



TO: Board of Estimates, Office of the Comptroller
FROM: Maggie Keenan, Assistant Director, BBMR
SUBMITTING AGENCY: Finance
DATE: 19 September 2022

SUBJECT: FY22 Year End Appropriation Adjustment Order (AAO) –
Supplemental - BCHD

CONTRACT/GRANT NUMBER: N/A

ACTION REQUESTED OF B/E: Approval of FY22 Year End AAO – Supplemental
Appropriation Request for the Department of Health

PERIOD OF CONTRACT/AGREEMENT: N/A

AMOUNT OF MONEY AND SOURCE: \$33,845,000/General Fund

BACKGROUND/EXPLANATION: The City must close each fiscal year with sufficient appropriation to cover total expenditures. The Board of Estimates and the City Council approve the annual budget by Service. Since Service is the level of legal control, it is at this level that appropriation must be equal to or exceed total expenditures. This AAO seeks to increase appropriation to the Baltimore City Health Department. Please see attachments for additional information.

MBE/WBE PARTICIPATION: N/A

AFFECTED COUNCIL DISTRICT: N/A

EMPLOY BALTIMORE: N/A

LIVING WAGE: N/A

LOCAL HIRING: N/A

1% FOR PUBLIC ART: N/A

The headers below are for use by reviewing departments ONLY. Please leave them as blank spaces for official endorsements and signatures.

FINANCE HAS REVIEWED:

BBMR Approved, *Maggie Keenan, 09.17.2022*
Robert Cennamo, 09/17/2022

LAW DEPARTMENT HAS REVIEWED:

Clerk, Board of Estimates

MWBOO HAS REVIEWED:

By Celeste Amato at 12:55:07 PM, 10/19/2022

FROM	NAME & TITLE	Robert Cennane, Chief <i>Robert Cennane</i>	CITY of BALTIMORE MEMO	
	AGENCY NAME & ADDRESS	Bureau of the Budget and Management Research Room 432, City Hall (410) 396-4941		
	SUBJECT	Appropriation Adjustment Order – Supplemental Appropriation		

DATE:

TO

The Honorable President and Members
of the Board of Estimates

September 6, 2022

Dear President and Members:

ACTION REQUESTED OF B/E:

Approval of an Appropriation Adjustment Order (AAO), increasing appropriation to the Health Department. This request increases the Department’s final year end budget by 17%.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Service	Budget Account Number	Amount of Increase
Advocacy for Seniors	1001-000000-3044-273300-602076	\$310,000
Clinical Services	1001-000000-3030-271200-601099	\$1,500,000
Emergency Services	1001-000000-3150-811500-601002	\$32,000,000
School Health Services	1001-000000-3100-295900-600005	\$35,000
TOTAL		\$33,845,000

This request is supported by reimbursements from the Federal Emergency Management Agency (FEMA) and a surplus in Recordation Taxes, collections of which exceeded what was anticipated in the budget by more than \$40 million. Ultimately, all of these expenses will be reimbursed by FEMA so the \$10 million draw on the General Fund surplus (Recordation Taxes) will be repaid in FY23.

Revenue Offset	Budget Account Number	Amount
Recordation Taxes	1001-000000-1500-104700-400400	\$10,000,000
Federal Emergency Management Agency	1001-000000-1500-166801-404001	\$23,845,000

BACKGROUND AND EXPLANATION:

This shortfall can be attributed to the City’s response to the pandemic. The Health Department was the lead agency, providing an array of direct healthcare and related services to both City residents and employees. This budget shortfall has no net impact on the General Fund’s cash balance as all of the City’s expenses are reimbursed by the Federal Emergency Management Agency (FEMA).

The Department of Finance has contracted with Ernst and Young to process the reimbursements. As of August 25, 2022, the City has received \$88 million in Federal reimbursement. FEMA has approved another \$26 million in reimbursement and is reviewing requests totaling \$14 million.

M. Amato

Clerk, Board of Estimates
10/19/2022