

**CITY OF BALTIMORE
COUNCIL BILL 21-0041
(First Reader)**

Introduced by: The Council President
At the request of: Office of the Comptroller
Introduced and read first time: February 22, 2021
Assigned to: Ways and Means Committee

REFERRED TO THE FOLLOWING AGENCIES: City Solicitor, Comptroller, Department of Finance,
Minority and Women’s Business Opportunity Office

A BILL ENTITLED

1 AN ORDINANCE concerning

2 **Board of Estimates - Basic Organization and Procurement Thresholds**

3 FOR the purpose of repealing City Code, Article 5, Subtitle 1 {“City Comptroller”}; designating
4 the Comptroller or the Comptroller’s designee to be the clerk of the Board of Estimates;
5 requiring the Clerk of the Board of Estimates coordinate reports required to be filed with the
6 Board of Estimates; requiring the Comptroller to retain the reports for an appropriate period
7 of time; and establishing certain contract and procurement thresholds pursuant to City
8 Charter Article VI, Section 11(b).

9 BY repealing

10 Article 5 - Finance, Property, and Procurement
11 Subtitle 1 {“City Comptroller”}, in its entirety
12 Baltimore City Code
13 (Edition 2000)

14 BY adding

15 Article 5 - Finance, Property, and Procurement
16 Section(s) 1-1 through 1-3, to be under the new subtitle,
17 “Subtitle 1. Board of Estimates”
18 Baltimore City Code
19 (Edition 2000)

20 **SECTION 1. BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE,** That
21 City Code Article 5, Subtitle 1 {“City Comptroller”} is repealed in its entirety.

22 **SECTION 2. BE IT FURTHER ORDAINED,** That the Laws of Baltimore City read as follows:

23 **Baltimore City Code**

24 **Article 5. Finance, Property, and Procurement**

25 **SUBTITLE 1. BOARD OF ESTIMATES**

EXPLANATION: CAPITALS indicate matter added to existing law.
[Brackets] indicate matter deleted from existing law.

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1 **§ 1-1. CLERK TO THE BOARD OF ESTIMATES.**

2 (A) *IN GENERAL.*

3 THE COMPTROLLER OR THE COMPTROLLER’S DESIGNEE SHALL PERFORM THE DUTIES OF
4 CLERK TO THE BOARD OF ESTIMATES.

5 (B) *REQUIRED REPORTS.*

6 (1) THE CLERK TO THE BOARD OF ESTIMATES SHALL COORDINATE THE SUBMISSION OF
7 ANY REPORT THAT IS REQUIRED TO BE SUBMITTED TO THE BOARD OF ESTIMATES BY
8 THE CHARTER OR THIS CITY CODE.

9 (2) THE COMPTROLLER SHALL RETAIN ANY REPORT DESCRIBED IN PARAGRAPH (1) FOR AN
10 APPROPRIATE PERIOD OF TIME.

11 **§ 1-2. PROCUREMENT THRESHOLDS.**

12 (A) *IN GENERAL.*

13 PURSUANT TO THE AUTHORITY OF CITY CHARTER ARTICLE VI, § 11(B), THE
14 FOLLOWING CONTRACT AND PROCUREMENT THRESHOLDS ARE ESTABLISHED.

15 (B) *FORMAL ADVERTISEMENT.*

16 ALL EXPENDITURES OF \$50,000 OR MORE SHALL BE FORMALLY ADVERTISED UNDER
17 CITY CHARTER ARTICLE VI, § 11(C).

18 (C) *BOARD APPROVAL.*

19 ALL EXPENDITURES OF \$25,000 OR MORE SHALL BE SUBJECT TO BOARD OF ESTIMATES
20 APPROVAL UNDER CITY CHARTER ARTICLE VI, § 11(F).

21 **§ 1-3. RULES AND REGULATIONS.**

22 SUBJECT TO TITLE 4 {“ADMINISTRATIVE PROCEDURE ACT - REGULATIONS”} OF THE
23 GENERAL PROVISIONS ARTICLE, THE BOARD MAY ADOPT RULES AND REGULATIONS AS
24 NECESSARY OR APPROPRIATE.

25 **SECTION 2. AND BE IT FURTHER ORDAINED,** That the catchlines contained in this Ordinance
26 are not law and may not be considered to have been enacted as a part of this or any prior
27 Ordinance.

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1 **SECTION 3. AND BE IT FURTHER ORDAINED,** That this Ordinance takes effect on the 30th day
2 after the date it is enacted.