

**For Internal Use Only**



**BALTIMORE CITY COUNCIL  
EDUCATION, WORKFORCE, AND YOUTH  
COMMITTEE**

*Mission Statement*

*The Committee on Education, Workforce and Youth (EWY)* is responsible for creating opportunities for our young people, ensuring economic opportunity and prosperity for Baltimore's workforce, and supporting our most vulnerable neighbors. The committee's areas of jurisdiction include public education, labor relations, workforce development, employment, public parks, recreation, and youth affairs. Issue areas include, but are not limited to: education, including adult education, higher education, workforce development, labor, senior affairs, veterans, childcare, accessibility and disability issues, recreation and parks, and historical landmarks.

**The Honorable Robert Stokes, Sr.  
Chairman**

**PUBLIC HEARING**

**THURSDAY, DECEMBER 2, 2021  
5:00 PM**

**VIRTUAL WEBEX MEETING**

*Legislative Oversight – LO 21-0007*

**Baltimore City Children and Youth Fund – An Update**

## CITY COUNCIL COMMITTEES

### **ECONOMIC AND COMMUNITY DEVELOPMENT (ECD)**

Sharon Green Middleton, Chair  
John Bullock – Vice Chair  
Mark Conway  
Ryan Dorsey  
Antonio Glover  
Odette Ramos  
Robert Stokes  
*Staff: Jennifer Coates*

### **WAYS AND MEANS (W&M)**

Eric Costello, Chair  
Kristerfer Burnett  
Ryan Dorsey  
Danielle McCray  
Sharon Green Middleton  
Isaac “Yitzy” Schleifer  
Robert Stokes  
*Staff: Marguerite Currin*

### **PUBLIC SAFETY AND GOVERNMENT OPERATIONS (SGO)**

Mark Conway – Chair  
Kristerfer Burnett  
Zeke Cohen  
Erick Costello  
Antonio Glover  
Phylicia Porter  
Odette Ramos  
*Staff: Samuel Johnson*

### **EDUCATION, WORKFORCE, AND YOUTH (EWY)**

Robert Stokes – Chair  
John Bullock  
Zeke Cohen  
Antonio Glover  
Sharon Green Middleton  
Phylicia Porter  
James Torrence  
*Staff: Marguerite Currin*

### **HEALTH, ENVIRONMENT, AND TECHNOLOGY (HET)**

Danielle McCray – Chair  
John Bullock  
Mark Conway  
Ryan Dorsey  
Phylicia Porter  
James Torrence  
Isaac “Yitzy” Schleifer  
*Staff: Matthew Peters*

### **RULES AND LEGISLATIVE OVERSIGHT (OVERSIGHT)**

Isaac “Yitzy” Schleifer, Chair  
Kristerfer Burnett  
Mark Conway  
Erick Costello  
Sharon Green Middleton  
Odette Ramos  
James Torrence  
*Staff: Richard Krummerich*



## LEGISLATIVE OVERSIGHT

**Committee:** Education, Workforce, and Youth

**LO 21-0007**

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### Baltimore City Children and Youth Fund – An Update

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#### **Purpose:**

**Representative(s) from the Baltimore City Children and Youth Fund** will come before the committee to give an update on the status of and/or activities associated with the Fund.

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#### **Background**

There is a continuing, non-lapsing Baltimore City Children and Youth Fund to be used exclusively for purposes of establishing new and augmenting existing programs for and services to the children and youth of Baltimore City.<sup>1</sup> *(See attached laws)*

No later than June 30<sup>th</sup> of each year the Board shall prepare and submit a report to the Mayor and City Council detailing the activities and the impact of the Fund.<sup>2</sup>

On Thursday, April 29, 2021, representatives and/or the fiscal agent for the Fund came before the committee to give an update about the activities and impact of the Fund.

Following are notes from that hearing:

#### **Major Speakers – April 29<sup>th</sup>**

- Dion Cartwright, Baltimore Children and Youth Fund (BCYF)
- Davyon Love, BCYF
- Kerra Ritter, BCYF

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<sup>1</sup> Baltimore City Charter, Article 1, Subsection 13 – Children and Youth Fund

<sup>2</sup> Baltimore City Charter, Article 5, Subsection 9-10 – Annual Report

- Dyson Davidson, Beadly Speaking Jewelry
- Nehemiah Hall, African Youth Alchemy
- Cydni Purdie, Student
- Ras Tre Subira, Speaker
- Corey Booker, Student
- Monique Cox, DewMore Baltimore
- Melissa Schober, Speaker
- Ciara Huff, Speaker
- Torbin Green, Speaker
- Mary Alexander, Unique Fabrics

### **Major Issues Discussed – April 29<sup>th</sup>**

1. Several representatives, on behalf of the Children and Youth Fund testified. Some highlights of their conversations were:
  - *Talked about the background and history of the Fund*
  - *Talked about the board members*
  - *Talked about disparities and the need for racial equity*
  - *Talked about the grant and operational work of the organization*
  - *A PowerPoint Presentation was given. **A copy is attached***
    - *Per the speaker, the presentation should address some of the key questions asked, such as:*
      - *Who got funding (grantees)*
      - *Demographic for who serves on the Board by race and gender*
      - *How funds are leveraged and maximizing the use of funds*
      - *How BCYF supports grantees*
      - *The impact of COVID/pandemic*
2. Some grantees who benefited from the Fund testified. Some highlights from their discussions were:
  - The representative from Beadly Speaking Jewelry talked about:
    - How the program works
    - How she works with students (jewelry making)
    - The program helps students to become more creative!
  - The representative from African Youth Alchemy talked about:
    - How the program works
    - His partnership with schools
    - He allowed three (3) of the students to testified. They talked about:
      - Travel experience while visiting Africa
      - How program have helped them in life thus far
      - Photography use
      - Received training in photography, film and entrepreneurship
      - Learned how to start a business; how he has used the skills learned and about the opportunities gained from being in the program
  - The representative from DewMore Baltimore talked about:
    - What the organization does
    - Currently serves as a mentor

- About how BCYF has impacted the work of the program, and
  - Is grateful for the support of the BCYF
  - She also showed a short video
3. Four (4) speakers gave public testimony. Some highlights of same were:
- Concerns:
    - Availability of bylaws is lacking – is of concern
    - No account of public dollars
    - More notice is needed when the Board schedule meetings!
    - Would like the members of the Board to increase as well as would like to serve on it.
  - A representative from Casa Baltimore talked about its program and about how many juvenile cases they have worked with and that they serve approximately 109 children.
  - A representative from St. Francis talked about its program and about how the BCYF assists with the program
  - A speaker also asked:
    - How do you determine what is a “Black led organization?”
    - The percentage of board members?
    - Who are considered “the front-line staff?”
4. The committee members asked questions, made comments, and etc. Some highlighted topics of discussion were
- *Thanked the previous Mayor, Bernard Young for starting the Fund and stated, “The Fund have helped but we still have a way to go! And, we have not seen any corruption in administering the fund.”*
  - Youth Participation
    - *Comment: The youth are the true fiscal agency and should be 1/3 of the Board members*
    - *Can you talk about youth participation?*
  - Sustainability
    - *How are you thinking about transitioning grantees off funding since it is not permanent?*
    - *Sustainability within communities*
      - *Consolidation of non-profits (leveraging)*
        - *Are you considering some of the smaller non-profits?*
  - Comments
    - *Thanked the BCYF team and all who participated in the Presentation today; it is very well organized!*
  - Racial Equity
    - *Can you share with the public why it is important that black children are being served by the Fund?*
    - *Why do you the Fund is under more scrutiny than other Funds?*
  - The Organization
    - *Why do your numbers for the total of organizations served differ from what the public thinks?*
    - *What happens next and how will it be rolled out and/or implemented?*
    - *What are some of the lessons learned that will help moving forward?*

- *How do you track the Funds that are distributed? Do you have this data and/or outcomes?*
- *There is some criticism in the community because some organizations/programs were not selected, and some organizations/programs were selected twice. Please talk about this.*
- *Do you make sure that one group does not apply for more than one organization/program?*
- *Prepaid Cards – can you talk about this program?*
- *Requested by Chairman Stokes:*
  - *Can you make sure all council members get a copy of the answers to the questions sent to you prior to the hearing as soon as possible (Addressed to: Dayvon Love)*

The hearing was recessed. On Thursday, December 2, 2021, representatives and/or the fiscal agent for the Fund will come back before the committee to give an update about the activities and impact of the Fund.

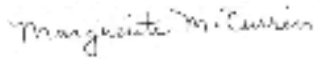
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Was further study requested? ☒ Yes

If yes, describe.

See request by Chairman Stokes highlighted in red above.

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Committee Staff: Marguerite Murray Currin

Date: November 29, 2021

Direct Inquiries to: (443) 984-3485

POWERPOINT  
PRESENTATION  
FROM  
PREVIOUS  
HEARING HELD  
ON APRIL 29, 2021

*See attached*





# April 2021

## Baltimore City Council Hearing





# Our Story

## ABC + Year 1

Executing the Mission (June 2017 - January 2018)

The recommendations from the Children and Youth Fund task force that conceptualized the Fund were bold and unprecedented in the Baltimore grantmaking arena, reflecting the reality that the city's grantmaking structures and systems often fail to meet the needs of the community. In short, the task force recognized that a different approach was needed.

To facilitate such a radical shift in grantmaking, the task force made a crucial recommendation to designate a local organization to take on two major responsibilities for the Fund:

- Serve as the temporary intermediary to distribute the first year of grants.
- Create the permanent organization to sustain the work of the fund for years to come.

The task force desired an intermediary that had worked in disenfranchised communities in Baltimore, had experience in racial equity and knew how to build the capacity of organizations serving Black communities in Baltimore.



Associated Black Charities (ABC) was selected to serve in that role. ABC, under the leadership of President and CEO Diane Bell-McKoy, was the only foundation in the Baltimore region with an explicit focus on racial equity.

In November 2017, the City Council authorized ABC to serve as the Fund's interim operator and authorized ABC to allocate up to 10 percent of the Fund's resources for administrative costs. The balance – \$10.8 million – was to be distributed in grants to Baltimore organizations serving children, youth, young adults and supporting programs. Some funds were devoted to community capacity building and technical assistance, as well as to support the infrastructure of the Fund and its grantees.



# Our Story

## Transition + Permanent Intermediary



The legislation that passed by the Mayor & Baltimore City Council covers the following areas of BCYF:

- BCYF stewards annual funds for children- and youth-focused programming and organization..
- BCYF is currently governed by a transition board of directors of Baltimore City residents, community leaders, philanthropic stakeholders who were named in the ordinance.
- The permanent entity must report regularly to Baltimore City government.
- BCYF is subject to city audits, public information laws and other reporting requirements.
- Authorized FY 2019 & FY 2020 funds allocated to BCYF for the City's emergency relief efforts
  - \$6 million - Cash assistance for Baltimore residents
  - \$3 million - Computers to support online learning for Baltimore City public school students
- Sets guidelines for BCYF dollars that are not spent on grants or technical assistance
  - 15% - Administrative costs
  - 5% - Public engagement
- Sets guidelines for permanent board composition:
  - One-third of the board must be comprised of Baltimore youth.
  - The designees of the Finance Department and Law Department as non-voting members.
  - A mayoral designees of the Mayor's Office of Family and Children's Success.
  - A designee of the Baltimore City Council.
- Outlines the administrative procedures for transitioning the grantee portfolio from Associated Black Charities (ABC) to the new permanent entity
- Outlines the process by which allegations of misconduct are brought to the attention of the Baltimore City Council.



# Organizational Chart



## Executive Team

Jonalyn Denlinger  
Dorcas R. Gilmore  
Kera Ritter

## Program Team

Rasheeda Arthur  
Page Hinerman  
Kanav Kathuria  
Leticia Sharp

## Transition Board

Dion Cartwright, **Chair**  
Kirsten Allen, **Vice-Chair**  
Erika Seth-Davies, **Vice-Chair**  
Julia Baez, **Secretary**  
John Morris, **Treasurer**  
Catherine Benton-Jones  
Jacqueline Caldwell  
Earl El-Amin

## Technical Assistance

Antawan Anderson  
Hassana Blackwell  
Julie Brooks  
Cedric Brown  
Donna Brown  
Monet Cromwell  
Nanette Goins  
Cheryl Goodman  
Kieta Iriarte-Amin  
Sophia Marquez  
Quaniqua Spriggs

## Operations

Mindelyn Anderson  
Gayle Carney  
Maria Lay  
Sherria Lovelace  
Ebony Ross  
Marty Stanley

## Community Engagement & Communications

Shaquille Carbon  
Adam Jackson  
Dayvon Love  
Tafari Melisizwe  
Tom Waldron



Lakeland Community and STEAM Center





# Key Questions

How has BCYF benefitted Baltimore youth?

What has BCYF been doing since it transitioned to being an independent entity?

What is the status of BCYF finances?

What are BCYF's plans for 2021 and beyond?

What is BCYF's plan for future grant-making?



# Key Questions

How has BCYF benefitted  
Baltimore youth?





## Year 2 Grantee Cohort: **Key Metrics**

**Total Number of Grantees in Y2 Cohort:**

**79**

**Total Projected Number of Youth Served:**

**20,418**

**Total BCYF Funding Awarded in continuation grants:**

**\$9.2M**



# Highlights

- Nationwide, **3%** of philanthropic dollars go to organizations led by people of color - **BCYF shatters that, as 65% of organizations funded are led by POC.**
- The **majority** of the workforce that was supported by BCYF grantee dollars were **Black people.**
- A **majority** of the board members of organizations funded are **Black people.**
- As a whole, **35.9% of Year 2 grantees rely on BCYF funding for 50% to 100% of their operating budget.**



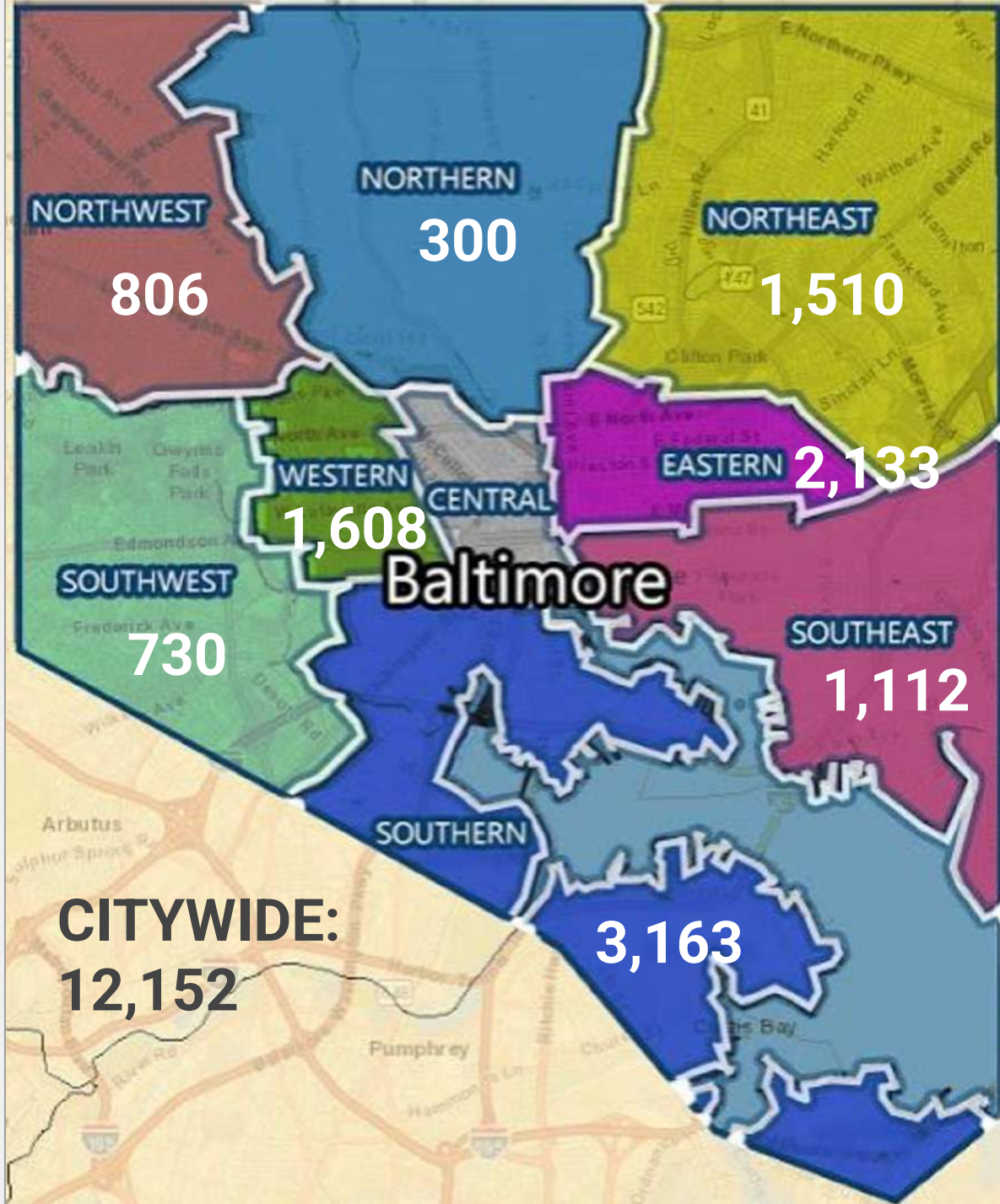


## Projected Number of Youth Served by Geographic Location

This map depicts the projected number of youth served by Y2 grantees in Baltimore City by region.

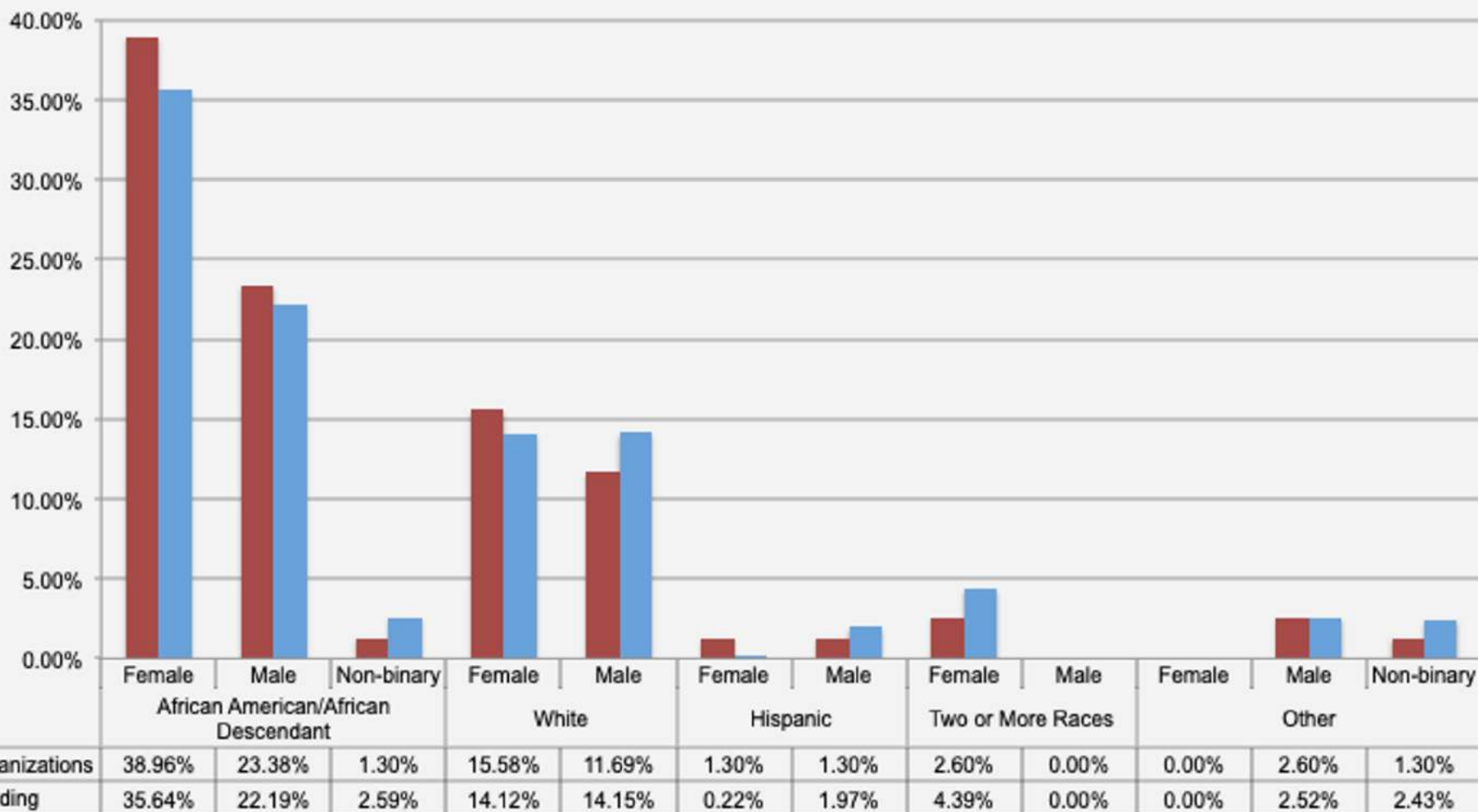
As grantees operate in various regions of the city, the projected total number of youth served as depicted in the map is higher than true total.

The regions with the greatest projected number of youth served, apart from “citywide”, are south, east, and west Baltimore, respectively.



## Year 2 Grantee Cohort by Race and Gender of CEO/ED (n=77)

■ % of Total Organizations ■ % of Total Funding

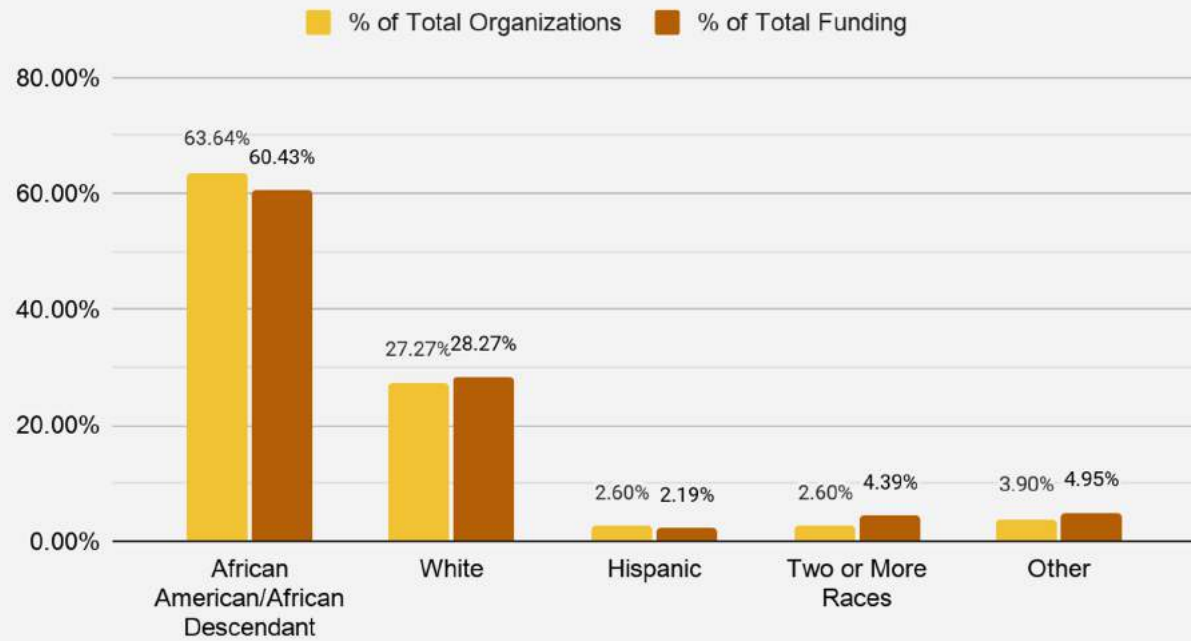


The majority of organizations in the Year 2 Grantee Cohort are led by Black women, and these organizations received the majority of BCYF funding awarded to all Year 2 grantees.

One organization in the Y2 grantee cohort was not included in this analysis due to a lack of data regarding the organization.



### Y2 Grantees and Distribution of Funding by Race of CEO/ED (n=77)



The majority of Y2 grantees are led by African American/African Descendant CEOs or EDs. On average, funding levels are proportionate with the total number of organizations by race in the Y2 cohort.

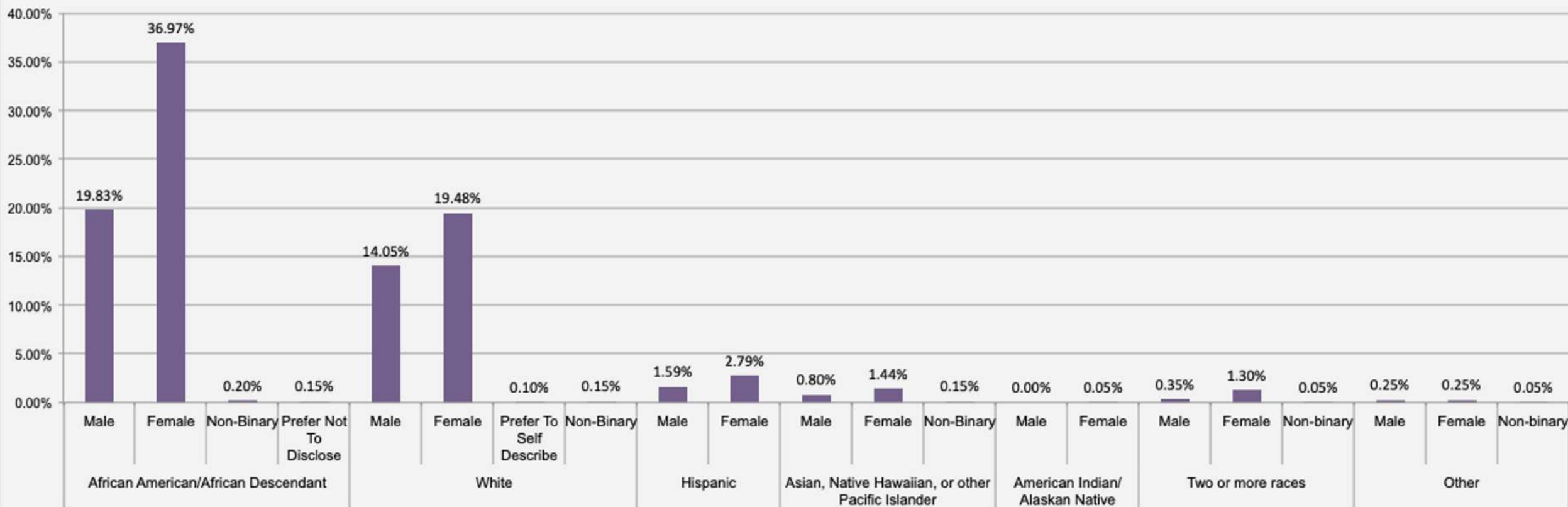
### Y2 Grantees and Distribution of Funding by Gender of CEO/ED (n=77)



Over half of the organizations in the Y2 grantee cohort are led by women. Female-led organizations received more than half of all Y2 funding.

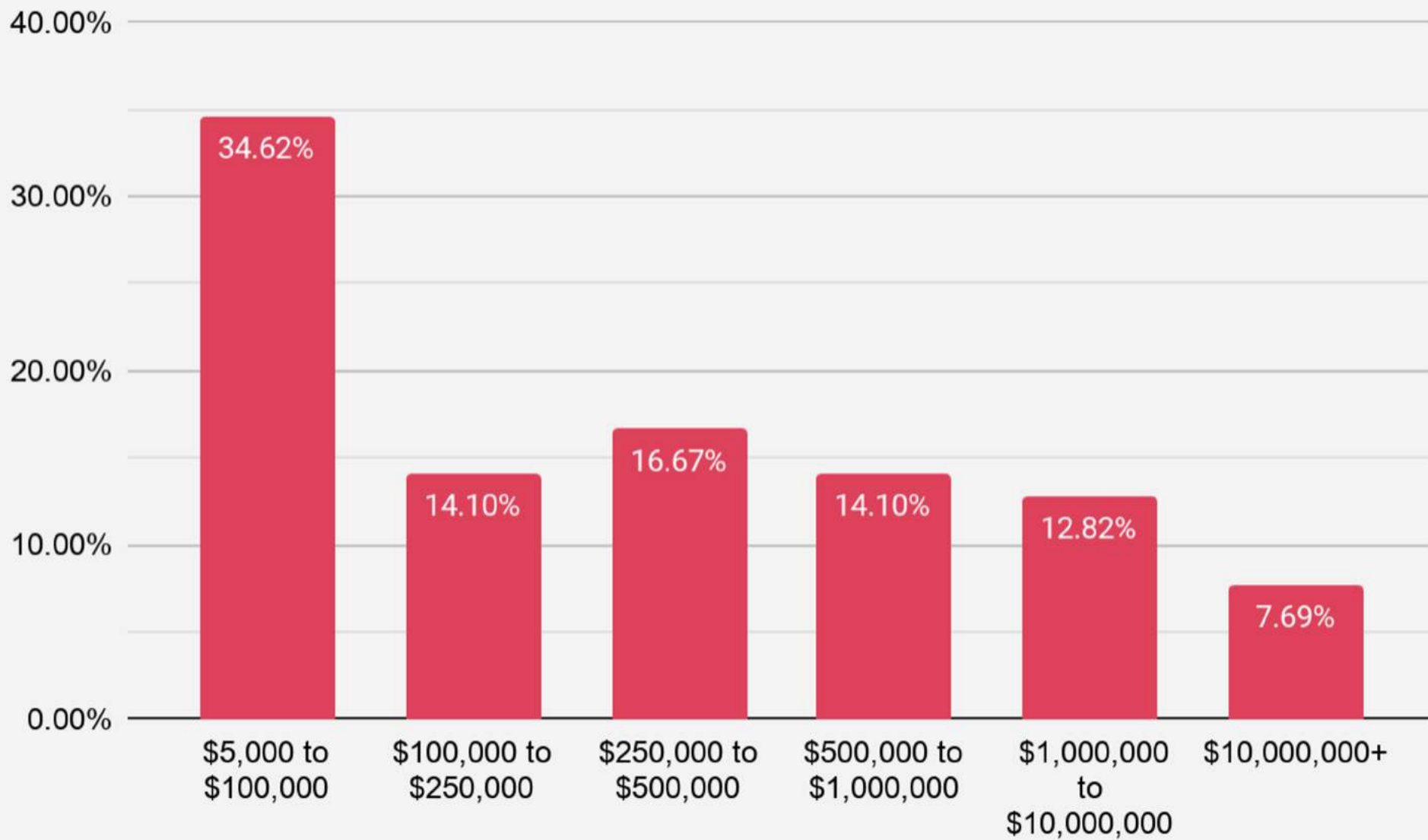


Year 2 Grantee Cohort by Race and Gender of Workforce (n=78)

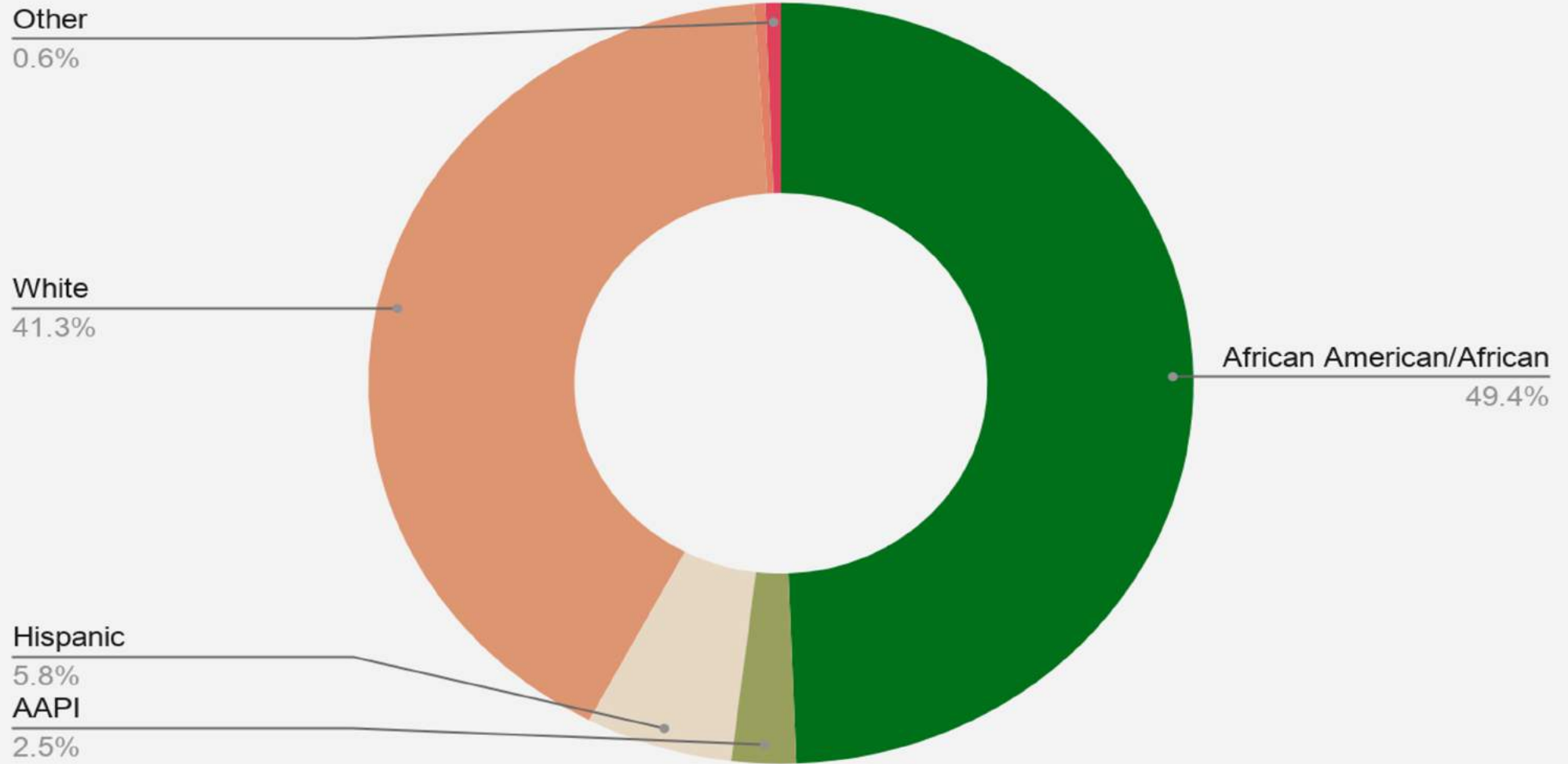




## Percentage of Y2 Grantees by Annual Operating Budget (n=78)



## Y2 Grantee Board Members by Race (n=78)

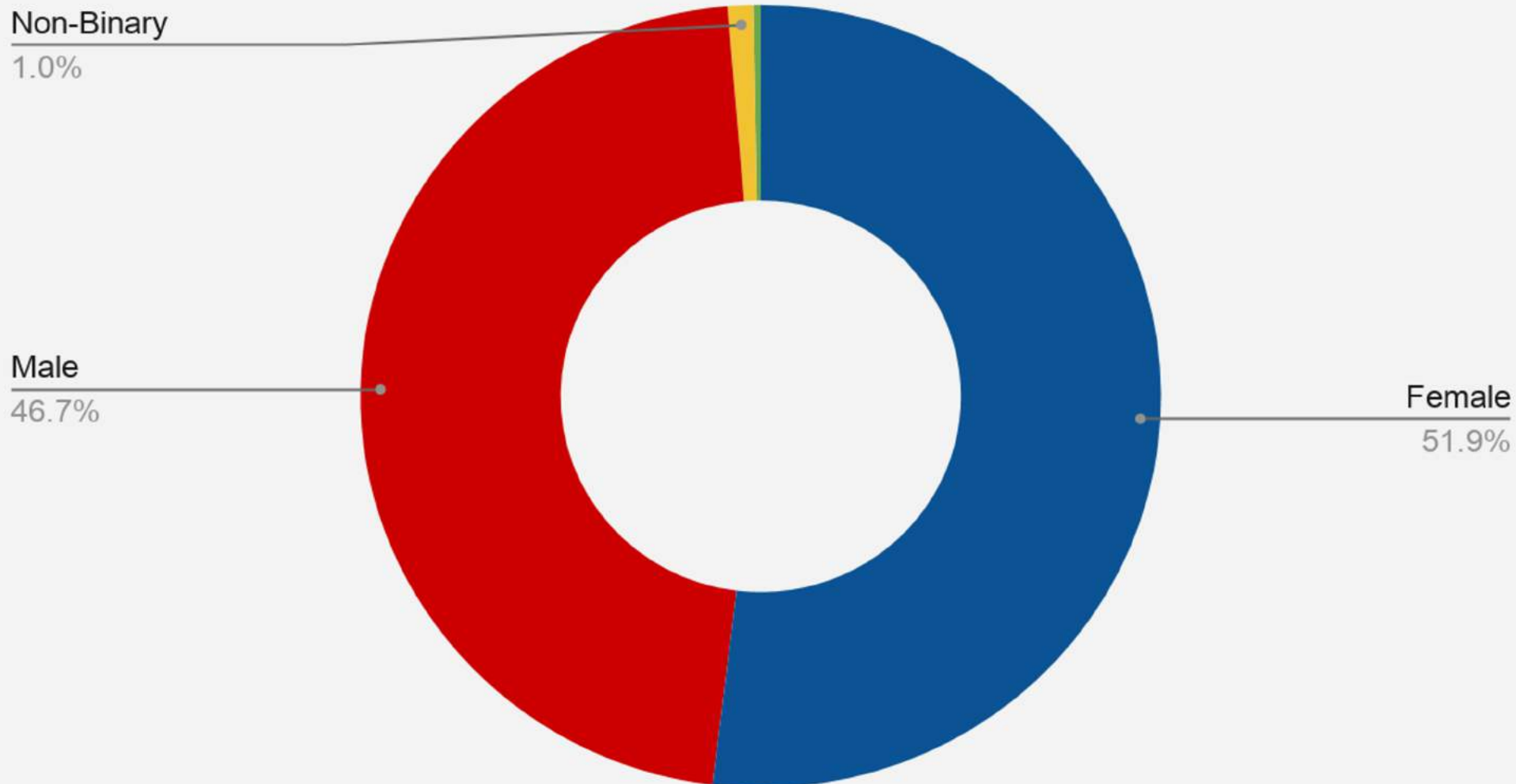


49.4% of all Y2 grantee board members are African American/African Descendant; 41.3% of all board members are white.



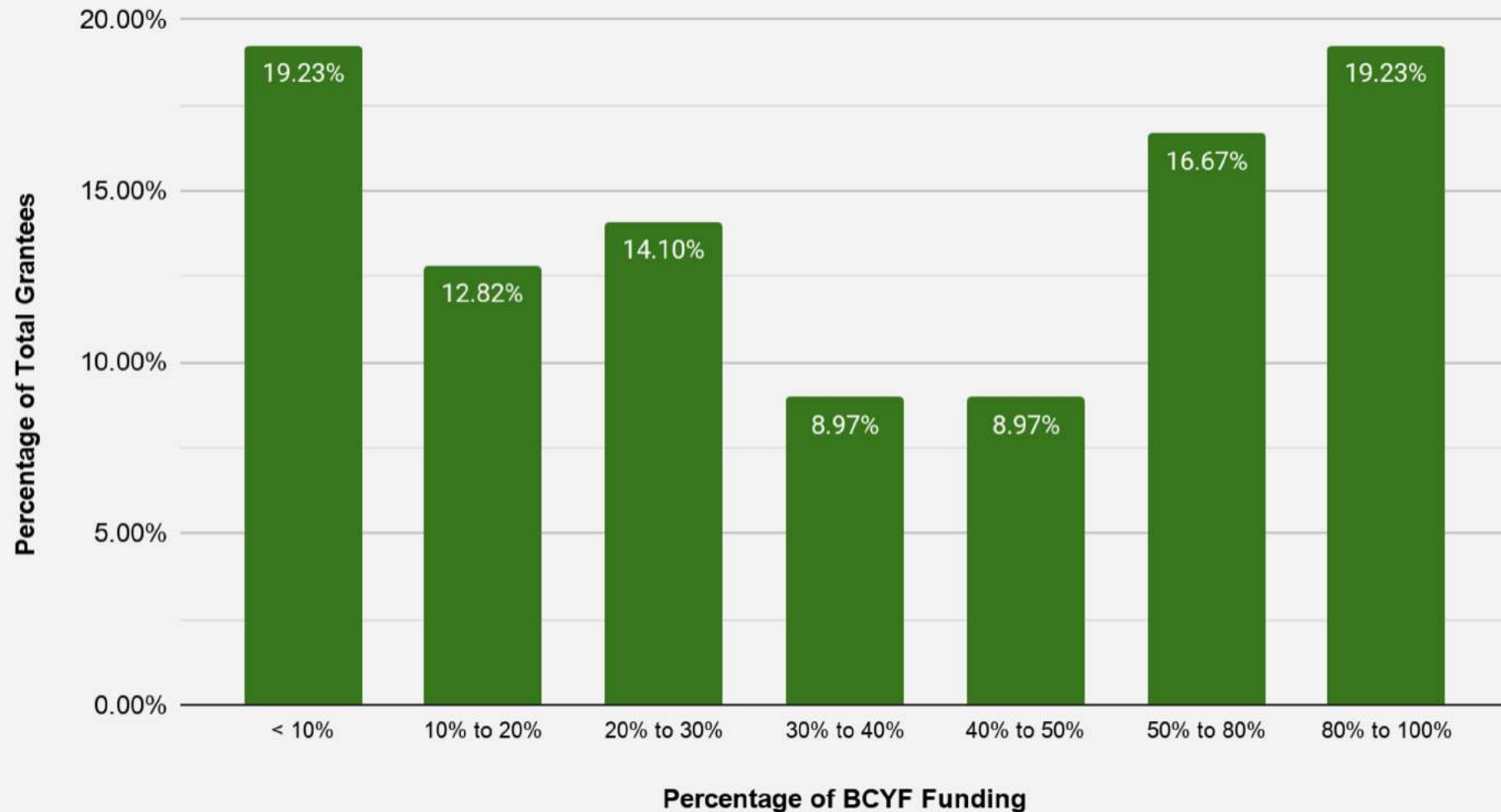


## Y2 Grantees by Gender of Board Members (n=78)



The graph above depicts the breakdown of all Y2 grantee board members by gender. Not depicted: Board members who preferred to self-describe their gender (0.30%)

## BCYF Y2 Funding as Percentage of Total Grantee Operating Budget (n=78)



The x-axis on the above graph depicts the percentage of total BCYF funding received by a grantee; the y-axis represents the percentage of grantees for whom the x-axis is valid. For example, for 19.23% of Year 2 grantees, their BCYF funds comprise <10% of their total operating budget. Similarly, BCYF funding received by 19.23% of grantees comprises 80-100% of their total operating budget. As a whole, 35.9% of Year 2 grantees rely on BCYF funding for 50% to 100% of their operating budget.

# Highlights

- Nationwide, **3%** of philanthropic dollars go to organizations led by people of color - **BCYF shatters that, as 65% of organizations funded are led by POC.**
- The **majority** of the workforce that was supported by BCYF grantee dollars were **Black people.**
- A **majority** of the board members of organizations funded are **Black people.**
- As a whole, **35.9% of Year 2 grantees rely on BCYF funding for 50% to 100% of their operating budget.**







GRANTEE

# DewMore Baltimore

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DewMore seeks to foster civic engagement with historically marginalized peoples through innovative art-focused programming and community organizing via purposeful partnerships with community organizations, schools, and governmental agencies that foster empowerment, capacity for change, and community development.

FB: @DewMorepoetry

IG:@dewmorepoetry



GRANTEE

# Beadly Speaking Jewelry



Self taught as a result of her mom having a brain aneurysm, Dyon Davidson used jewelry making to help her mom recover from multiple brain surgeries. More than 16 years later, her mom has completely recovered and makes her own jewelry.

Dyon, the shop owner, is an educator with experience teaching Elementary School, Adult Basic Education, and personal finance. They host virtual and in-person jewelry making workshops that focus on wellness and self-esteem building. Making jewelry has been proven to be therapeutic both for the mind and the body.

FB: @beadlyspeakingjewelry

IG: @beadlyspeaking



GRANTEE

# Afrikan Youth Alchemy

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Afrikan Youth Alchemy (AYA Inc.) is a community-based organization that utilizes cultural education, media arts, and expeditionary learning as tools to foster leadership and civic engagement among urban youth. Established in 2008, the organization facilitates 2 programs: The Griot's Eye Program and Independent Afrikan Minds Program (IAM).



FB: @aya.bmore

IG: @afrikanyouthalchemy





Credit: Mollye Miller



# Key Questions

What has BCYF been doing since it transitioned to being an independent entity?



## Supporting Grantees

BCYF supported grantees with navigating the transition to ensure continuity of programs and converted grants to general operating funds to ensure they could provide assistance to youth and young adults' emergent needs that arose as a result of the pandemic. BCYF extended automatically extended the grant cycle 90 days for all grantees due to COVID-19 until April 30, 2021 and offered grantees the opportunity to apply for a second extension, if needed.



## Continuation Grants

In Year 1, many grantees needed several months to meet the contractual requirements for funding. It was essential for BCYF to exercise due diligence as a steward of public resources and to simultaneously build capacity in the inaugural class of grantees. This process proved to be time-consuming but critically important.

In Fall 2019, BCYF announced plans to make continuation grants to Round One grantees that met all reporting and compliance requirements of their first grant agreement. Awarding continuation grants gave members of BCYF's first set of grantees the opportunity to perform and demonstrate the impact of their work, while giving BCYF more time to learn from the performance and results of its first round of grants.

## Food assistance + Computers to BCPSS

To support residents during the COVID-19 pandemic, the Baltimore City Council in April 2020 authorized the use of up to \$9 million from the Baltimore Children and Youth Fund to respond to food insecurity and provide laptops and other technological support for students to use during virtual learning.

Up to 15,000 people are expected to receive a \$400 prepaid debit card to help pay for essentials via the COVID-19 Emergency Assistance program, in partnership with Open Society Institute Baltimore which administered the program..

# Key Questions

What is the status of BCYF finances?





# Key Questions

## What is the status of BCYF finances?

**BCYF, Inc. deployed \$5M+ in direct grants to 79 organizations,** which included the second half of continuation grant awards (the first half issued by Associated Black Charities prior to July 1, 2020) and full awards to organizations unable to complete the contracting process prior to the transition.

- BCYF deployed an average of \$6,600 in technical assistance per grantee in areas such as:
  - Converting an in-person program to a virtual environment
  - Youth recruitment and retention; outreach and communication
  - Building a strong board of directors
  - Storytelling through metrics and narrative reports
  - Storytelling through social media
  - Completing BCYF monthly expense reports with 100 percent documentation
  - Creating, modifying and tracking a budget
  - Identifying allowable/unallowable costs



# BCYF Finances

July 1, 2020 - December 31, 2020



## BCYF Finances

Community Engagement

2.5%

\$159,848.02

Administration

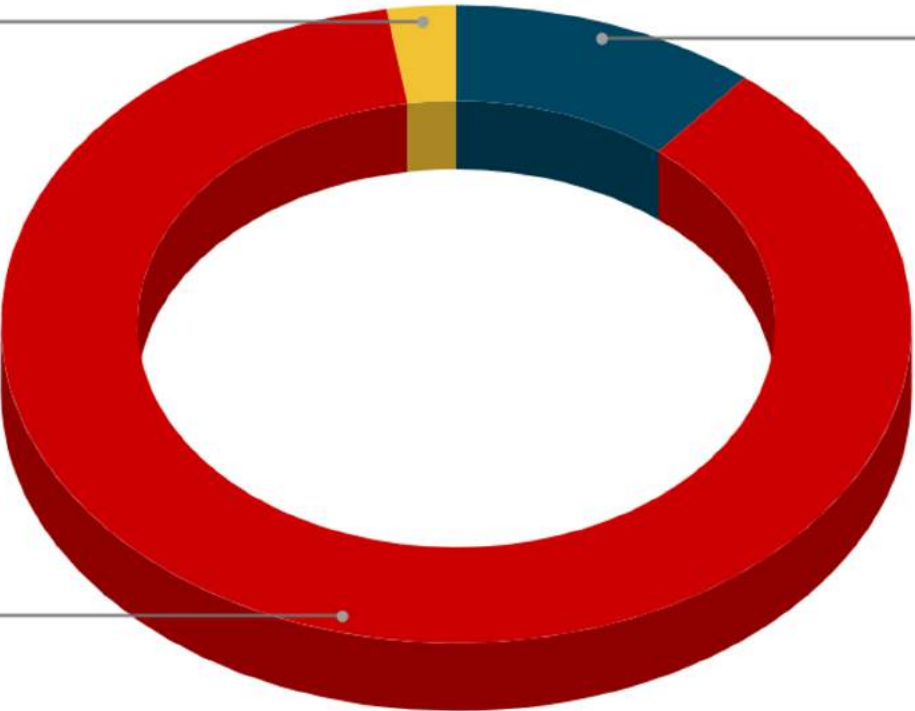
10.9%

\$711,402.57

Grantmaking & Technical

86.6%

\$5,640,151.55



# Key Questions

## What is the status of BCYF finances?



### **Administration: \$711,402.57 (11%)**

BCYF spent approximately \$685,000 on professional services to manage the daily activities of the Fund and create infrastructure for the permanent institution. The balance included expenses such as rent at the Impact Hub, membership fees for Maryland Philanthropy Network and other associations, insurance, and fees for tools and platforms such as Zoom, Adobe Sign, etc. and data management and IT systems.

Consultants and vendors performed services including but not limited to the following:

- **Grantee portfolio management**
  - Supported all grantees during the transition process from Associated Black Charities, such as general and hands-on individual guidance to adjust insurance policies.
  - Tracked and executed grant agreements from ABC, updated W9s and acquired ACHs for grantees.
  - Managed fund disbursements to 79 organizations, with weekly individual communication to grantees regarding their status toward meeting requirements.
  - Solved for emergent needs, helping grantees navigate both BCYF and ABC to reach resolution.
  - Supported Strong City programs that received funding in Year 1 as they completed the continuation grant application process with new fiscal sponsors
  - Site visits of grantees with a written report shared with the grantee
  - Created the framework for, read and approved narrative reports
  - Conducted an analysis of the current portfolio. Learnings will be used to inform future grantmaking strategies.

- **Grantee Technical Assistance**

- Coordinated to troubleshoot and solve for emergent challenges and identify and provide specialized TA to grantees, as applicable.
- Supported grantees with meeting their organization's specific needs
- Supported grantees with expense reports to ensure documentation meets City requirements

- **BCYF Administration**

- Supported the Transition Board to create and staff committees, hold initial meetings, establish the purpose, working norms, and agreed upon philosophies and practices. Set agendas for public meetings and ensure the Board met all fiduciary and other responsibilities associated with a quasi-public institution.
- Provided back office operations such oversight to ensure BCYF met established fiscal controls policies and managed day-to-day financial services, including:
  - Monthly reconciliation of expenses.
  - Review of documents to ensure fiscal controls policy being followed, coding of expenses, multiple layers of review prior to disbursement of funds.
  - Management of vendor contracts, payment, 1099s, etc.
  - Accounts payable and receivable

# Key Questions

## What is the status of BCYF finances?

### **Community Engagement: \$159,848.02 (2%)**

BCYF held six virtual recruitment events between October and December, showcasing the work of 20 grantees and providing information about youth registration. The Parent Community Advisory Board (PCAB) of Baltimore City Schools co-sponsored the events and helped with promotion. Videos of the events are available online.

- BCYF invested funds to start a series of community-based technical assistance to be offered during calendar year 2021, with the first events scheduled to be held in Q1 2021. Topics will include fiscal sponsorship, youth entrepreneurship and employment and youth development, among others.
- This category also supports the BCYF website, which contains the Transition Board meeting calendar, agendas, meeting minutes, and instructions for accessing Board meetings.





# Key Questions

What are BCYF's plans for 2021 and beyond?

- Closeout of the 79 organization grantee portfolio of BCYF
- Provide free, community-based TA and capacity building opportunities for the general public with an emphasis on lifting up community-based practitioners who are typically not paid or recognized for their expertise
- Partner with local community-based initiatives to participate in aligned grantmaking and invest in developing infrastructure necessary to get resources more directly in the hands of youth and community-based practitioners
- Call for applications to apply for grants will happen in Q1 or Q2 of 2022



# Key Questions

What is BCYF's plan for future grant-making?

## Narrative/paradigm shift

- Change the relationship that the community has to BCYF from an 'ATM' to a community-based resource
- Encourage the philanthropic sector to incentivize collaboration instead of competition
- Emphasize the importance of community infrastructure building as the pathway to deeper investments in the community
- Invest in community based knowledge production that lifts up alternative methodologies to youth development
- Develop process for community participation in decisions of resource allocation (i.e. people's assemblies)
- Develop non-competitive funding cycles
- Invest heavily in community TA & capacity building for community organizations
- Prospective funding opportunities





# Closing



Community-based organizations and leaders **need an ecosystem**, infrastructure, and investment to support their work.

Methodologies that emerge from **community-based organizations are as effective** as those handed down by big box nonprofits/status quo nonprofit frameworks.

Black/community-based leadership of these major industries **enhances the effectiveness** of the industries that serve youth.

**Knowledge production** that emerges from organizations/groups that belong to and are proximate to the community produce more impactful, innovative interventions and solutions.



# Thank You

"If you want to go fast, go alone. If you want to go far, go together."

BYLAWS  
BALTIMORE CITY  
CHILDREN & YOUTH FUND

*See attached*



(2) do not revert to the general revenues of the City; and

(3) their appropriations do not lapse.

(Res. 11-032, ratified Nov. 9, 2011.)

**§ 13. Children and Youth Fund.**

(a) *Fund established; Scope.*

(1) There is a continuing, nonlapsing Baltimore City Children and Youth Fund, to be used exclusively for purposes of establishing new and augmenting existing programs for and services to the children and youth of this City.

(2) These programs and services must be from among those designed to:

- (i) ensure that Baltimore's children and youth are healthy, are ready to learn and succeed in school, and live in stable, safe, and supportive families and communities;
- (ii) ensure that Baltimore City supports families as an important part of the City population and civic culture;
- (iii) focus on the prevention of problems and on supporting and enhancing the strengths of children, youth, and their families;
- (iv) complement the City's community development efforts;
- (v) strengthen community-based networks of recreation and after-school services in all neighborhoods; and
- (vi) ensure that children and youth with the highest needs receive maximum benefit from the Fund.

(3) The Fund shall be administered in accordance with the following standards:

- (i) programs and services shall be provided and funds allocated based on best practices and successful and innovative models;
- (ii) to the maximum extent feasible, funds shall be allocated equitably among services for all age groups – from infancy to transitional-aged youth;
- (iii) programs and services shall be gender-responsive and culturally competent; and
- (iv) programs and services shall be designed to strengthen collaboration among service providers for children, youth, and their families, including collaboration among public agencies and non-profit organizations.

(b) *Limitations on use.*

The Children and Youth Fund may not be used to substitute for or replace funding for children and youth programs or services provided in the Ordinance of Estimates for Fiscal Year 2017, except to the extent that federal, state, or private agency funds for those programs or services have since been discontinued.

(c) *Revenue sources.*

The Children and Youth Fund shall comprise:

- (1) a mandatory annual appropriation in the Ordinance of Estimates of an amount equal to at least \$0.03 on every \$100 of assessed or assessable value of all property in the City of Baltimore (except property exempt by law); and
- (2) grants and donations made to the Fund.

(d) *Continuing nature of Fund.*

Notwithstanding any other provision of this Charter, unspent portions of the Children and Youth Fund:

- (1) remain in the Fund, to be used exclusively for its specified purposes;
- (2) do not revert to the general revenues of the City; and
- (3) their appropriations do not lapse.

(e) *Implementation.*

By Ordinance, the Mayor and City Council shall provide for the oversight, governance, and administration of the Children and Youth Fund, including:

- (1) methods and criteria for identifying specific program and services eligible for funding by the Fund;
- (2) methods and criteria for allocating available funds among eligible programs and services; and
- (3) the establishment of any other legislative or administrative rules, regulations, or standards, consistent with this section, governing the Fund, its operations, and programs and services funded by it.

(Res. 16-026, ratified Nov. 8, 2016.)

**SUBTITLE 9**  
**CHILDREN AND YOUTH FUND**

**§ 9-1. Definitions.**

(a) *In general.*

In this subtitle, the following terms have the meanings indicated.

(b) *Board.*

“Board” means the Board of Directors of the fiscal agent.

(c) *Fiscal agent.*

“Fiscal agent” means the entity designated by § 9-4(a) of this subtitle to administer the Fund and this subtitle.

(d) *Fund.*

“Fund” means the Children and Youth Fund established by City Charter Article I, § 13 {“Children and Youth Fund”}.

(Ord. 18-103; Ord. 20-363.)

**§ 9-2. Uses of Fund.**

(a) *In general.*

The Fund may be used only for the purposes generally described in City Charter Article I, § 13(a).

(b) *Inclusions.*

Allowed uses for the Fund include:

- (1) direct grants to program and service providers;
- (2) administrative costs to operate the Fund; and
- (3) capacity-building efforts to strengthen Fund administration or the ability of providers to successfully and sustainably offer services to Baltimore’s youth.

(Ord. 18-103.)

**§ 9-3. Purpose.**

The fiscal agent shall be a community-centered grant-making institution that fosters and promotes:

- (1) racial equity;





(2) inter-generational leadership;

(3) community ownership; and

(4) collective decision-making.

(Ord. 20-363.)

**§ 9-4. Fiscal agent.**

**(a) Designation.**

The fiscal agent for the Fund is the Baltimore Children and Youth Fund, Inc.

**(b) General powers and duties.**

The fiscal agent must:

(1) identify specific programs and services to be funded by the Fund; and

(2) allocate the available funds among the programs and services identified for funding.

**(c) Identifying programs and services for funding.**

(1) As it identifies specific programs and services to be funded by the Fund, the fiscal agent must select programs and services that:

(i) are active in Baltimore City;

(ii) are credible with and accountable to youth and the local communities they are proposing to serve;

(iii) have an element of youth-centered programming; and

(iv) can demonstrate how they are designed to improve outcomes for young people.

(2) The fiscal agent may also use any additional factors listed in City Charter Article I, § 13(a) to identify specific programs and services to be funded by the Fund so long as the additional factors are made publically available to applicants for funding at the time that applications are requested.

(3) Beginning in Fiscal Year 2022 and continuing every 3 years thereafter, the fiscal agent shall conduct a community-wide needs assessment to assist the Board in determining grant-making areas.

(Ord. 18-103; Ord. 20-363.)

**§ 9-5. Board of directors.****(a) *In general.***

The fiscal agent shall be governed by and administered by a Board of Directors.

**(b) *Number and appointment.***

- (1) The number of voting members of the full Board may not be less than 9, excluding vacancies, and no more than 20.
- (2) The Board may increase or decrease its membership, within the limits specified in this subsection, in its bylaws.
- (3) The Board members shall be appointed and serve the terms prescribed by the Board's bylaws.

**(c) *Composition.*****(1) *Ex-officio members.*****(i) Of the voting members of the Board:**

(A) 1 shall be the Director of the Mayor's Office of Children and Family Success or the Director's designee; and

(B) 1 shall be the City Council President or a City Councilmember designated by the City Council President.

**(ii) Of the non-voting members of the Board:**

(A) 1 shall be the City Solicitor or the City Solicitor's designee; and

(B) 1 shall be the Director of Finance or the Director's designee.

**(2) *Diversity.*****(i) *In general.***

The Board shall reflect a diverse economic, social, and racial mix.

**(ii) *Youth participation.***

(A) In this subparagraph, "youth" means an individual between the ages of 14 and 25, inclusive.

(B) Except as provided in sub-subparagraph (C), at least one-third of the Board shall consist of youth members.

(C) The Board of Estimates may waive the requirement in sub-subparagraph (B) if the Board of Estimates finds that the Fund's Board *{has}* taken reasonable and diligent efforts to comply with that requirement and that those efforts have failed.

(d) *Bylaws.*

- (1) The Board must adopt bylaws for the administration of the fiscal agent~~{;}~~ however~~{,}~~ those bylaws may not be inconsistent with the terms of this subtitle or of the City Charter Article I, § 13 {"Children and Youth Fund"}.
- (2) The initial bylaws required by this subsection must be approved by the Board of Estimates before taking effect.
- (3) Subsequent amendments to the initial bylaws must be filed with the Board of Estimates before taking effect.

(e) *Board of Directors approval required.*

No funds may be disbursed from the Fund without the prior approval of the Board of Directors.

(f) *Staff.*

The Board may employ staff to carry out the fiscal agent's day-to-day operations.  
(Ord. 20-363.)

**§ 9-6. Annual financial plan.**

(a) *In general.*

Subject to the requirements of this section, the Board shall adopt an annual financial plan, based on the City's fiscal year, consisting of at least a budget and an amount to be disbursed from the Fund during that year.

(b) *Fund allocations; Limitations.*

(1) *Limitations on use.*

(i) For the purposes of this paragraph, "public engagement" may include:

- (A) staffing needs for community outreach;
- (B) space, supplies, and personnel for community information sessions;
- (C) materials for education, marketing, and promotion of fund-related efforts; or
- (D) facilitation and execution of community participatory processes for grant making.

(ii) In its financial plan, the Board may allocate from the Fund's balance:

(A) up to 5% for public engagement; and

(B) up to 15% for staff and other costs to administer the Fund.

(2) *Remainder to be disbursed.*

The Board must allocate the remainder of the Fund's balance among the programs and services identified under § 9-4(c) of this subtitle, with an emphasis on programs or services operating in, or meant to assist young people from, the communities in Baltimore City most impacted by high poverty.

(c) *Public hearing and comment on financial plan.*

Before adopting any financial plan required by this section, the Board shall arrange for a public hearing on the proposed plan. Notice of the hearing must be published on the fiscal agent's website for at least 3 consecutive weeks.

(d) *Board of Estimates filing required.*

After adopting a financial plan, the Board shall file the plan with the Board of Estimates.  
(Ord. 20-363.)

**§ 9-7. {Reserved}**

**§ 9-8. Annual review; Dissolution of board.**

(a) *Public hearings.*

No later than March 31 of each year, a relevant committee of the City Council shall hold 1 or more public hearings to evaluate the activities of the fiscal agent and its disbursements.

(b) *Petition for dissolution.*

(1) If after conducting a public hearing and hearing testimonial evidence, the City Council finds evidence of misappropriation of funds, malfeasance, or violation of law in connection with the administration of the Fund, the City Council may, by a three-fifths vote of its members, refer a petition to the Board of Estimates to dissolve the fiscal agent's Board.

(2) On receipt of a petition described in paragraph (1) of this subsection, the Board of Estimates shall consider and vote on that petition as soon as practicable.

(Ord. 20-363.)



**§ 9-9. Rules and regulations.**

Subject to Title 4 {"Administrative Procedure Act – Regulations"} of the City General Provisions Article, the Director of Finance must adopt rules and regulations to carry out this subtitle including:

- (i) a schedule for dispersing the Fund each year; and
- (ii) procedures for transferring money from the Fund to either the interim fiscal agent or directly to service and program providers designated by the interim fiscal agent.

**Editor's Note:** By authority of Ordinance 20-431, Section 5, the Director of Legislative Reference, in consultation with the Law Department, has conformed the text of this section to refer to and reflect the requirements of the recently-enacted Administrative Procedure Act that, effective January 15, 2021, governs the proposal, adoption, and publication of administrative rules and regulations.

*(Ord. 18-103; Ord. 20-363; Text Conformed 02/14/21.)*

**§ 9-10. Annual report.**

No later than June 30 of each year, the Board shall prepare and submit a report to the Mayor and City Council detailing the activities and the impact of the Fund.

*(Ord. 20-363.)*

**EDITOR'S NOTE TO SUBTITLE:** This subtitle was substantially modified by Section 1 of Ordinance 20-363 (Council Bill 20-519). For effective dates and transitional provisions, *see also* the following uncodified provisions of that Ordinance: Section 2 {Transition Board; First Financial Plan}, Section 3 {Interim fiscal agent close-out and transfer of records}, Section 4 {Unused Fund balances from FY 2019 and FY 2020}, and Sections 6 and 7 {Effective dates}.

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