

CITY OF BALTIMORE

STEPHANIE RAWLINGS-BLAKE, Mayor



DEPARTMENT OF FINANCE

HENRY J. RAYMOND, Director
454 City Hall
Baltimore, Maryland 21202
410-396-4940

September 30, 2015

The Honorable President and Members
of the Baltimore City Council
Attn: Executive Secretary
Room 409
100 N. Holliday Street
Baltimore, MD 21202

Re: City Council Bill 15-0260R- Investigative Hearing- Reviewing Charter Required Agency Audits

Dear President and City Council Members:

Under Section 4.5 in Article VII of the City Charter and the Administrative Manual, AM 404-5-Quadrennial Audits Policy, the Department of Finance, pursuant to consultation with the Office of the Mayor, shall be responsible for ensuring overall compliance with Article VII, Section 4.5 of the City Charter.

Under AM 404-5 the Department of Finance is tasked with the following:

- Requesting appropriations sufficient to pay for audits and related expenses for all 13 "Principal Agencies" consistent with the City's annual budget process.
- Determining which "Principal Agencies" will be audited during the course of a given year.
- Ensuring all 13 "Principal Agencies" are audited during the course of every four-year term of the Mayor and City Council.

The Department of Finance adheres to this duty and recognizes the value of the audit process to inform the City's leadership, agencies, and citizens about the status of agency operations and to identify opportunities for enhances effectiveness and efficiency of agency operations and performance. We are committed to completing all audits prior to December 31, 2016.

Sincerely,

Henry J. Raymond
Director

