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**BALTIMORE CITY COUNCIL
WAYS AND MEANS
COMMITTEE**

Mission Statement

The Committee on Ways and Means (WM) is responsible for ensuring taxpayer dollars are expended prudently and equitably. WM will exercise regular oversight of the City's budget, expenditures, loans, and other financial matters. The committee's areas of jurisdiction include: budget & appropriations, taxation, financial services, consumer protection, audits, and the Comptroller's Office.

**The Honorable Eric T. Costello
Chairman**

PUBLIC HEARING

**THURSDAY, JUNE 03, 2021
9:00 AM THRU 10:00 PM**

VIRTUAL WEBEX MEETING

TO BE TELEVISED ON CHARM TV 25

Council Bill 21-0080

Ordinance of Estimates for the Fiscal Year Ending June 30, 2022

BUDGET HEARINGS – DAY THREE

CITY COUNCIL COMMITTEES

ECONOMIC AND COMMUNITY DEVELOPMENT (ECD)

Sharon Green Middleton, Chair
John Bullock – Vice Chair
Mark Conway
Ryan Dorsey
Antonio Glover
Odette Ramos
Robert Stokes
Staff: Jennifer Coates

WAYS AND MEANS (W&M)

Eric Costello, Chair
Kristerfer Burnett
Ryan Dorsey
Danielle McCray
Sharon Green Middleton
Isaac “Yitzy” Schleifer
Robert Stokes
Staff: Marguerite Currin

PUBLIC SAFETY AND GOVERNMENT OPERATIONS (SGO)

Mark Conway – Chair
Kristerfer Burnett
Zeke Cohen
Erick Costello
Antonio Glover
Phylicia Porter
Odette Ramos
Staff: Samuel Johnson

EDUCATION, WORKFORCE, AND YOUTH (EWY)

Robert Stokes – Chair
John Bullock
Zeke Cohen
Antonio Glover
Sharon Green Middleton
Phylicia Porter
James Torrence
Staff: Marguerite Currin

HEALTH, ENVIRONMENT, AND TECHNOLOGY (HET)

Danielle McCray – Chair
John Bullock
Mark Conway
Ryan Dorsey
Phylicia Porter
James Torrence
Isaac “Yitzy” Schleifer
Staff: Matthew Peters

RULES AND LEGISLATIVE OVERSIGHT (OVERSIGHT)

Isaac “Yitzy” Schleifer, Chair
Kristerfer Burnett
Mark Conway
Eric Costello
Sharon Green Middleton
Odette Ramos
James Torrence
Staff: Richard Krummerich



BILL SYNOPSIS

Committee: Ways and Means

Bill: 21-0080

Ordinance of Estimates for the Fiscal Year Ending June 30, 2022

Sponsor: *President Mosby at the request of the Department of Finance*

Introduced: *May 17, 2021*

Purpose:

For the purpose of providing the appropriations estimated to be needed by each agency of the City of Baltimore for operating programs and capital projects during the Fiscal 2022 year.

Effective: **Beginning July 1, 2021 through June 30, 2022.**

Article VI – Board of Estimates of the City Charter outlines the rules and regulations which pertains to the budget schedule.

§ 3. Fiscal year; Budget schedule.

(a) Fiscal year. The fiscal, budget, and accounting year of the City shall begin on the first day of July and end on the thirtieth day of June in every year unless otherwise provided by law.

(b) Notice and hearing. At least thirty days prior to the adoption by the Board of Estimates of a proposed Ordinance of Estimates the Board shall make public the Director of Finance's recommended operating budget, the Planning Commission's recommended capital budget and long-range capital improvement 11/11/18 -147- ART. VI, § 4 BALTIMORE CITY CHARTER program, and the reports of the Director of Finance and Planning Commission on these documents. Thereafter, the Board shall hold public hearings at which members of the City Council, heads of municipal agencies, and citizens shall have the opportunity to appear before the Board to speak for or against the inclusion of any appropriation in the proposed Ordinance of Estimates.

(c) Submission to Council. The Board of Estimates shall submit to the City Council the proposed Ordinance of Estimates for the next fiscal year at least forty-five days before the beginning of that fiscal year.

(d) Adoption by Council. The City Council shall have at least forty days after receipt of the Board's proposed Ordinance of Estimates to enact an Ordinance of Estimates. The City Council shall adopt an Ordinance of Estimates at least five days prior to the beginning of the fiscal year to which it is applicable if the Board of Estimates submits its proposed Ordinance of Estimates within the period prescribed by Section 3(c).

Background

On **Thursday, June 03, 2021**, the Ways and Means Committee will reconvene the budget hearings and city agencies will come before the committee/councilmembers to discuss his/her budget.

Attached are: (I) **Day three** – June 3rd - budget hearings **and** (II) budget schedule for June 1st thru June 7th.

Additional Information

Fiscal Note: See Budget Books: Agency Detail – Volume 1 and II – Board of Estimates Recommendations – Fiscal Year 2022

Information Source(s): City Charter, Council Bill 21-0080.

Marguerite M. Currin

Analysis by: Marguerite M. Currin
Analysis Date: May 27, 2021

Direct Inquiries to: (443) 984-3485

DAY 3: THURSDAY, JUNE 03, 2021

TIME ALLOTTED

OFFICE OF EQUITY & CIVIL RIGHTS

VOLUME TWO - BEGINNING ON PAGE 169

9:00 am thru 9:30 am

BALTIMORE OFFICE OF PROMOTION AND THE ARTS

VOLUME ONE - BEGINNING ON PAGE 356 (UNDER M-R: ART AND CULTURE)

9:30 am thru 10:00 AM

ENVIRONMENTAL CONTROL BOARD

VOLUME TWO - BEGINNING ON PAGE 27

10:00 am thru 10:30 am

CHARM TV

VOLUME ONE - BEGINNING ON PAGE 376 (UNDER M-R: CABLE & COMMUNITATIONS)

10:30 am thru 11:00 am

PARKING AUTHORITY OF BALTIMORE CITY

VOLUME TWO - BEGINNING ON PAGE 358 (UNDER TRANSPORTATION, SERVICE 682)

11:00 am thru 12 Noon

LUNCH

12 Noon thru 12:30 pm

LAW DEPARTMENT

VOLUME ONE - BEGINNING ON PAGE 307

12:30 PM thru 2:00 pm

COMPTROLLER'S OFFICE

VOLUME ONE - BEGINNING ON PAGE 23

2:00 pm thru 3:30 pm

OFFICE OF INSPECTOR GENERAL

VOLUME TWO - BEGINNING ON PAGE 139

3:30 pm thru 4:30 pm

DEPARTMENT OF GENERAL SERVICES

VOLUME ONE - BEGINNING ON PAGE 155

4:30 pm thru 5:30 pm

DINNER

5:30 pm thru 6:00 pm

DEPARTMENT OF PUBLIC WORKS

VOLUME TWO - BEGINNING ON PAGE 249

6:00 pm thru 10:00 pm



Eric T. Costello
Baltimore City Council, 11th District

MEMORANDUM

TO: Agency and Department Heads

CC: Honorable City Council President and City Council Members
City Council President's Office
Office of Council Services
Mayor's Senior Staff
Mayor's Office of Government Relations
Director of Finance
Director of Bureau of the Budget and Management Research

FROM: Councilman Eric T. Costello

DATE: May 05, 2022

RE: **FY2022 Budget Hearing Schedule**

Please see below format and schedule for the FY2022 Ordinance of Estimates and other related hearings. The City Council's Ways and Means Committee looks forward to both your participation and the opportunity to continue working together. In the meantime, you will be receiving guidance from the BBMR Budget Director in the coming week regarding the schedule and format of hearings. Should you have questions, please contact me directly.

1. All hearings will be conducted virtually over the Cisco WebEx platform. The following individuals are expected to physically be in Council Chambers during the hearings: Chair of Ways & Means Committee, one other Committee Member, one rep from Council President's Office, one rep from Mayor's Office of Government Relations, one staff member of BBMR, one staff member to the Committee, one staff member to the Chair of the Committee, testifying agency head, testifying agency government relations contact, and the Deputy Mayor for agency testifying. City Council Chambers will be otherwise closed to the public.
2. All hearings are open to the public to attend virtually. Hearings will have Cisco WebEx log-in info for the public to attend via video conference and telephone call-in option for residents who may not have an internet capable device or connection. WebEx log-in info, telephone call-in information, and the schedule are all subject to change. All information and subsequent changes may be viewed on the Baltimore City Council website at: <https://baltimore.legistar.com/Calendar.aspx>
3. All hearings will be streamed live on Charm TV (Comcast Channel 25 and Channel 1085 (HD)) and on Charm TV's website at: <http://www.charmtvbaltimore.com/watch-live>
4. Testimony will only be taken at Baltimore City Council Taxpayer's Night on Thursday, May 27 at 5:00pm.

Ordinances Being Considered as Part of FY2021 Budget Process

- 21-0080 – Ordinance of Estimates for the Fiscal Year Ending June 30, 2022
- 20-0081 – Annual Property Tax - Fiscal Year 2022
- 20-0082 – Operating Budget for the Baltimore City Board of School Commissioners for the Fiscal Year Ending June 30, 2022



Eric T. Costello
 Baltimore City Council, 11th District

Thursday, May 27 Schedule

2:00pm – FY2022 Budget Overview with BBMR and BCPSS

5:00pm – Baltimore City Council Taxpayer’s Night

Tuesday, June 01 – Monday, June 07 Schedule

9:00am – 10:00pm (each day) – FY2022 Agency Hearings

Time Slot (24-hour time)	Tuesday June 01	Wednesday June 02	Thursday June 03	Friday June 04	Monday June 07
0900 - 0930	FINANCE / BBMR	BDC	OE&CR	MOCFS / FLOB	BCFD
0930 - 1000	FINANCE / BBMR	BDC	BOPA	MOCFS / FLOB	BCFD
1000 - 1030	FINANCE / BBMR	VB / CC	ECB	MOCFS / FLOB	BCFD
1030 - 1100	FINANCE / BBMR	VB / CC	CHARM TV	MOAAME	BCFD
1100 - 1130	Capital Budget	MOMWOSBD	PABC	MOHS	BCFD
1130 - 1200	Capital Budget	MOMWOSBD	PABC	MOHS	BCFD / OEM
1200 - 1230	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1230 - 1300	STIMULUS SPEND	Planning	Law	BLLC	Circuit Court
1300 - 1330	STIMULUS SPEND	Planning	Law	BLLC	Circuit Court
1330 - 1400	STIMULUS SPEND	Planning	Law	MOED	SAO
1400 - 1430	STIMULUS SPEND	Planning / CHAP	Comptroller	MOED	SAO
1430 - 1500	MOPI	DHCD	Comptroller	MIMA	SAO
1500 - 1530	MOPI	DHCD	Comptroller	BCRP	SAO
1530 - 1600	BCIT	DHCD	OIG	BCRP	MONSE
1600 - 1630	BCIT	DHCD	OIG	BCRP	MONSE
1630 - 1700	BCIT	DHCD	DGS	BCRP	SHERIFF
1700 - 1730	BCIT / BDE / CDO	DHCD	DGS	BCRP	SHERIFF
1730 - 1800	DINNER	DINNER	DINNER	DINNER	DINNER
1800 - 1830	DHR / OLC	BMZA	DPW	BCPSS	BPD
1830 - 1900	DHR / OLC	BMZA	DPW	BCPSS	BPD
1900 - 1930	Health	DOT	DPW	BCPSS	BPD
1930 - 2000	Health	DOT	DPW	BCPSS	BPD
2000 - 2030	Health	DOT	DPW	BCPSS	BPD
2030 - 2100	Health	DOT	DPW	BCPSS	BPD
2100 - 2130	Health	DOT	DPW	BCPSS	BPD
2130 - 2200	Health	DOT	DPW	BCPSS	BPD

AGENCY & DEPARTMENT ACRONYMS: BCFD – Baltimore City Fire Department; BCIT – Baltimore City Information Technology; BCPSS – Baltimore City Public School System; BCRP – Baltimore City Recreation and Parks; BDC – Baltimore Development Corporation; BDE – Broadband and Digital Equity; BLLC – Board of Liquor License Commissioners; BMZA – Board of Municipal and Zoning Appeals; BOPA – Baltimore Office of Promotion and the Arts; BPD – Baltimore Police Department; CC – Convention Center; CDO – Chief Data Officer; CHAP – Committee on Historical and Architectural Preservation; Charm TV – Mayor’s Office of Cable and Communications; MIMA DGS – Department of General Services; DHCD – Department of Housing and Community Development; DHR – Department of Human Resources; DOT – Department of Transportation; DPW – Department of Public Works; ECB – Environmental Control Board; FLOB – Family League of Baltimore; MIMA – Mayor’s Office of Immigrant Affairs; MOAMME – Mayor’s Office of African American Male Engagement; MOCFS – Mayor’s Office of Children and Family Success; MOED – Mayor’s Office of Employment Development; MOHS – Mayor’s Office of Homeless Services; MOMWOSBD – Mayor’s Office of Minority and Women Owned Small Business Development; MONSE – Mayor’s Office of Neighborhood Safety and Engagement; MOPI – Mayor’s Office of Performance and Innovation; OE&CR – Office of Equity and Civil Rights; OEM – Office of Emergency Management; OIG – Office of the

Chairman, Ways & Means Committee
Chairman, Legislative Investigations Committee
Chairman, Biennial Audits Oversight Commission



City Hall, Room 509
100 N Holliday Street
Baltimore, MD 21202

Eric T. Costello
Baltimore City Council, 11th District

Inspector General; OLC – Office of the Labor Commissioner; PABC – Parking Authority of Baltimore City; SAO – State’s Attorney’s Office; and VB – Visit Baltimore.

DAY THREE (3) – June 3rd

ABOUT AGENCIES, FUNDS, AND/OR ORGANIZATIONS

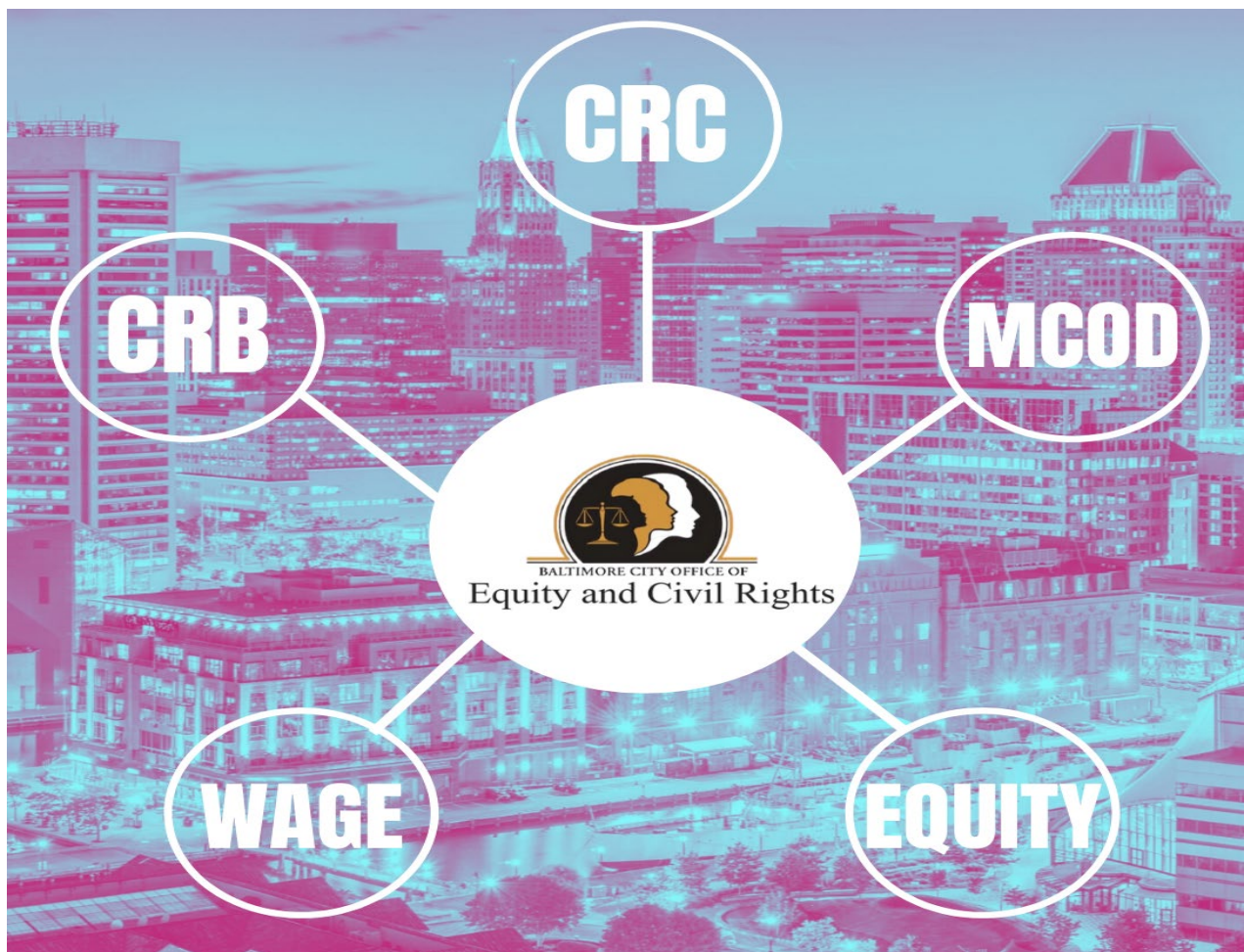
SEE ATTACHED IN THE FOLLOWING ORDER:

- Office of Equity & Civil Rights
- Baltimore Office of Promotion & and the Arts
- Environmental Control Board
- CHARM TV
- Parking Authority of Baltimore City
- Law Department
- Comptroller's Office
- Office of the Inspector General
- Department of General Services
- Department of Public Works

About Us

The Office of Equity and Civil Rights is a city agency devoted to advancing equity and upholding the federal and local civil rights laws, the local living and prevailing wage laws ensuring access and equal opportunities for persons with disabilities, and providing oversight of local law enforcement. The mission of the Office of Equity and Civil Rights is to carry out activities to eliminate inequity, inequality, and discrimination.

There Office of Equity and Civil Rights consists of the Civilian Review Board, the Community Relations Commission, the Mayor's Commission on Disabilities, the Equity Office and the Wage Commission.



About Us

The Baltimore Office of Promotion & The Arts (BOPA) is a standalone 501(c)(3) nonprofit organization that serves as the arts council, events producer and film office for the City of Baltimore. In addition to organizing almost every fun, free city-wide event, BOPA uplifts Baltimore's creative community through funding and support to artists, arts programs and organizations across the City. BOPA is the primary advocate for the arts within the City of Baltimore, and BOPA's annual economic impact for special events and festivals is \$111.1 million.

BOPA is an exceptional producer of large-scale events such as Artscape and the Baltimore Book Festival/Light City under the theme Brilliant Baltimore. BOPA promotes the culinary arts through its management of the Baltimore Farmers' Market & Bazaar and its inclusion in festivals. It produces New Year's Eve and July 4th celebrations at the Inner Harbor, art classes and exhibitions at the School 33 Art Center; the annual Baltimore Open Studio Tour and Free Fall Baltimore during Arts & Humanities Month, and the Dr. Martin Luther King, Jr. Parade.

As the city's arts council, BOPA provides opportunities for artists to showcase work through the Public Art Program, Baltimore Mural Program, Community Arts Grants, and various Calls for Artists; engages the next generation of artists through the arts education programs Art@Work, Bright StArts, Emerging Artist Network and BOPA Youth Arts Council; and collaborates with cultural organizations and neighborhood groups through a myriad of other programming.

Additionally, as the Baltimore Film Office, BOPA provides service to all productions scouting and filming in Baltimore City. BOPA oversees historic attractions and sites including the Top of the World Observation Level, School 33 Art Center, The Cloisters, and the Bromo Seltzer Arts Tower.

Over the past 40+ years, BOPA has been called upon to orchestrate or assist with large-scale city events. The activities include Star-Spangled Spectacular in 2014, NFL Kick-Off in 2013, Star-Spangled Sailabration in 2012 and the Ravens Super Bowl Victory Parades.

Environmental Control Board

Board Information

Name	Environmental Control Board
Function	The ECB is responsible for the adjudication of citations issued by other agencies that affect sanitation, environmental, health, safety, and other quality of life issues.
Composition	Environmental Control Board
City Council Approval	Yes
Legal Authority	Baltimore City Code Article 1 § 40-1
Liaison/Executive Director Name	Rebecca Woods
Liaison/Executive Director Phone	410-396-6909
Liaison/Executive Director Email	EnvironmentalControl@baltimorecity.gov

Membership

Position	Member Name	Term Started	Term Expires	Appointed By
Chairperson	S. Dale Thompson	N/A	N/A	N/A
Member	Roman Clark	N/A	N/A	
Member	Christina Delgado	November 20, 2017	December 6, 2020	
Member	Daniel Harvey	November 20, 2017	December 6, 2020	
Member	Steven Johnson	November 20, 2017	December 6, 2020	
Member	Thomas Jagan			
Member	Tim Knight			
Member	Phil Lee	September 2, 2015	December 6, 2020	
Member	Sonce Reese	November 20, 2017	December 6, 2020	
Member	Scott Richman	September 2, 2015	December 6, 2020	
Member	Shannon Sneed	November 20, 2017	December 6, 2020	
Member	Alice Volpitta	November 20, 2017	December 6, 2020	
N/A	N/A N/A	N/A	N/A	

CharmTV is a network that spotlights the essence of Baltimore. Since its launch in June 2014, CharmTV has quickly emerged as the go-to destination for video-centric content about Baltimore city. CharmTV content is available via television, the Internet, mobile, and social media platforms. Visit: <http://www.charmTV.tv> for more information.

About Us

We oversee the management of 14 parking garages and numerous lots, 918 EZ Park Meters, over 1,500 reserved residential handicap parking spaces, and 46 residential permit parking areas. We also oversee valet parking regulations and a parking planning section.

Mission

The mission of the **Parking Authority of Baltimore City** is to find, or create, and implement parking solutions for Baltimore City, and to be the resource on all things "parking" in Baltimore.

History / Creation

The Parking Authority was created by City Ordinance 2000-71 to enhance Baltimore City's position in planning, development, management, and operations of its parking institution.

Governance

A five-member Board of Directors governs the Authority. Members of the Board of Directors serve without compensation. Four members of the Board are appointed by the Mayor and confirmed by City Council and one is a member of the City Council appointed by the City Council President. Each member of the Board serves a 3-year staggered term and may be removed at will by the appointing representative.

Current Board of Directors

Henry M. Kay, AICP, Chair
Director, Transit/Rail , Rummel, Klepper & Kahl (RK&K)

Robert Stokes, Sr., Secretary
City Councilman, District 12

Henry J. Raymond
Director of Finance, City of Baltimore

Natasha M. Dartigue, Esquire
Office of the Public Defender for Baltimore City, District One Administration

Tony Scott
Executive Director, Southwest Partnership Baltimore

Staff

The Authority's staff is employed to administer the Authority's programs and fulfill the decisions of the Board.

Description

PABC is a “quasi” governmental agency of Baltimore City. We are also a registered 501c(3) non-profit organization.

What We Don't Do

We help find parking solutions in Baltimore City, but we *don't* issue parking citations or tickets. We also do not set parking fines, collect fines or adjudicate parking tickets.

Parking enforcement is handled by the Department of Transportation - (410) 396-6802.

Parking Ticket Collections and Requests for Trials are handled by the Bureau of Revenue Collections - (410) 396-4080.

To find out “What We Do (and don't do),” read our [brochure](#).

Values

Integrity

We follow all laws, regulations, policies, and procedures.

The decisions we make are morally right and in the best interest of the city.

Professionalism

We interact with our customers and with our teammates with professional conduct and courtesy at all times.

Our actions and appearance reflect the professional nature of our organization.

Responsiveness

We respond quickly to the questions, concerns, and needs of all of our customers and of our teammates.

Fairness

In our interactions with customers and teammates, we are always fair and unbiased.

Innovation

We are always looking for ways to accomplish our mission better, faster, and at less cost.

Mission Statement

OUR MISSION

The Law Department provides sound legal advice and counsel to its client, the Mayor, and City Council. In doing so, the Law Department provides vigorous and successful advocacy of the interests of the Mayor and City Council in litigation matters; protects the corporate and financial interests of the Mayor and City Council in the negotiation and consummation of contractual, financial, and real estate transactions; aggressively defends the Mayor and City Council in liability cases, and furthers the collection efforts of the Mayor and City Council.

OUR VISION

Our vision is to provide our clients with skilled legal advice in a timely and efficient manner. We strive to handle each matter with accountability and responsiveness. Our vision reflects our values: integrity, service, excellence, and teamwork.

OUR CORE VALUES

INTEGRITY – We lead by example in all we do. We set the highest goals of honesty and ethics.

SERVICE – Our work is handled timely and efficiently.

EXCELLENCE – Our work reflects our best efforts, never less.

TEAMWORK – We know that to achieve goals, we need to operate as a team. The best results are achieved through this collaboration.

COMPTROLLER'S OFFICE

Board of Estimates

The Baltimore City Board of Estimates consists of five voting members: The Mayor, the President of the City Council, the Comptroller, the City Solicitor, and the Director of Public Works. The President of the City Council serves as President of the Board of Estimates, and the City Comptroller serves as Secretary to the Board.

Pursuant to the Charter of Baltimore City, Article VI Section 2, the Board of Estimates formulates and executes the fiscal policy of the City.

From time to time, in furtherance of these duties, the Board promulgates rules, regulations, and conducts hearings. Each year, the Board adopts an Ordinance of Estimates and presents it to the City Council. Prior to the adoption of the Ordinance of Estimates, the Board makes public the Director of Finance's recommended operating budget and the Planning Commission's recommended capital budget and long-range capital improvement program.

The Board of Estimates is also responsible for awarding contracts and supervising all purchasing by the City. All bids made to the City in response to the formal advertising procedures are opened by the Board of Estimates, which awards the contract to the lowest responsive and responsible bidder.

Department of Audits

The Department of Audits (DOA) is the city's independent auditor, providing various audit attestation engagements and assurance services with the overall goal of improving government accountability.

Primary responsibilities include:

- Conducting performance and financial audits, including the CAFR and Single Audit
- Providing attestation engagements and advisory services as requested by various management
- Investigating allegations of fraud, waste, and abuses of city resources
- Reviewing various contracts, change orders, or proposals submitted by agencies to the BOE to verify compliance with city policies
- Other special projects as necessary

The City Charter grants the City Auditor sweeping authority to "audit the expenditure of City-granted funds by any public or private agency that receives such funds," per ART. V, § 3, in accordance with the Generally Accepted Government Auditing Standards and state and federal law.

The DOA, pursuant to Article V § 11, performs biennial audits of agencies. These audits are staggered so that at least twice during every 4-year term of a Mayor and City Council, the City Auditor shall conduct an audit of each principal agency's operations for the preceding two fiscal years. The Biennial Audits Oversight Commission meets biannually to review the audits and give direction on the next year's reports. Biennial audits are divided into Group A and Group B.

The City Auditor annually audits the City's financial statements through the CAFR and the Single Audit. The CAFR is conducted with independent consultants. The Single Audit is a rigorous, organization-wide examination of the city's programs that expend \$750,000 or more in federal assistance (commonly known as federal funds, federal grants, or federal awards) received for its operations.

Fraud

DOA manages a fraud hotline to investigate allegations of fraud, waste, and abuses of city resources. To report allegations of fraud, please call 410-396-5089.

Municipal Post Office

The Municipal Post Office (MPO) is responsible for handling the city's mail, both by operating interagency mail service and serving as an intermediary with the USPS for all mail coming to and from city agencies. The MPO provides city agencies with external mailing services for parking tickets, tax bills, and water bills.

Telecommunications

The Municipal Telephone Exchange (MTE) provides telephone services to all city agencies. Our services include managing Voice over Internet Protocol, or VoIP phone service, supplying mobile phones, providing technical support for various city call centers, and providing for the billing of these services with external vendors. MTE installs and maintains all telecommunications equipment in the various Baltimore City call centers such as 311, Department of Public Works (DPW), and Revenue Collection.

MTE runs the City Hall call center, the one stop shop to connect residents with City agencies and elected officials.

Department of Real Estate

The Department of Real Estate (DORE) manages the City's real estate assets. The DORE is responsible for a variety of functions related to real property owned by the city, including:

- Disposition of real property owned by the city
- Leasing city-owned property to agencies and other parties
- Acquisition of real estate for the city
- Reviewing of all city leases
- Reviewing real estate-related transactions and development proposals for city-owned real property

- Providing technical assistance to community development corporations and other developers
- Maintenance of a repository of unsold tax certificates after the annual tax sale
- Management of Broadway Pier
- Processing applications for telecommunications equipment on City property

The DORE works with the BDC, DGS, DHCD, and the Mayor's office. All City property dispositions and proposed development is reviewed by the City's Space Utilization Committee, managed by DORE. The committee determines the lead City agency, or the agency responsible for the property, as well as any contract requirements.

The DORE is responsible for maintaining a public inventory of all city-owned real property and associated leases.

Mission

The Office of the Inspector General (OIG) for the City of Baltimore was established by Executive Order, which was signed by Mayor Martin O'Malley on July 27, 2005. In 2018 that bill was introduced to establish OIG independence. On November 7, 2018, 83% of Baltimore City voters voted in favor of an independent Office of the Inspector General. This independence ensures accountability, transparency, and integrity in government without political influence or pressure, as mandated by the citizens.

The Mission of the Office of the Inspector General is to promote accountability, efficiency, and integrity in City government. One way that we carry out that mission is by investigating complaints of fraud, waste, and abuse. The OIG will consider all complaints of fraud, waste, and abuse involving:

- Any City elected official;
- Any City employee;
- Any member of a board or commission established or governed by the City Charter, City Code, or an executive order issued by the Mayor;
- Any City contractor or person negotiating a contract with the City;
- Any person seeking certification to provide goods or services to the City; or;
- Any external recipient of City funds, benefits, or services.

[Article X](#) states that all municipal officers and City employees shall promptly provide to the Inspector General any information, document, report, record, account, or other material requested by the Inspector General in connection with any formal investigation.

The Inspector-General may issue a subpoena, to require any person to appear under oath as a witness; or require the production of any information, document, report, record, account, or other material. The Inspector-General may enforce any subpoena issued pursuant to this subsection in any court of competent jurisdiction.

About

DGS Vision Statement: **The Department of General Services** is committed to providing healthy work environments and safe, reliable vehicles for City employees by delivering high quality and cost-effective support services to City agencies who serve Baltimore's citizens and stakeholders.

DGS Mission Statement: The Department of General Services delivers cost-effective, high quality, reliable and sustainable services by managing quality facilities, ensuring efficient fleet operations, and maintain exemplary administrative customer service that supports Baltimore City agencies in the advancement of their goals.

About Us

We're the heartbeat of City Government. The Department of General Services is a government agency made up of more than 400 skilled employees with expertise in the areas of construction, building management and maintenance, fleet management, sustainability, and the management of Baltimore City-owned transportation and facility assets. We accomplish this through the following divisions:

- Administration
 - Business Process Improvement
 - Fiscal
 - Human Resources
 - Change Management
- Facility Maintenance
- Fleet Management
- Capital Project & Energy

The Department of General Services has an array of functions with the ultimate goal of supporting the work, as well as, services of Baltimore City agencies. The sole purpose of our department's existence is to empower City agencies to serve Baltimore residents at the highest levels of customer service.

About Us

The Department of Public Works (DPW) website. This website is intended to provide a general overview of DPW and more importantly provide information that you might find useful as a resident, business owner or visitor to Baltimore City. DPW prides itself on providing quality services and strives to be responsive to your needs. Please take the time to explore our entire website and check back often as new information is constantly added.

OUR MISSION

We support the health, environment, and economy of our City and the region by providing customers with safe drinking water and keeping neighborhoods and waterways clean.

OUR VISION

To be a strong proponent and protector of our environment and the health and vitality of our communities.

Division Directory

Administration (410) 396-3310

Bureau of Solid Waste (410) 396-5134

The Bureau of Solid Waste maintains the City's cleanliness through its multifaceted waste collections, cleaning and disposal programs. The Bureau is divided into four divisions each with different areas of responsibility in waste management and disposal. The Bureau collects and disposes of residential trash and recycling, has a City-wide mechanical street sweeping program, cleans and boards vacant properties, runs the Rat Rubout Program, and offers specialized recycling collections of scrap metal, electronics, Styrofoam and household hazardous waste.

Bureau of Water and Wastewater (410) 396-3500

[Ask a Question or Submit Water Billing Information](#)

The Water and Wastewater Bureau focuses on producing and transporting clean drinking water and collecting and treating wastewater plus the associated maintenance functions; additionally, it manages the metering and billing of approximately 412,000 retail accounts in Baltimore City and Baltimore County, as well as wholesale accounts for Carroll, Anne Arundel, Harford, and Howard Counties.

Office of Asset Management (410) 396-0009

The Office of Asset Management is responsible for optimizing the service life of sewer and water linear infrastructure through the development and implementation of proactive inspection and preventative maintenance programs. The Office implements a strategic approach to managing these assets at a sustainable cost and an acceptable level of risk. The Office aims to transition the

Department of Public Works from a reactive mode of asset maintenance to a proactive mode, utilizing risk-based planning and other asset management principles to make sound decisions on managing its assets.

Office of Compliance and Research (410) 396-0732

This Office of Compliance and Research is committed to enhancing environmental regulatory compliance for the Department through collaboration, management program improvements, and regulatory enforcement. The 40-position staff of this Office consists of engineers, scientists, and planners. The Office includes the following sections: Plans Review and Inspections, Water Quality Monitoring and Investigations, Watershed Planning and Partnerships, and Research and Technical Resources. The Plans Review and Inspections Section is responsible for all DPW review of both public and private construction projects as a part of the permitting process.

Office of Engineering and Construction (410) 396-3437

The Office of Engineering and Construction (OEC) is responsible for planning and directing the design, construction, contract administration, and inspection of utility infrastructure, dams, bridges, and water and wastewater treatment facilities. The OEC also reviews and inspects construction to assure adherence to codes, costs, progress and quality as programmed in the DPW capital improvement plan. OEC is responsible for engineering design for contracts to construct and maintain water and wastewater treatment plants, pumping stations, and the collection and conveyance system. and provides a wide array of on call construction services that serve the urgent needs of the DPW Bureau of Water and Wastewater Utility Maintenance Division.

Office of Fiscal Management (410) 396-5182

The Office of Fiscal Management is responsible for the preparation and monitoring of DPW's operating and capital budgets, rates and financial forecasting, capital project financing, procurement and inter-jurisdictional cost sharing agreements.

Office of Legislative Affairs (410) 396-1960

The Office is responsible for participating in policy analyses and is the intermediary between this Department and elected officials at the City, State and federal levels, in concert with the Mayor's Office of Government Relations. All legislative proposals and positions either originate with or are processed through this Office. Whether it is resolving a prolonged constituent problem, providing briefings on agency initiatives or policies, or presenting testimony, it is important that the Department speak with one voice when appearing before or interacting with our elected officials.

Office of Strategy and Performance (410) 396-3320

The Office of Strategy and Performance (OSAP) provides assistance and takes the lead in making sure key projects and programs have thorough advanced planning, ensuring that each implementation step is well supported, managed, tracked and monitored from conception to completion. OSAP compares project and program outcomes with the desired objectives to help identify where improvements may be needed to secure even better performance. It is the role of OSAP to continuously provide guidance in the application of industry best practices