


F R O M	NAME & TITLE	Khalil A. Zaied, Director	CITY of BALTIMORE MEMO	
	AGENCY NAME & ADDRESS	Department of Transportation (DOT) 417 East Fayette Street, Room 527		
	SUBJECT	City Council Bill 10-0620		

TO

The Honorable President and Members of the City Council
c/o Karen Randle
Room 400 City Hall

October 24, 2011

I am herein reporting on City Council Bill 10-0620.

The purpose of this bill is to clarify the legal responsibilities of the Departments of Public Works and Transportation for the review of plot plans for parking lots.

The Department of Transportation (DOT) supports City Council Bill 10-0620 with amendments. DOT understands that this bill is intended to correct terms associated with plot plan review so that the law requires what actually occurs. On March 17, 2003, Ordinance 03-501 established a new "Department of Transportation," and placed all transportation-related responsibilities under the purview of that Department, instead of the Department of Public Works, which held those responsibilities previously. However, several areas of the Baltimore City Code still reference the Department of Public Works for responsibilities that now actually fall under DOT's duties and powers. This bill attempts to address such errors found in the City Code section requiring government review of plot plans for projects providing for 5 or more new parking spaces.

For the most part, the bill is accurate. However, the Department of Public Works still oversees stormwater run-off and wastewater management. Therefore, DOT suggests the following amendments:

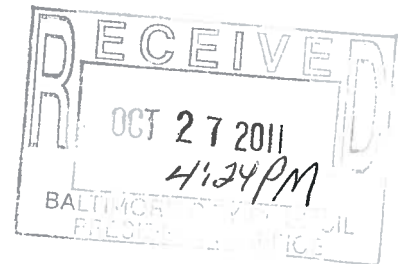
§ 10-301. Plot plan.

(c) Required reviews.

(1) If a proposed new or expanded use provides for 5 or more new parking spaces, the Zoning Administrator must forward the plot plan for that use to:

- (i) the Department of Planning; ~~and~~
- (ii) the Department of {Public Works}; **AND**

(III) THE DEPARTMENT OF TRANSPORTATION.



(2) The Department of {Public Works}-~~TRANSPORTATION~~ must determine:

- (i) compliance with:
 - (A) drainage requirements;
 - ~~(B) sidewalk, curb, and driveway requirements; and~~
 - ~~(C) other relevant standards adopted by the Department of {Public Works} TRANSPORTATION; and.~~

(3) THE DEPARTMENT OF TRANSPORTATION MUST DETERMINE:

- (ii) the adequacy of:

- (A) ingress and egress provisions for vehicular movement;
- (B) safety provisions for pedestrian and vehicular traffic; and
- (C) all safeguards needed to ensure a minimum of disruption to public rights-of-way and a maximum of safety.; **AND**

(II) COMPLIANCE WITH SIDEWALK, CURB AND DRIVEWAY REQUIREMENTS.

(3) Within 10 days of their having received the plot plan, the Department of Planning, and the Department of {Public Works}, **AND THE DEPARTMENT OF TRANSPORTATION** must return the plot plan to the Zoning Administrator, with their written approvals or recommended modifications.

Thank you for the opportunity to comment on this legislation.

Respectfully,


Khalil A. Zaied
Director

KAZ/BZ

Cc: Ms. Angela C. Gibson
Mr. Jamie Kendrick
Mr. Frank Murphy