

TO: Board of Estimates, Office of the Comptroller
FROM: Maggie Keenan, Assistant Director, BBMR
SUBMITTING AGENCY: Finance
DATE: 19 September 2022

SUBJECT: FY22 Year End Appropriation Adjustment Order (AAO) –
Supplemental - DOT

CONTRACT/GRANT NUMBER: N/A

ACTION REQUESTED OF B/E: Approval of FY22 Year End AAO – Supplemental
Appropriation Request for the Department of
Transportation

PERIOD OF CONTRACT/AGREEMENT: N/A

AMOUNT OF MONEY AND SOURCE: \$4,425,000/General Fund

BACKGROUND/EXPLANATION: The City must close each fiscal year with sufficient appropriation to cover total expenditures. The Board of Estimates and the City Council approve the annual budget by Service. Since Service is the level of legal control, it is at this level that appropriation must be equal to or exceed total expenditures. This AAO seeks to increase appropriation to the Department of Transportation. Please see attachments for additional information.

MBE/WBE PARTICIPATION: N/A

AFFECTED COUNCIL DISTRICT: N/A

EMPLOY BALTIMORE: N/A

LIVING WAGE: N/A

LOCAL HIRING: N/A

1% FOR PUBLIC ART: N/A

The headers below are for use by reviewing departments ONLY. Please leave them as blank spaces for official endorsements and signatures.

FINANCE HAS REVIEWED:

BBMR Approved, *Maggie Keenan*, 09.17.2022


Robert Cennamo, 09/17/2022

LAW DEPARTMENT HAS REVIEWED:

Clerk, Board of Estimates

MWBOO HAS REVIEWED:

By Celeste Amato at 12:53:39 PM, 10/19/2022

FROM	NAME & TITLE	Robert Cennamo, Chief <i>Robert Cennamo</i>	CITY of BALTIMORE MEMO	
	AGENCY NAME & ADDRESS	Bureau of the Budget and Management Research Room 432, City Hall (410) 396-4941		
	SUBJECT	Appropriation Adjustment Order – Department of Transportation – Supplemental Appropriation - \$4.4 million		

DATE:

TO

The Honorable President and Members
of the Board of Estimates

September 6, 2022

Dear President and Members:

ACTION REQUESTED OF B/E:

Approval of an Appropriation Adjustment Order (AAO), increasing appropriation in the General Fund budget of the Department of Transportation. This request increases the Department’s final year end budget by 2%.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Service	Budget Account Number	Amount of Increase
Snow and Ice Control	1001-000000-5015-382500-601005	\$1,575,000
Street Lighting	1001-000000-5000-381500-601001	\$275,000
Traffic Safety	1001-000000-6971-605100-601001	\$2,575,000
TOTAL		\$4,425,000

This request is supported by a surplus of General Fund revenue, specifically in Recordation Taxes, collections of which exceeded what was anticipated in the budget by more than \$40 million.

Revenue Offset	Budget Account Number
Recordation Taxes	1001-000000-1500-104700-400400

BACKGROUND AND EXPLANATION:

This additional appropriation is necessary to balance the budget at the Service level and close the fiscal year. The Department of Transportation exceeded its budget in three Services: Snow and Ice Control, Street Lighting, and Traffic Safety.

The shortfall in Snow and Ice Control was due to heavier than expected snowfall. The shortfall in Traffic Safety results from the costs associated with school crossing guards. These employees have historically been budgeted in the Department of Transportation, but their costs have been transferred to the Police Department at year. In FY22, that transfer was not processed prior to the close of the year. In FY23, the crossing guards were budgeted in the Police Department, eliminating the need for the annual transfer.

NCAmato

MBE/WBE PARTICIPATION:

Clerk, Board of Estimates

N/A

10/19/2022