

Khalil A. Zaied

Nominee for Appointment as Director of Public Works



Brandon M. Scott
Mayor
City Hall
Room 250
Baltimore, MD 21202

MAYOR'S REQUEST TO CITY COUNCIL FOR CONFIRMATION OF MUNICIPAL OFFICER

Pursuant to Article IV, §§6(a) and (b) of the Baltimore City Charter 1996 Edition, Mayor Brandon M. Scott hereby requests the City Council of Baltimore City to confirm the appointment of **Khalil A. Zaied** serve as a municipal officer on the **Department of Public Works**. In support of this request, information concerning the mayoral appointee is provided below and in the attached resume.

The information set forth in both the document and the attached resume have been distributed to authorized persons for use in the City Council confirmation process.

Name: **Kalil A. Zaied**

Appointed to: **Department of Public Works**

Succeeds: **Jason Mitchell**

Term Expiration Date: **December 4, 2024**

Previous Terms Served (if none, write N/A): **N/A**

Party Affiliation: **Democrat**

Specific Position Requirements: **The Director shall have had substantial administrative experience in the construction and maintenance of public works, public improvements and the delivery of related public services or ten years experience as an engineer.**

Council District: **11**

Current Occupation: **Acting Director of Public Works**

Current Employer: **City of Baltimore**

Employer's Address: **200 Holliday Street Baltimore, MD 21202**

Other Relevant Employment: **Director of Public Works, Champaign Illinois; Deputy City Manager for Public Works and Transportation, El Paso, Texas; Deputy Mayor for Operations, Baltimore City; Director of Department of Transportation, Baltimore City.**

Undergraduate Institution: **University of Maryland College Park**

Graduate Institution: **N/A**

Civic and Professional Affiliations: **Member, Board of Trustees, Arab American Association of Engineers & Architects, MD-DC Chapter**

Signature: 

Distribution:

Honorable Isaac "Yitzy" Schleifer, Chair

Natawna Austin, Executive Secretary to the City Council

Richard Krummerich, Office of Council Services

Nina Themelis, Director, Mayor's Office of Government Relations

Ty'lor Schnella, City Council Affairs, Mayor's Office of Government Relations



BRANDON M. SCOTT
Mayor
100 Holliday Street, Suite 250
Baltimore, MD 21202

April 9, 2024

Mr. Khalil A. Zaied
103 S. Gay Street
Baltimore, MD 21202

Dear Mr. Zaied,

Please accept this letter as formal notice that I have nominated you to serve as a Director of Public Works for the City of Baltimore.

You will be contacted by the Office of City Council President Nick J. Mosby with notification of the date and time at which you are to appear before the City Council for your confirmation hearing.

Please direct all inquiries concerning this process to Nina Themelis, Director of Government Relations for my office. She can be reached via telephone at 443-401-7044, or email nina.themelis@baltimorecity.gov.

Your service as a Director of Public Works has my full confidence and support. Thank you for your commitment and dedication to the City of Baltimore.

In Service,

Brandon M. Scott
Mayor
City of Baltimore

cc: Nina Themelis, Director, Mayor's Office of Government Relations
Ty'lor Schnella, City Council Affairs, Mayor's Office of Government Relations
The Honorable Nick Mosby, City Council President
The Honorable Isaac "Yitzy" Schleifer, Chair, Rules and Oversight Committee

Khalil A. Zaid

103 S. Gay St • Baltimore, Md 21202 • (443) 248-5487

kzaied66@gmail.com

Background: Offering more than 22 years of progressive engineering and management experience in the following leadership positions and accompanying record of accomplishment:

- **Chief of Highways:** Led the City's implementation team on infrastructure work for the multi-million Flag House project and the design team for the streetscape of Harford Road, Argonne Drive, Eastern Avenue, Charles Street, Calvert Street, Fayette Street, Eutaw Street, and Broadway
- **Chief of the Conduit Division:** Led the City's team in the final phase of negotiations with the occupants of the conduit system (BGE, Comcast, etc.)
- **Director of Planning, Design and Construction,** Baltimore City Public School System: Managed the implementation of the first two phases of Facility Solutions and the design, bid, and build of over \$100 million in school improvements annually.
- **Director of General Services:** Responsible for maintaining over 500 City-owned facilities, 5600 vehicles including Fire, Police, Public Schools, and Solid Waste, the Energy Office, and the City's Development Center which is responsible for all right-of-way permitting and storm water management.
- **Director of Transportation:** Built a 2.3-mile racetrack for the inaugural Baltimore Grand Prix Auto Race, a \$7.0 million capital project preparing downtown city streets for Indy-style race cars driving at speeds of over 180 miles per hour, as well as planning a comprehensive traffic management plan for more than 170,000 attendees over the three-day event in September 2011.
- **Deputy Mayor for Operations:** Coordinate and oversee the portfolio of multi-City agencies including Public Works, Transportation, Parking Authority, General Services, and few others.
- **Deputy City Manager for Public Works and Transportation, El Paso TX:** Portfolio includes streets, buildings, fleet, environmental services, mass transit, recreation and parks, and capital improvements.
- **Vice President for Special Projects, Sparks Maryland:** Serve as a senior consultant to the president of KCI on all engineering related disciplines as related to the City of Baltimore
- **Director of Public Works, Champaign IL:** Oversee all public works related functions for the City of Champaign
- Note: Upon the passage of a Baltimore City Charter Amendment, approved by the voters in November 2008, the General Services Bureau was transitioned to a full Department and the head to cabinet level status. Led the agency's efforts in the transition that included helping to draft and defend the charter amendment, which required the approval of the Planning Commission, the City Council, the Board of Estimates, and finally, the voters. On July 9, 2010, appointed Director of the Department of Transportation by Mayor Stephanie Rawlings-Blake.

EDUCATION:

Bachelor of Science Degree in Mechanical Engineering May 1993

UNIVERSITY OF MARYLAND, College Park, Maryland

PROFESSIONAL EXPERIENCE:

Champaign, Illinois

October 2022 to Present

Director of Public Works, October 2022 to March 2024

- Direct a multi-disciplined staff in operations, engineering, and administrative functions.
- Serve as the head of the lead agency for all inclement weather responses.
- Advise the City Manager on all public works related functions.
- Supervise the City Engineer who oversees the City's capital program.
- Manages a multi-unionized staff.
- Member of the City's three-members economic development team

Sparks, Maryland

January 2018 to October 2022

Vice President for Special Projects, KCI Technologies, January 2018 to October 2022

- Serves as senior consultant to the President and COO on issues related to municipal clients.
- Serves as a Program Manager on \$130m, five-year contract with the City of Baltimore. This is a design/build overseeing the City's conduit infrastructure.

CITY OF EL PASO, Texas

June 2016 to January 2018

Deputy City Manager for Public Works and Transportation, June 2016 to January 2018

As a member of the senior executive team lead a portfolio of operational City agencies including streets, buildings maintenance, fleet, environmental services, mass transit, recreations and parks, and capital improvements.

- Oversee a capital street program of over \$200m and Quality of Life program of over \$470m.
- Oversee the El Paso region mass transit system to include bus system, rapid bus transit and streetcar.
- Oversee a very dynamic recreation program that includes the installation of 8 spray parks, 6 trailheads, one Olympic size swimming pool, One regional sport complex this year alone.
- Lead the team responsible for the delivery of the three signature projects voted for by the citizens of El Paso. To include the \$180m Multipurpose Cultural and Art Center, the Children Museum, and the Mexican American Museum

CITY OF BALTIMORE, Maryland

December 1997 to June 2016

Deputy Mayor for Operations (Deputy City Administrator), December 2012 to June 2016

As a member of the Mayor's four members Senior Staff lead a portfolio of operational City agencies including Public Works, Parking Authority, General Services, Transportation, Environmental Control, Office of Energy and Office of Disabilities. Over 5000 FTEs and \$2B in both operating and capital budget combined.

- Chair of the Mayor's sub-cabinet on Innovative Government and Cleaner and Healthier City
- Chair three of the Mayor's committees for the Strategic 10 Years Plan- Real Estate Optimization, Public Private Partnership, and Solid Waste Enterprise. Also, serves as a member of the Storm water Management Committee
- Coordinate with the Mayor's Citistat team for government accountability.
- Lead the City's negotiating team in operational matters.

- Advise the Mayor on Outcome Budget priorities.
- As chair of the Mayor's sub-cabinet on Innovative Government have worked to implement manage competition, and the creation of OutcomeStat (connecting outcome budgeting with citistat).
- Serves as the lead advisor to the Mayor on operational issues including:
 - Trash and solid waste removal. One-to-one, alley and street sweeping, and the Drive to 35.
 - Water distribution, wastewater, and stormwater management. Including over \$1b of related capital projects.
 - City asset management.
 - Planning, design, construction and maintenance of roadways, bridges, all utilities, conduit system, municipal buildings, lighting, and signals.
 - Traffic: management and enforcement.
 - Schools Crossing Guards: management and enforcement.
 - Parking including management and enforcement.
 - Towing: manage all public towing plus regulating all private towing.
 - Permitting: All right-of-way permitting including special events, minor privileges, and others.
 - Fleet: manages the City's fleet.
 - Energy Office: all City's related energy policies and implementation.
 - Environmental Control Board: enforcement of City Codes that specifically affect the sanitation, environmental, health, safety, and other quality-of-life issues.
- Led the City's to a sustainable transportation strategy to include car share, expanding bike lanes and introduction of the bike share program, complete streets, charm city circulator and the Red Line mega project.

Director of Department of Transportation, July 2010 to December 2012

As a member of the Mayor's Cabinet, oversee one of the City's largest departments with over 1500 FTEs, consisting of five operational divisions: Engineering & Construction, Maintenance, Traffic, Safety, and Utility-Conduits, as well as an Administrative Division that controls Planning, IT, HR, Fiscal, Legislative, PR, and Contract Administration. Scope of work includes:

- 2,000 miles of roadways, 7 miles of interstate highways, 298 bridges and culverts, 3,600 miles of sidewalks, curbing and gutters, 456 miles of alleys, 72,000 streetlights, and 1,300 traffic signals.
- Parking Control and Towing Operations.
- Snow Removal and preparations for natural disasters.

Noteworthy:

- The Engineering and Construction Division has over 15 licensed engineers managing the most aggressive bridge program the City ever has had, with 10-12 bridges beginning construction in the summer of 2012 at a cost of \$300m over the next five years. The division also manages the Orange Cone program responsible for paving over 230 lane miles this calendar year, with 25% of the work done by in-house forces.
- The Maintenance Division is in negotiations with BGE to convert all streetlights into LED, a program that will save the City approximately \$7m annually for the next 10 years.
- The City's unique conduit system arrangement, in which the City owns the system and leases it to occupants including Verizon, Comcast, BGE, et al., is a major revenue source to the City.
- Completion of the Baltimore Grand Prix Auto Race racetrack and traffic planning and construction (above).
- Hurricane Irene in August 2011, in which the department took the lead in distributing over 40,000 tons of sandbags to those areas most vulnerable to flooding and towed more than 200 vehicles during the emergency.
- The award-winning Charm City Circulator program: a fleet of over 40 electro-diesel hybrid buses and three boats. This program won multiple awards including Best Use of Tax Money Award two years in a row.
- Car share and Bike Share programs

Bureau Head of Department of Public Works/ Director of Department of General Services,

February 2008 to June 2010

As the first Director for a newly created department, served as a cabinet level member of the Mayor's staff, led the legislative efforts for the Charter amendment to create the department that eventually voted on by the citizens of the City (as cited above). As head of the agency, led CitiStat, an accountability process that measures productivity, and

represented the agency in all budget and other legislative hearings in front of the City Council and State legislators. The Department then had a total of 460 full time employees in four Divisions:

- The Design and Construction Division oversaw all planning, design and capital construction of all existing and new public buildings, the Development Center, and all R/W related issues including street cuts.
- The Building Maintenance Division maintained, operated, and secured over 500 Public buildings.
- The Fleet Division, responsible for all City-owned vehicles including 5600 Fire, Police, and Solid Waste vehicles.
- The newly created Energy Division oversaw all of City's energy related issues: it negotiated fuel consumption contracts and all energy related use for City buildings and parks, initiated the first study looking into a possible partnership between public and private entities to improve schools and public facilities.

Director, Facilities Planning, Design and Construction, BCPSS, May 2006- February 2008

As the director of design and construction for the Baltimore City Public School System, managed the implementation of the first two phases of Facility Solutions, each summer leading a team in the design, bid, and build of over \$100 million in school improvements. The department managed over \$120m in FY' 08 and started the CAPSTAT accountability process to manage progress. The school system then included over 200 facilities City-wide.

Notable:

One of five members of a team selected by then Mayor and now Governor Martin O'Malley to lead the school system. Instituted the first CM at Risk contract for the school system.

Division Chief, Conduit Division, Department of Transportation, July 2005 to June 2006

Managed a conduit system comprising over 14 million feet of duct, and 14 thousand manholes citywide that supported power distribution, signal control, communications, street light connections, and all other related applications. Responsibilities included designing, constructing, maintaining, operating, leasing the conduit system, and supervising a staff of engineers, engineer associates, CAD Techs, and construction and maintenance workers.

Notable:

- Selected to lead the City's team in the negotiations with BGE, the largest conduit occupant in the system that allowed the City to obtain a scaled rate and solidified the City's position as the landlord in future negotiations.

Chief, Highway Design Section, Department of Transportation, July 2001-July 2005

Supervised a staff of 35 employees, including 12 engineers (5 P. E's), 7 Engineer Associates, CAD Techs, Surveyors, R/W computations staff, and other administrative staff responsible for all resurfacing, reconstruction, streetscape, and rehabilitation projects. With scope of work including all roadways, conduits, sewer, storm water, and water, the section was responsible for implementing capital infrastructure work for economic development projects including EBDI, Poppleton, et al. executed a capital plan of \$70 million for highway projects.

Engineer I, II, and III, Department of Transportation, 1997 to July 2001

PROFESSIONAL ACTIVITIES:

Member, Board of Trustees, Arab American Association of Engineers & Architects, MD-DC Chapter

Captain, Baltimore Kickers Soccer Club (1993 to 2000)