CITY OF BALTIMORE COUNCIL BILL 22-0087R (Resolution)

Introduced by: Councilmember Burnett

Introduced and read first time: January 10, 2022

Assigned to: Rules and Legislative Oversight Committee
Committee Report: Favorable

Adopted:

A COUNCIL RESOLUTION CONCERNING

1	Informational Hearing – Office of the Chief Administrative Officer - Annual Review
2	FOR the purpose of requesting that the Chief Administrative Officer and Deputy Chief
3	Administrative Officer come before the City Council to initiate the process of annually
4	reviewing the duties of the Office; requiring the review to include an evaluation of the prior
5	year's performance metrics; requesting the Officers and the Council establish goals and
6	objectives for the upcoming year; and requiring the Officer and the Council to identify
7	municipal service delivery gaps that need to be addressed.
8	Recitals
9	The Baltimore City Council passed a Charter Amendment creating the Office of the Chief
10	Administrative Officer on July 20, 2020. The voters of Baltimore City approved the amendment
11	on the November 2020 ballot and the Office was subsequently created.
12	The duties of the Office of the Chief Administrative Officer are performed as outlined in the
13	City Charter or by ordinance of the Mayor and City Council. The Office is responsible for
14	administering the day-to-day operations of City government and improving the service delivery
15	by municipal agencies.
16	Performance management is the systematic process by which a governing body works to
17	improve organizational effectiveness. This process is conducted by setting expectations and
18	continuously monitoring performance. Ongoing monitoring provides the opportunity to check
19	how well an individual or entity is meeting predetermined standards. Continually reviewing an
20	individual's or entity's performance can identify performance issues during the appraisal period
21	and help to address performance problems, rather than wait until the end of the annual review
22	cycle.

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AND BE IT FURTHER RESOLVED, That a copy of this Resolution be sent to the Chief Administrative Officer, the Deputy Chief Administrative Officer, and the Mayor's Legislative Liaison to the Baltimore City Council.