

**Stormwater Fee Committee
Draft Minutes
Monday, 20 August 2018, 6:00pm
City Hall: The Reeves Room**

Attendees:

Fran Flanigan
Phil Lee
Adeline Hutchinson
Dawn Rhodes
Josh Sharon
Peter Auchincloss
Carl Simon
Elisabeth Hyleck
Marcia Collins, DPW
Justin Lane, Staff to the Committee
1 Member of the General Public

Introductory Remarks

Discussion of the 30 July 2018 Minutes:

Minutes to be done more succinctly; 30 July 2018 Minutes to be reworked and approved at the next meeting.

General Remarks:

The distribution and sourcing of grants discussed. That could be its own meeting.

August: Communications

September: Private Developers

November: Public, Nonprofit, & Grants

Developing Recommendations – F. Flanigan

We're here because we need to make the process more transparent. Are these programs equitable? The County pays far less than the City.

1. We may need to have more than one fact sheet:
 - a. DPW
 - b. Private
 - c. Nonprofit
2. Recommendation of an insert in the water bill as part of communication.
3. Using a focus group to help understand what are the right words to explain why remediation is important.

Water bills have to be part of the communications discussion.

Fran to work with Justin on getting this formatted.

Maybe at the beginning of every meeting, Fran can outline what we've agreed on so far; building a list based on all the presentations and discussions that will be reviewed each meeting.

Review Updated Financial Fact Sheet – C. Simon, P. Lee, D. Rhodes, C. Williams

SFC reviews the original draft together with the cleaned up version.

Need more detailed balanced sheets.

Consensus: Make minor updates on the...reserve balance and the replacement of infrastructure to find out what DPW is comfortable with.

Communications & Community Outreach – E. Hyleck

Bonnie shared the SWAC Comms Plan from 2016. Plan moving forward:

1. Redistribute as Word Doc so that people can make edits;
2. Look at communications from a marketing perspective; and
3. Ask DPW to get fiscal note for what is available.

Justin to send out; Elisabeth to lead. We will shorten this document overall.

September Meeting Preparation – P. Auchincloss, R. Denney, J. Sharon

What we can expect next:

Ted Scott, Stormwater Maintenance

Second Chance or the engineering firm that did all of the implementation

Anne Arundel County

Grassroots technical piece & multifaceted

Adjournment