



SHEILA DIXON  
Mayor

# BALTIMORE POLICE DEPARTMENT



FREDERICK H. BEALEFELD, III  
Police Commissioner

January 13, 2009

TO: The Honorable President and Members  
of the Baltimore City Council  
Room 400 City Hall  
**Attn. Karen Randle**

FROM: James H. Green, <sup>JHG</sup> Deputy Legal Counsel  
Baltimore Police Department

RE: City Council Bill No. 08-0181-Environmental and Civil Citations-  
Building Code Notices-Service

The Baltimore Police Department (BPD) has reviewed City Council Bill No. 08-0181-Environmental and Civil Citations-Building Code Notices-Service. The proposed legislation would allow the service of citations and notice to be made by both certified and regular mail and offers clarification to existing language.

The BPD issues civil citations and working in conjunction with the Department of Public Works issues environmental citations as part of the Environmental Crime Enforcement Unit (ECEU). BPD General Order H-8 governs civil and criminal citation procedures and requires that the defendant sign the citation. Therefore, with respect the issuance of civil citations, the service must be in person. According to the ECEU, the overwhelming majority of environmental citation enforcement by the unit is in person service. Any fiscal or operational impact of the additional notification requirement is minimal to the BPD and is best addressed by the other referred agencies.

Thank you for the opportunity to comment on this legislation.

cc: Frederick H. Bealefeld III, Police Commissioner, BPD  
Angela Gibson, Mayor's Legislative Liaison

*Comments*

c/o 242 W. 29th Street • Baltimore, Maryland 21211

