONS;

27 (2) THE FISCAL AGENT SHALL ASSESS EACH INDIVIDUAL GRANT OPPORTUNITY TO  
28 DETERMINE, BASED ON THE GOALS, SCOPE, AND COMPLEXITY OF EACH GRANT  
29 OPPORTUNITY, WHICH OF THE BELOW TYPES OF PANELS WILL REVIEW  
30 APPLICATIONS:

31 (i) A COMMUNITY PANEL, WHICH SHALL REVIEW APPLICATIONS FOR  
32 GRANTS THAT MEET THE FOLLOWING CRITERIA:

1 (A) THE FOCUS OF THE GRANT IS NEIGHBORHOOD-BASED OR  
2 COMMUNITY-CENTERED;

3 (B) THE GRANT IS BROAD, COMPETITIVE, OR OPEN TO NEW  
4 APPLICANTS;

5 (C) THE GRANT NECESSITATES FIELD-SPECIFIC EXPERTISE; OR

6 (D) THE TERM OF THE GRANT WILL BE LONGER THAN 12 MONTHS;  
7 AND

8 (II) A PANEL OF FISCAL AGENT STAFF, WHICH SHALL REVIEW APPLICATIONS  
9 FOR GRANTS THAT MEET THE FOLLOWING CRITERIA:

10 (A) THE GRANT IS TIME-SENSITIVE AND REQUIRES EXPEDITED  
11 REVIEW AND RECOMMENDATIONS;

12 (B) THE GRANT IS SPECIALIZED OR STRATEGIC; OR

13 (C) LIMITED IN SCOPE, INCLUDING TECHNICAL ASSISTANCE AWARDS  
14 OR TARGETED INITIATIVES;

15 (3) THE FISCAL AGENT SHALL ASSEMBLE, EDIT, AND PUBLISH ON ITS WEBSITE A  
16 GRANTS MANUAL THAT PROVIDES GUIDANCE TO PROSPECTIVE GRANTEEES  
17 REGARDING THE POLICIES AND PROCEDURES USED BY THE FUND TO AWARD A  
18 GRANT, INCLUDING WHETHER APPLICATIONS WILL BE REVIEWED BY A  
19 COMMUNITY REVIEW PANEL OR A PANEL OF FISCAL AGENT STAFF, AS  
20 DESCRIBED IN PARAGRAPH (2) OF THIS SUBSECTION;

21 (4) FOR EACH INDIVIDUAL GRANT OPPORTUNITY, THE FISCAL AGENT SHALL  
22 CREATE, MAINTAIN, AND PUBLISH ON ITS WEBSITE A STANDARD GRANT  
23 APPLICATION FOR AN ORGANIZATION TO COMPLETE AND SUBMIT TO THE  
24 FISCAL AGENT THAT INCLUDES:

25 (I) PROOF OF THE ORGANIZATION'S TAX-EXEMPT STATUS OR THE  
26 TAX-EXEMPT STATUS OF THE ORGANIZATION'S FISCAL SPONSOR;

27 (II) A DESCRIPTION OF THE ORGANIZATION, INCLUDING:

28 (A) HOW THE ORGANIZATION ALIGNS WITH THE FUND'S PURPOSE  
29 AS STATED IN § 9-3 OF THIS SUBTITLE;

30 (B) A SUMMARY OF THE ORGANIZATION'S EXPERIENCE WITH  
31 SERVING YOUTH; AND

32 (C) AN ASSESSMENT OF THE ORGANIZATION'S CREDIBILITY WITH  
33 AND ACCOUNTABILITY TO YOUTH, COMMUNITY MEMBERS AND  
34 THE COMMUNITY AS A WHOLE IN THE CITY;

1 (III) COPIES OF THE ORGANIZATION'S FINANCIAL DOCUMENTATION,  
2 INCLUDING:

3 (A) A COPY OF THE ORGANIZATION'S CURRENT BUDGET;

4 (B) THE ORGANIZATION'S MOST RECENT ANNUAL FINANCIAL  
5 STATEMENT;

6 (C) THE ORGANIZATION'S MOST RECENT UNITED STATES INTERNAL  
7 REVENUE SERVICE FORM 990, IF APPLICABLE; AND

8 (D) THE ORGANIZATION'S STATE OF MARYLAND CERTIFICATE OF  
9 STATUS;

10 (IV) IF APPLICABLE:

11 (A) A SIGNED AND EXECUTED AGREEMENT BETWEEN THE  
12 ORGANIZATION'S CURRENT OR POTENTIAL FISCAL SPONSOR AND  
13 THE ORGANIZATION, IN WHICH THE FISCAL SPONSOR ENDORSES  
14 THE ORGANIZATION'S APPLICATION AND AGREES TO SERVE OR  
15 CONTINUE TO SERVE AS THE ORGANIZATION'S FISCAL SPONSOR  
16 IF THE ORGANIZATION IS AWARDED A GRANT BY THE FUND;

17 (B) THE FISCAL SPONSOR'S MOST RECENT AUDITED ANNUAL  
18 FINANCIAL STATEMENT;

19 (C) THE FISCAL SPONSOR'S MOST RECENT UNITED STATES  
20 INTERNAL REVENUE SERVICE FORM 990; AND

21 (D) THE FISCAL SPONSOR'S STATE OF MARYLAND CERTIFICATE OF  
22 STATUS;

23 (V) A DESCRIPTION OF THE SPECIFIC PROGRAMS WITHIN THE  
24 ORGANIZATION THAT WILL BE FUNDED BY THE GRANT, INCLUDING  
25 EACH PROGRAM'S:

26 (A) PURPOSE;

27 (B) TIMELINE;

28 (C) PROPOSED MEASUREMENTS OF PROGRAM OUTCOMES; AND

29 (D) BUDGET; AND

30 (VI) ANY ADDITIONAL RELEVANT INFORMATION REQUIRED BY THE FISCAL  
31 AGENT;

1 (5) UPON RECEIPT OF A COMPLETED GRANT APPLICATION, THE FISCAL AGENT  
2 SHALL CONDUCT A PRELIMINARY REVIEW OF THE APPLICATION TO:

3 (I) VERIFY THAT THE ORGANIZATION IS ELIGIBLE FOR THE GRANT;

4 (II) REVIEW THE ORGANIZATION’S RECORD OF COMPLIANCE WITH  
5 PREVIOUSLY AWARDED GRANTS, IF APPLICABLE; AND

6 (III) THE ORGANIZATION MEETS ALL OTHER REQUIREMENTS SPECIFIC TO  
7 THE GRANT OPPORTUNITY;

8 (6) BASED UPON THE FISCAL AGENT’S DETERMINATION MADE UNDER  
9 PARAGRAPH (2) OF THIS SUBSECTION, THE FISCAL AGENT SHALL CONVENE  
10 EITHER:

11 (I) A PANEL TO COMPLETE A COMMUNITY REVIEW OF THE COMPLETED  
12 GRANT APPLICATION:

13 (A) OF WHICH THE MEMBERS SHALL POSSESS THE SAME  
14 QUALIFICATIONS AS THE MEMBERS OF THE BOARD, AS  
15 DESCRIBED IN § 9-5 OF THIS SUBTITLE AND IN THE BY-LAWS;

16 (B) RECEIVE ORIENTATION AND TRAINING REGARDING PROGRAM  
17 GOALS, EVALUATION CRITERIA, CONFIDENTIALITY  
18 REQUIREMENTS, AND CONFLICT-OF-INTEREST STANDARDS; AND

19 (C) MAY INCLUDE YOUTH DEVELOPMENT PRACTITIONERS,  
20 COMMUNITY MEMBERS, EDUCATORS, YOUTH LEADERS, AND  
21 SUBJECT-MATTER EXPERTS; OR

22 (II) A PANEL CONSISTENT OF STAFF MEMBERS OF THE FISCAL AGENT;

23 (7) THE PANEL CONVENEED UNDER THIS SUBSECTION SHALL COMPLETE REVIEW OF  
24 THE APPLICATION, WHICH SHALL INCLUDE:

25 (I) A GROUP REVIEW OF THE APPLICATION;

26 (II) SCORING THE APPLICATION BASED ON THE FOLLOWING CRITERIA:

27 (A) THE APPLICANT IS CURRENTLY ACTIVE IN BALTIMORE CITY;

28 (B) THE APPLICANT HAS CREDIBILITY WITH AND ACCOUNTABILITY  
29 TO YOUTH AND THE LOCAL COMMUNITIES THE ORGANIZATION IS  
30 PLANNING TO SERVE;

31 (C) THE APPLICANT HAS AN ELEMENT OF YOUTH-CENTERED  
32 PROGRAMMING;

1 (D) BEING DESIGNED TO IMPROVE OUTCOMES FOR YOUTH; AND

2 (E) ALIGNING WITH THE NEEDS IDENTIFIED IN THE 3-YEAR  
3 ASSESSMENT CONDUCTED UNDER § 9-4(C)(3) OF THIS SUBTITLE;

4 (8) BASED UPON THE GRANT APPLICATION REVIEW CONDUCTED UNDER  
5 PARAGRAPH (7) OF THIS SUBSECTION, THE PANEL SHALL REPORT THE NAME  
6 AND SCORE OF EACH APPLICANT, AND MAKE RECOMMENDATIONS TO THE  
7 FISCAL AGENT AND THE BOARD AND, IF THE RECOMMENDATIONS WERE MADE  
8 ON BEHALF OF A COMMUNITY REVIEW PANEL, FISCAL AGENT STAFF MAY  
9 CONTRIBUTE ADDITIONAL INFORMATION TO THE BOARD, AS NEEDED;

10 (9) BASED UPON THE RECOMMENDATIONS OF THE PANEL, THE BOARD SHALL  
11 EITHER DENY OR APPROVE AN ORGANIZATION’S GRANT APPLICATION AND, IF  
12 APPROVED, THE FISCAL AGENT SHALL ENTER INTO A GRANT AGREEMENT WITH  
13 THE ORGANIZATION AND FINALIZE THE DISBURSEMENT OF FUNDS IN  
14 ACCORDANCE WITH THE MEMORANDUM OF UNDERSTANDING BETWEEN THE  
15 FISCAL AGENT AND THE MAYOR OF BALTIMORE; AND

16 (10) FOLLOWING THE DENIAL OR APPROVAL OF AN ORGANIZATION’S GRANT  
17 APPLICATION, THE FISCAL AGENT SHALL REPORT TO THE APPLICANT THE  
18 OUTCOME OF THE APPLICATION EVALUATION PROCESS AND PROVIDE  
19 FEEDBACK SPECIFIC TO THE APPLICATION FROM THE REVIEW PROCESS.

20 (F) GRANTEE REPORTING.

21 A GRANTEE SHALL SUBMIT TO THE FISCAL AGENT A QUARTERLY FISCAL REPORT.

22 (G) PERFORMANCE AUDIT.

23 BEGINNING IN FISCAL YEAR 2027 AND CONTINUING EVERY 3 YEARS THEREAFTER, THE  
24 FISCAL AGENT SHALL PARTICIPATE IN A PERFORMANCE AUDIT CONDUCTED BY THE  
25 OFFICE OF THE BALTIMORE CITY COMPTROLLER.

26 **§ 9-5. Board of directors.**

27 (a) In general.

28 The fiscal agent shall be governed by and administered by a Board of Directors.

29 (b) Number and appointment.

30 (1) The number of voting members of the full Board may not be less than [9,] 13  
31 excluding vacancies, and no more than [20.] 21.

32 (2) The Board may increase or decrease its membership, within the limits specified in  
33 this subsection, in its bylaws.

1                   (3) The Board members shall be appointed and serve the terms prescribed by the  
2                   Board’s bylaws.

3                   (c) Composition.

4                   (1) Ex-officio members.

5                   (i) Of the voting members of the Board:

6                                   (A) 1 shall be the [Director of the Mayor’s Office of Children and Family  
7                                   Success or the Director’s designee; and] MAYOR OR THE MAYOR’S  
8                                   DESIGNEE;

9                                   (B) 1 shall be the City Council President or a MEMBER OF THE City  
10                                  COUNCIL [Councilmember] designated by the City Council  
11                                  [President.] PRESIDENT; AND

12                                  (C) 1 SHALL BE A MEMBER OF THE BALTIMORE CITY YOUTH COMMISSION,  
13                                  AS DETERMINED BY AN AFFIRMATIVE VOTE OF AT LEAST A MAJORITY OF  
14                                  A QUORUM OF THE BALTIMORE CITY YOUTH COMMISSION.

15                   (ii) Of the non-voting members of the Board:

16                                  (A) 1 shall be the City Solicitor or the City Solicitor’s designee; and

17                                  (B) 1 shall be the Director of Finance or the Director’s designee.

18                   (2) Diversity.

19                   (i) In general.

20                                  [The Board shall reflect a diverse economic, social, and racial mix.]

21                                  THE BOARD SHALL REFLECT THE ECONOMIC, SOCIAL, CULTURAL, AND  
22                                  GEOGRAPHIC DIVERSITY OF THE CITY AND SHALL REFLECT THE RACIAL  
23                                  DEMOGRAPHICS OF THE CITY, AS REFLECTED IN THE MOST RECENT,  
24                                  PUBLICLY-AVAILABLE UNITED STATES CENSUS DATA ON BALTIMORE CITY  
25                                  YOUTH AGES 0-24 YEARS OLD.

26                   (ii) Youth participation.

27                                  (A) In this subparagraph, “youth” means an individual between the ages of 14  
28                                  and 25, inclusive.

29                                  (B) Except as provided in [sub-subparagraph (C),] SUB-SUBPARAGRAPHS (C)  
30                                  AND (D), at least [one-third] 1/3 of the Board shall consist of youth  
31                                  members.

1 (C) [The] NO MORE THAN 1 TIME IN A FISCAL YEAR, THE Board of Estimates  
2 may waive the requirement in sub-subparagraph (B) if the Board of  
3 Estimates finds [that] THAT:

4 1. the Fund’s Board has taken reasonable and diligent efforts to  
5 comply with that [requirement and that] REQUIREMENT;

6 2. those efforts have [failed.] FAILED; AND

7 3. THE BOARD CREATES AND SUBMITS TO THE BOARD OF ESTIMATES A  
8 PLAN TO RESTORE THE YOUTH MEMBERSHIP TO AT LEAST ONE-  
9 THIRD OF THE TOTAL BOARD.

10 (D) IF THE BOARD’S YOUTH MEMBERSHIP IS LESS THAN 2 YOUTH MEMBERS,  
11 THE BOARD SHALL IMMEDIATELY NOTIFY THE BOARD OF ESTIMATES AND  
12 SHALL PRESENT THE BOARD OF ESTIMATES WITH A PLAN FOR RESTORING  
13 YOUTH BOARD MEMBERSHIP TO A MINIMUM OF 2 YOUTH BOARD MEMBERS  
14 AND SHALL CARRY OUT THAT PLAN WITHIN 90 DAYS OF PRESENTING THE  
15 PLAN.

16 (d) Bylaws.

17 (1) The Board must adopt bylaws for the administration of the fiscal agent.  
18 However, those bylaws may not be inconsistent with the terms of this subtitle or  
19 of City Charter Article I, § 13 {“Children and Youth Fund”}.

20 (2) The initial bylaws required by this subsection must be approved by the Board of  
21 Estimates before taking effect.

22 (3) Subsequent amendments to the initial bylaws must be filed with the Board of  
23 Estimates before taking effect.

24 (e) Board of Directors approval required.

25 No funds may be disbursed from the Fund without the prior approval of the Board of  
26 Directors.

27 (f) Staff.

28 The Board may employ staff to carry out the fiscal agent’s day-to-day operations.

29 **§ 9-6. Annual financial plan.**

30 (a) In general.

31 Subject to the requirements of this section, PRIOR TO SEPTEMBER 1 OF EACH YEAR, the  
32 Board shall adopt an annual financial plan, based on the City’s fiscal year, [consisting

1 of at least a budget and an amount to be disbursed from the Fund during that year.]  
2 THAT INCLUDES:

- 3 (1) A BUDGET;
- 4 (2) AN AMOUNT TO BE DISBURSED FROM THE FUND TO GRANTEEES DURING THE  
5 COMING FISCAL YEAR;
- 6 (3) THE BALANCE OF THE FUND HELD IN ACCOUNTS CONTROLLED AND OPERATED  
7 BY THE FISCAL AGENT AS OF THE MOST RECENT QUARTER;
- 8 (4) THE AMOUNT OF MONEY THE FUND RECEIVED FROM THE PROPERTY TAX  
9 ASSESSMENT IN THE LAST FISCAL YEAR;
- 10 (5) THE RESULTS OF THE MOST RECENT FINANCIAL AUDIT CONDUCTED BY AN  
11 INDEPENDENT THIRD PARTY;
- 12 (6) THE END OF FISCAL YEAR STATEMENT OF FINANCIAL POSITION AND AN  
13 ANALYSIS OF THE END OF YEAR BUDGET, AS COMPARTED WITH THE REPORT,  
14 INCLUDING THE AMOUNT OF MONEY SPENT ON FACILITATION AND EXECUTION  
15 OF COMMUNITY PARTICIPATORY PROCESSES FOR GRANT MAKING; AND
- 16 (7) AN UPDATED PLAN AND PROGRESS REPORT ON THE DISBURSEMENT OF THE  
17 MULTI-YEAR BALANCE OF THE FUND.

18 (b) Fund allocations; Limitations.

19 (1) Limitations on use.

20 (i) For the purposes of this paragraph, “public engagement” may include:

- 21 (A) staffing needs for community outreach;
- 22 (B) space, supplies, and personnel for community information sessions;  
23 OR
- 24 (C) materials for education, marketing, and promotion of fund-related  
25 efforts; or
- 26 (D) facilitation and execution of community participatory processes for  
27 grant making.

28 (ii) In its financial plan, the Board may allocate from the Fund’s balance:

- 29 (A) up to 5% for public [engagement; and] ENGAGEMENT SPECIFYING HOW  
30 MUCH OF THIS ALLOCATION IS BUDGETED TO BE USED FOR  
31 FACILITATION AND EXECUTION OF COMMUNITY PARTICIPATION IN THE  
32 GRANT MAKING PROCESS;

1 (B) up to 15% for staff and other costs to administer the [Fund.] FUND;  
2 AND

3 (C) UP TO 20% FOR TECHNICAL ASSISTANCE TO GRANTEEES REGARDING  
4 ADMINISTERING GRANT FUNDS AND COMPLYING WITH GRANT  
5 REQUIREMENTS.

6 (2) Remainder to be disbursed.

7 (I) The Board [must] SHALL allocate the remainder of the Fund's balance among  
8 the programs and services identified under [§ 9-4(c)] § 9-4(D) of this subtitle,  
9 with an emphasis on programs or services operating in, or meant to assist  
10 young people from, the communities in Baltimore City most impacted by high  
11 poverty.

12 (II) THE REMAINDER OF THE FUND'S BALANCE SHALL BE ALLOCATED ACCORDING  
13 TO THE PROCESSES ESTABLISHED IN § 9-4 OF THIS SUBTITLE AND IN  
14 ACCORDANCE WITH PARAGRAPH (3) OF THIS SUBSECTION.

15 (3) GRANT AMOUNTS - LIMITATIONS.

16 (I) THE SIZE OF A GRANT MAY NOT EXCEED 25% OF THE TOTAL AMOUNT OF  
17 MONEY DISBURSED BY THE FUND AS GRANTS IN ANY FISCAL YEAR.

18 (II) THE BOARD MAY NOT AWARD A GRANT TO ANY ORGANIZATION THAT HAS  
19 NOT FOLLOWED THE POLICIES AND PROCEDURES ESTABLISHED UNDER  
20 § 9-4(D) OF THIS SUBTITLE.

21 (c) Public hearing and comment on financial plan.

22 Before adopting any financial plan required by this section, the Board shall arrange  
23 for a public hearing on the proposed plan. Notice of the hearing must be published on  
24 the fiscal agent's website for at least 3 consecutive weeks.

25 (d) Board of Estimates filing required.

26 [After] WITHIN 10 DAYS OF adopting a financial plan, the Board shall file the plan  
27 with the Board of Estimates.

28 **§ 9-7. {Reserved}**

1        **§ 9-8. Annual review; Dissolution of board.**

2            (a) Public hearings.

3            (1) No later than March 31 of each year, a relevant committee of the City Council  
4            shall hold 1 or more public hearings to evaluate the [activities] OPERATIONS of the  
5            fiscal agent and its disbursements.

6            (2) BY THE DATE OF THE PUBLIC HEARING REQUIRED BY PARAGRAPH (1) OF THIS  
7            SUBSECTION, THE FISCAL AGENT SHALL SUBMIT TO THE CITY COUNCIL THE  
8            COMPLETED INDEPENDENT THIRD PARTY FINANCIAL AUDIT OF THE FUND FROM THE  
9            PREVIOUS FISCAL YEAR.

10          (b) Petition for dissolution.

11          (1) If after conducting a public hearing and hearing testimonial evidence, the City  
12          Council finds evidence of misappropriation of funds, malfeasance, or violation of  
13          law in connection with the administration of the Fund, the City Council may, by a  
14          three-fifths vote of its members, refer a petition to the Board of Estimates to  
15          dissolve the fiscal agent's Board.

16          (2) On receipt of a petition described in paragraph (1) of this subsection, the Board of  
17          Estimates shall consider and vote on that petition as soon as practicable.

18        **§ 9-9. Rules and regulations.**

19            Subject to Title 4 {"Administrative Procedure Act – Regulations"} of the City General  
20            Provisions Article, the Director of Finance must adopt rules and regulations to carry out  
21            this subtitle including:

22            (i) a schedule for [dispensing] DISBURSING the Fund each year; and

23            (ii) procedures for transferring money from the Fund to either the [interim] fiscal  
24            agent or directly to service and program providers designated by the [interim]  
25            fiscal agent.

26        **§ 9-10. Annual [report.] REPORTS.**

27            (A) BOARD.

28            No later than [June 30] SEPTEMBER 1 of each year, the Board shall prepare and submit  
29            a report to the Mayor and City Council [detailing the activities and the impact of the  
30            Fund.] THAT SHALL INCLUDE:

31            (1) A DETAILED DESCRIPTION OF THE ACTIVITIES AND IMPACT OF THE FUND;



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2  
3  
4  
5  
6

(3a) Baltimore Children and Youth [Fund.] FUND AND BALTIMORE CHILDREN AND YOUTH FUND, INC.

(i) All members of Board of Directors.

(ii) All non-clerical employees.

**SECTION 2. AND BE IT FURTHER ORDAINED, That this Ordinance takes effect on the 30<sup>th</sup> day after the date it is enacted.”.**