

FROM	NAME & TITLE	Alan Robinson, Assistant City Administrator	CITY of BALTIMORE  <b>MEMO</b>
	AGENCY NAME & ADDRESS	<b>Office of the Mayor</b> 100 N. Holliday Street, Room Baltimore, MD 21202	
	SUBJECT	City Council Resolution 23-0153R Investigative Hearing - Vacant Building Water Shut Offs	

**TO** The Honorable President and Members of the Baltimore City Council c/o  
 Natawna Austin, Executive Secretary

DATE: July 11, 2023

The Office of the City Administrator has completed its review of City Council Bill 23-0153R, which invites representatives from the Departments of Public Works, Housing and Community Development, Real Estate, Fire, and the Office of the City Administrator to report why Section 116.4.6 of the Baltimore City Building Code, which requires the Department of Housing and Community Development to inform the Department of Public Works that there is a vacant building and that the water must be shut off, is not being implemented, the impact of not implementing this section of the Building Code, and a path toward implementation.

DPW and DHCD are working cooperatively to address water shut-offs in vacant buildings in accordance with existing processes and procedures. To mitigate the associated risks, DPW and DHCD are currently implementing water shut off services by categorizing vacant properties in ascending priority bases. The Office of the City Administrator will ensure multi-agency collaboration on this process improvement.

The Office of the City Administrator has **no objection** to City Council Resolution 23-0153R and looks forward to a robust discussion and recommendation on a path forward to implementation.