

**CITY OF BALTIMORE**  
**ORDINANCE 24 - 348**  
**Council Bill 24-0491**

---

Introduced by: Councilmember Dorsey, Bullock, Ramos, Cohen, Torrence  
Introduced and read first time: February 12, 2024  
Assigned to: Public Safety and Government Operations Committee  
Committee Report: Favorable, with Amendments  
Council action: Adopted  
Read second time: June 10, 2024

---

**AN ORDINANCE CONCERNING**

**Footway Repairs – Citations and Billing**

1

2 FOR the purpose of altering the notice and appeal time lines for certain footway improvements,  
3 gradings, pavings, repavings, or repairs; excepting an assessment from bearing interest under  
4 certain circumstances; making conforming changes; and generally relating to the citation and  
5 billing process for footway repairs.

6 BY repealing and re-ordaining, with amendments  
7 Article 26 - Surveys, Streets, and Highways  
8 Sections 10-1 to 10-3, 10-5, and new sections ~~10-8(b)~~ 10-8 and 10-9  
9 Baltimore City Code  
10 (Edition 2000)

11 By renumbering  
12 Article 26 - Surveys, Streets, and Highways  
13 Sections 10-8 and 10-9  
14 to be  
15 New sections 10-9 and 10-8  
16 Baltimore City Code  
17 (Edition 2000)

18 **SECTION 1. BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE, That the**  
19 **Laws of Baltimore City read as follows:**

EXPLANATION: CAPITALS indicate matter added to existing law.  
[Brackets] indicate matter deleted from existing law.  
Underlining indicates matter added to the bill by amendment.  
~~Strike out~~ indicates matter stricken from the bill by  
amendment or deleted from existing law by amendment.

**Council Bill 24-0491**

**Baltimore City Code**

**Article 26. Surveys, Streets, and Highways**

**Subtitle 10. Footways – Along Paved Streets**

**§ 10-1. Notice to property owners.**

*(a) Scope.*

This section applies whenever the Director of Transportation:

(1) finds that any footway, in whole or in part, of any paved street, lane, or alley of the City:

(i) is not properly graded and paved;

(ii) is in bad repair;

(iii) is otherwise in a defective condition; or

(iv) is inconsistent with a streetscape plan approved in accordance with Subtitle 10A of this article; and

(2) determines, in his or her judgment, that the footway:

(i) needs grading, paving, repaving, or repairing; or

(ii) otherwise needs to be brought into compliance with the approved streetscape plan.

*(b) Notice.*

(1) The Director must:

(i) [serve] PROVIDE each person whose property binds or abuts on the footway with a written notice of the Director's intention to improve, grade, pave, repave, or repair it; and

(ii) give all persons [interested] WHOSE PROPERTY BINDS OR ABUTS ON THE FOOTWAY an opportunity [5] 30 days after the date of notice to show cause, if any, why the footway should not be improved, graded, paved, repaved, or repaired.

*(c) Service alternatives.*

(1) The Director of Transportation must cause the notice provided for in this section to be given to the [proprietor] OWNER of each lot adjacent to which a footway is required to be improved, graded, paved, repaved, or repaired.

**Council Bill 24-0491**

1 (2) For this purpose, [a copy of the order] NOTICE may be:

2 (i) left at any house on the lot;

3 (ii) served personally on the [proprietor or on his, her, or its] OWNER OR THE  
4 OWNER'S tenant, agent, or guardian;

5 (iii) left at [his, her, or its] THE OWNER'S residence;

6 (iv) published in 1 or more newspapers of the City; or

7 (v) posted or set up on the premises.

8 (3) Notice given in any of these ways suffices for the purposes of this section and §§ 11-1  
9 and 17-4 of this article.

10 **§ 10-2. Appeal of proposed work.**

11 (a) *Appeal to BMZA.*

12 Within [2] 30 days from the date of the hearing by the Director of Transportation, any  
13 person WHOSE PROPERTY BINDS OR ABUTS ON THE FOOTWAY AND WHO IS dissatisfied with  
14 the Director's decision on the need for improving, grading, paving, repaving, or repairing  
15 any [footway] FOOTWAY, may appeal to the Board of Municipal and Zoning Appeals.

16 (b) *BMZA's decision final.*

17 That Board must hear the appeal, and its decision is final.

18 **§ 10-3. By whom work to be done.**

19 (a) *Director.*

20 If no appeal is taken from the Director's decision or if, after appeal, the Director's  
21 decision is affirmed by the Board of Municipal and Zoning Appeals, the Director must  
22 then have the footway properly improved, graded, paved, repaved, or repaired.

23 (b) *Owner.*

24 [However, within 15 days after the notice or, if an appeal is taken, within 15 days after  
25 the decision of the Board of Municipal and Zoning Appeals, the owner of the property has  
26 the option of having the footway improved, graded, paved, repaved, or repaired.]

27 THE OWNER OF THE PROPERTY MAY PRIVATELY IMPROVE, GRADE, PAVE, REPAVE, OR  
28 REPAIR THE FOOTWAY EITHER:

29 (1) WITHIN 45 DAYS AFTER THE NOTICE DESCRIBED UNDER § 10-1(B) IS PROVIDED TO  
30 THE OWNER; OR

**Council Bill 24-0491**

1 (2) IF AN APPEAL IS TAKEN, WITHIN 15 DAYS AFTER THE DECISION OF THE BOARD OF  
2 MUNICIPAL AND ZONING APPEALS.

3 **§ 10-5. Assessments of costs.**

4 [(a) *Record.*]

5 When work under this subtitle is [completed,] COMPLETED BY THE DEPARTMENT OF  
6 TRANSPORTATION, the Director of Transportation must determine and record in [his or  
7 her office:] THE DIRECTOR'S OFFICE:

- 8 (1) the fact that the work has been done;
- 9 (2) the date the work was completed;
- 10 (3) the total expense of doing the work, including expenses reasonably incurred to  
11 ascertain the names of abutting property owners;
- 12 (4) the names of the abutting property owners;
- 13 (5) the scope of the work done at each property for which the property or its owner is  
14 to be assessed; and
- 15 (6) the total amount proposed to be assessed against each of the abutting properties  
16 and their owners.

17 [(b) *Publication of notice.*]

18 [(1) The Director of Transportation must then publish a notice in 2 of the daily  
19 newspapers of Baltimore City.]

20 [(2) The notice must:]

21 [(i) state that the footway has been improved, graded, paved, repaved, or repaired,  
22 as the case may be;]

23 [(ii) give the location of the footway; and]

24 [(iii) state that, within 10 days of the notice, the Director of Transportation will  
25 hear any owner of property abutting on the footway in reference to his, her, or  
26 its liability for all or part of the cost of the work.]

27 [(c) *Issuance of assessment.*]

28 [(1) Within 10 days of the notice, the Director of Transportation must hear any aggrieved  
29 owner who wants to be heard.]

Council Bill 24-0491

1 [(2) After the 10 days have expired, the Director of Transportation must assess the entire  
2 cost incurred by the Director in doing the work, together with the expense of the  
3 notice by publication, on all owners of property abutting on the footway, in proportion  
4 to the amount of work done at each property.]

5 **§ 10-8. [10-9.] Collections.**

6 (a) *Director of Finance to collect.*

7 [After the 30-day appeal period has expired,] ONCE MADE, the Director of Transportation  
8 must report the assessments [made] to the Director of Finance, who must proceed to  
9 collect them in the same manner that real estate taxes are collected.

10 (b) *When payable; election to defer.*

11 (1) All assessments are due as soon as reported to the Director of Finance.

12 (2) Assessments may be paid:

13 (i) pursuant to an election to be made before the interest date, in deferred  
14 payments as provided in § 10-7 of this subtitle; or

15 (ii) in full, without interest, at any time prior to 30 days after the 1<sup>st</sup> of the  
16 month succeeding the date of the report to the Director of Finance.

17 (3) [Unless paid on time, all] ALL assessments bear interest from the date due until paid  
18 in [full.] FULL, UNLESS:

19 (I) ~~(1)~~ THE ASSESSMENT IS PAID ON TIME; OR

20 (II) ~~(2)~~ THE ASSESSMENT IS PENDING APPEAL.

21 (C) APPEAL OF ASSESSMENT.

22 A PROPERTY OWNER MAY APPEAL AN ASSESSMENT:

23 (1) TO THE DIRECTOR OF TRANSPORTATION WITHIN 10 DAYS OF RECEIPT OF A  
24 NOTICE OF ASSESSMENT FROM THE DIRECTOR OF FINANCE; OR

25 (2) TO THE BOARD OF MUNICIPAL AND ZONING APPEALS WITHIN 30 DAYS OF THE  
26 MAILING OF A NOTICE OF ASSESSMENT, IN ACCORDANCE WITH § 10-9 OF THIS  
27 SUBTITLE.

28 (D) ~~(c)~~ Assessment as lien.

29 The assessments are liens on the property from the date the work is completed, subject, as  
30 to any party who has appealed, to the final decision on appeal.

Council Bill 24-0491

1        (E) ~~(d)~~ *Remedies.*

2            (1) The Director of Finance:

3                    (i) has the same remedies for the collection of assessments, interest, and penalties  
4                    as those provided by law for the collection of ordinary taxes on real estate; and

5                    (ii) may use these remedies on default of any 1 annual payment.

6            (2) A default causes all of the amount assessed and yet unpaid to be due and payable.

7        **§ 10-9. [10-8.] Appeals.**

8            (a) *Administrative appeal.*

9            Within 30 days of the mailing of a notice of assessment, the owner of the property on  
10            which the assessment is levied may appeal the assessment to the Board of Municipal and  
11            Zoning Appeals in accordance with the City Charter.

12          (B) [(a-1)] *Judicial and appellate review.*

13            (1) A person aggrieved by a decision of the Board of Municipal and Zoning Appeals  
14            under this section may seek judicial review of that decision by petition to the Circuit  
15            Court for Baltimore City in accordance with the Maryland Rules of Procedure.

16            (2) A party to the judicial review may appeal the court's final judgment to the [Court of  
17            Special Appeals] APPELLATE COURT OF MARYLAND in accordance with the Maryland  
18            Rules of Procedure.

19          (C) [(b)] *Relation back.*

20            If, on appeal, an assessment is sustained in whole or in part, the lien relates back to the  
21            time the work was completed.

22        **SECTION 2. AND BE IT FURTHER ORDAINED,** That this Ordinance takes effect on the 30<sup>th</sup> day  
23        after the date it is enacted.

**Council Bill 24-0491**


Certified as duly passed this 24 day of June, 2024

  
\_\_\_\_\_  
President, Baltimore City Council

Certified as duly delivered to His Honor, the Mayor,  
this 24 day of June, 2024

  
\_\_\_\_\_  
Chief Clerk

Approved this 11 day of July, 2024

  
\_\_\_\_\_  
Mayor, Baltimore City

Approved for Form and Legal Sufficiency  
This 25th Day of June, 2024.



\_\_\_\_\_  
Chief Solicitor